

COMMUNITY RESOURCES
Proposed FY2021 Operating Budget

Recreation
Aquatics
Senior Programs
Senior Nutrition
Transit

COMMUNITY RESOURCES RECREATION DIVISION PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

Recreation is a division of the Community Resources Department responsible for a variety of activities and programs designed to meet the community's recreation needs. The Division's ongoing responsibilities include: adult and youth community classes, adult and youth sports, aquatics, after school programs, and numerous special events throughout the year. The Recreation Division also assists other City departments and organizations in the planning, set up, and staff support for their community special events.

FY 2020-21 STRATEGIC GOALS:

- Conduct and implement a sports facilities assessment and renovation plan
- Conduct a rental facilities assessment and develop a facilities improvement plan to drive additional rentals
- Implement an electronic registration system
- Hosted the Southern CA Municipal Athletic Association of San Gabriel Valley, annual Basketball tournament
- Continue to cultivate partnership with Think Together and Azusa Unified School District
- Continued expansion of the Activities Guide to a Citywide Guide and Newsletter

FY 2019-20 PROGRAM HIGHLIGHTS:

- Increase 2K/5K Run/Walk participation by 20% over the prior year
- Increase Breakfast w/Santa participants over 200 the prior year
- Over 450 Classes & 1200 Rentals
- 148 Adult Sports Teams
- 128 Youth Sports Teams
- Over 150 golfers raised over \$24,000 at the Annual Kids Come First Golf Tournament
- Over 1000 people served at the Annual Easter Egg Hunt
- All Azusa Aquatics Swim Classes sold out
- Successfully supported the annual Golden Days celebrations and facilitated the logistics for various events
- Over \$20,000 in income from Shelter Rentals.

**COMMUNITY RESOURCES - RECREATION
ACTIVITY DETAIL**

Account Number	Description
1025410000	6201 Uniforms and Laundry - Staff Uniform; Office and Recreation Center carpets and mats, laundry
	6220 Training Schools - Training programs
	6230 Dues and Subscriptions - Professional association dues: California Park and Recreation Society (CPRS), Southern California Municipal Athletic Federation (SCMAF), movie licensing, NRPA, Newspapers
	6235 Meeting/Conferences - CPRS Conference; Arborist programs, Health Organizations and County Meetings
	6440 Class Instruction Fees - Contractor fees for all youth and adult classes
	6445 Officiating Fees - Youth, Pony Baseball and Middle School Classic
	6493 Outside Services & Repairs - Youth banquets, Golden Days, day camp trips, recreation services, cable and communications
	6563 Supplies/Special -Recreation and sports supplies
	6569 Small Equipment - Equipment for classes recreation and sports activities, tables, chairs, events
	6601 Advertising Expense - Program advertising, city newsletter
	6602 Concerts - Performance and audio expenses for entertainment
	6625 Program Expense - Team and staff uniforms; program T-shirts; day camp materials, supplies and crafts; program signs and banners; event materials, supplies and setup costs; field trip expenses; trophies; miscellaneous program costs.
	6899 Repairs and Maintenance - L.A. County Maintenance Agreement Assessments, small equipment repair, paint, facilities supplies, fixtures

COMMUNITY RESOURCES AQUATICS CENTER PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

The Aquatics Center at Slauson Park is a program of the Recreation Division in the Community Resources Department. The Aquatics program is responsible for a variety of activities, classes, and events primarily from June to October, however some activities are offered year round. The Aquatics Center is also used by Azusa Pacific University for a variety of sports programs as well as Azusa and Gladstone High Schools. The Aquatics Center is also available for party rentals during the swimming season.

FY 2020-21 STRATEGIC GOALS:

- Continue the extended Aquatics Center Season by 2 months
- Expanded the number of swim classes to accommodate the sell-out of classes the last 2 years
- Added a session of recreational swimming
- Explore additional toddler classes in swim to meet demand.
- Work with Azusa Pacific University and Azusa Unified School District to renew agreements

FY 2019-20 PROGRAM HIGHLIGHTS:

- Expanded swim classes
- All aquatics swim classes sold out
- Re-plastering of children's' pools
- New gel coat on slide
- Replacement of slide steps
- Extended Aqua-size classes 2 additional months

**COMMUNITY RESOURCES - AQUATICS
ACTIVITY DETAIL**

Account Number		Description
1025410100	6201	<u>Uniforms and Laundry</u> - Uniforms for staff
	6220	<u>Training</u> - Staff training and certification
	6493	<u>Outside Services & Repairs</u> - Pool maintenance
	6563	<u>Supplies/Special</u> - Pool supplies and miscellaneous
	6569	<u>Small Equipment</u> - Minor pool equipment
	6625	<u>Program Expense</u> - supplies and crafts; program signs and banners; event materials, supplies and setup costs; field trip expenses; trophies; miscellaneous program costs
	6899	<u>Repairs and Maintenance</u> - L.A. County Maintenance Agreement Assessments

BUDGET UNIT:

COMMUNITY RESOURCES - RECREATION

Acct. #	DESCRIPTION	ACTUAL 17-18	ACTUAL 18-19	REVISED 19-20	YEAR END EST 19-20	PROPOSED 20-21	VARIANCE
PERSONNEL							
1025410000	Recreation Main						
6003	Salaries/Regular	313,012	316,729	442,270	296,135	454,870	12,600
6006	Salaries/Temp & Part-Time	479,942	376,246	354,095	377,511	191,610	(162,485)
6012	Salaries/Comp-Time	5,181	2,011	-	2,960	-	-
6015	Salaries/Vacation	6,329	16,378	-	14,527	-	-
6024	Salaries/Sick Leave	31,245	16,096	-	17,068	-	-
6027	Salaries/Bereavement	-	3,317	-	-	-	-
6033	Overtime Pay/Premium	8,251	5,618	-	5,932	-	-
6048	Salaries/Language Pay	4,824	4,673	5,580	5,519	2,685	(2,895)
6060	Special Event Pay	5,508	15	-	-	-	-
6068	Allowances/Management	341	-	-	-	-	-
6069	Allowance/Vehicle	4,019	3,240	2,700	2,632	2,700	-
6072	Sal/Injury	26,001	-	-	-	-	-
6075	Vacation Pay-Off	47,162	23,148	25,000	17,635	20,000	(5,000)
6078	Sick Leave Pay-Off	15,443	2,174	2,500	3,922	4,000	1,500
6101	PERS/Employee Contribution	25,043	17,216	38,343	17,199	31,920	(6,423)
6104	PERS Lump Sum	-	55,269	74,175	83,697	73,280	(895)
6105	PERS/Employer Contribution	69,995	28,566	15,760	34,253	16,660	900
6107	APPLE/EMPLYR CON	12,858	8,574	8,760	8,083	8,310	(450)
6109	PARS/Employer	22,138	11,109	11,815	11,166	11,275	(540)
6125	FICA/Employer Contrib/Med	9,731	9,323	13,085	9,235	11,400	(1,685)
6133	Retiree Health Premium Reimb	3,994	7,413	-	6,708	6,900	6,900
6140	Life Insurance Allocation	845	839	1,305	873	1,335	30
6155	Workers' Comp Allocation	36,542	30,990	32,215	30,462	26,080	(6,135)
6160	LTD Insurance Allocation	3,078	2,712	3,445	2,535	3,540	95
6165	Unemployment Allocation	838	685	900	701	735	(165)
6175	Benefits/Flex Plan	62,384	65,315	98,280	61,515	112,500	14,220
6180	Deferred Comp/Employer Paid	5,695	6,498	9,198	6,654	10,100	902
	Subtotal	1,200,400	1,014,154	1,139,426	1,016,923	989,900	(149,526)
1025410100	Recreation Aquatics Program						
6006	Salaries/Temp & Part-Time	5,141	116,719	244,240	152,490	77,735	(166,505)
6024	Salaries/Sick Leave	-	872	-	1,909	-	-
6101	PERS/Employee Contribution	-	451	1,960	529	2,712	752
6104	PERS Lump Sum	-	-	4,170	4,154	6,228	2,058
6105	PERS/Employer Contribution	-	2,731	835	4,371	1,350	515
6107	APPLE/EMPLYR CON	193	3,275	8,135	4,164	1,488	(6,647)
6125	FICA/Employer Contrib/Med	75	1,705	3,530	2,239	1,125	(2,405)
6155	Workers' Comp Allocation	206	4,703	9,740	6,175	3,105	(6,635)
6165	Unemployment Allocation	5	109	250	146	75	(175)
	Subtotal	5,619	130,565	272,860	174,267	93,818	(179,042)
PERSONNEL SUBTOTAL		1,206,019	1,144,719	1,412,286	1,193,099	1,083,718	(328,568)
OPERATIONS							
1025410000	Recreation Main						
6201	Uniforms & Laundry	5,211	6,006	4,200	4,200	4,200	-
6220	Training Schools	(500)	40	1,000	1,000	1,000	-
6230	Dues & Subscriptions	1,014	714	2,750	2,750	2,750	-
6235	Meetings and Conferences	1,228	1,292	5,250	5,250	5,250	-
6240	Mileage Reimbursement	94	96	300	300	300	-
6399	Professional Services/Other	-	975	1,000	1,000	1,000	-
6405	Commission Meetings Expense	2,300	1,650	2,750	2,750	2,750	-
6430	Custodial Services	-	-	8,000	8,000	8,000	-
6440	Class Instruction Fees	22,165	21,516	25,000	25,000	25,000	-
6445	Officiating Fees	10,533	21,242	25,000	25,000	25,000	-
6493	Outside Services & Repairs	70,949	63,158	7,000	7,000	7,000	-
6530	Office Supplies	6,545	5,249	6,000	6,000	6,000	-
6539	Printing, Binding & Duplicating	2,160	389	8,000	8,000	8,000	-
6551	Fuel and Oil	20	10	-	-	-	-
6554	Supplies/Custodial & Cleaning	1,536	1,926	2,000	2,000	2,000	-
6563	Supplies/Special	23,594	26,192	5,000	5,000	5,000	-
6569	Small Equipment	6,094	485	25,000	25,000	25,000	-
6601	Advertising Expense	5,479	13,633	22,000	22,000	22,000	-
6602	Concerts	14,910	13,865	20,000	20,000	20,000	-
6625	Program Expense	85,881	82,192	78,000	78,000	78,000	-
6825	Maint & Repair / Vehicle	-	-	2,660	2,660	2,660	-

BUDGET UNIT:

COMMUNITY RESOURCES - RECREATION

Acct. #	DESCRIPTION	ACTUAL 17-18	ACTUAL 18-19	REVISED 19-20	YEAR END EST 19-20	PROPOSED 20-21	VARIANCE
6830	Rent/Equipment		-	3,000	3,000	3,000	
6835	Maint & Repair/Equipment	7,136	5,355	8,000	8,000	8,000	-
6899	Repairs and Maintenance	-	-	10,000	10,000	10,000	-
6910	Utilities/Natural Gas	18,435	26,603	8,000	8,000	8,000	-
6915	Utilities/Telephone	6,913	8,197	7,300	7,300	7,300	-
	Subtotal	291,697	300,785	287,210	287,210	287,210	-
1025410100	Aquatics						
6201	Uniforms & Laundry	-	-	5,000	5,000	5,000	-
6493	Outside Services & Repairs	-	-	70,000	70,000	70,000	-
6563	Supplies/Special	-	-	25,000	25,000	25,000	-
6625	Program Expense	-	-	5,000	5,000	5,000	-
6910	Utilities/Natural Gas	-	-	15,000	15,000	15,000	-
6915	Utilities/Telephone	-	-	2,500	2,500	2,500	-
	Subtotal	-	-	122,500	122,500	122,500	-
	OPERATIONS SUBTOTAL	291,697	300,785	409,710	409,710	409,710	-
	CAPITAL OUTLAY						
1025410000	Recreation Main						
7125	Bldgs/Min Improvements/Remod	-	-	38,325	38,325	-	(38,325)
7140	Computer Software	16,267	942	-	-	-	-
	Subtotal	16,267	942	38,325	38,325	-	(38,325)
	CAPITAL OUTLAY SUBTOTAL	16,267	942	38,325	38,325	-	(38,325)
	GENERAL FUND TOTAL:	1,513,983	1,446,445	1,860,321	1,641,134	1,493,428	(366,893)

COMMUNITY RESOURCES SENIOR PROGRAMS PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

Senior Programs is a division of the Community Resources Department responsible for a variety of activities and programs designed to meet the community's recreation needs. The chief responsibility of the Senior Program Division is to provide programs that enhance the lives of senior citizens in Azusa. This is accomplished by offering the following: social and recreational opportunities, day trips, health information seminars, screenings, referrals, case management as well as a variety of programs specializing in celebrating special events and holidays.

FY 2020-21 STRATEGIC GOALS:

- Conduct a safety and energy efficiency assessment to compliment the Facilities Assessment, to develop a plan for improvements in the Senior Center.
- Coordinated senior services program with APU Nursing

FY 2019-20 PROGRAM HIGHLIGHTS:

- A new partnership with the YWCA has begun, offering case worker services and resources to Azusa seniors ages 60 and over.
- Featured an intergenerational Dinner & Dance
- With the assistance from the Azusa Light & Water Department's Public Benefit Fund, the installation of outdoor LED security lighting was installed at the Azusa Senior Center.
- Holiday food baskets were delivered to needy families in Azusa. This program was sponsored by the Azusa Senior Center's Advisory Board, Nutrition Site Council, Golden Age Club, Bingo Committee, and private donations. Turkey dinners were donated by Albertsons Market in Glendora. Baskets were delivered by volunteers, our Azusa Police Department staff, and recreation staff members.

**COMMUNITY RESOURCES - SENIOR PROGRAMS
ACTIVITY DETAIL**

Account Number		Description
1025543000	6230	<u>Dues/Subscriptions</u> - CPRS dues; newspaper subscriptions for Senior Center Library
	6235	<u>Meeting/Conferences</u> - CPRS conference
	6493	<u>Outside Services & Repairs</u> - Custodial (facility rentals); Sanitizing cleaning; equipment repairs (kitchen)
	6539	<u>Printing, Binding & Duplicating</u> - Monthly newsletter in multiple languages
	6625	<u>Program Expenses</u> - Senior excursion fees ; movie rentals; Bunco refreshments; supplies for special events; miscellaneous
	6835	<u>Maint. Repair of Equipment</u> - Repair of kitchen equipment and maintenance of office equipment
	6840	<u>Rent/Office Furniture & Equipment</u> - Lease of copy machine

BUDGET UNIT:

1025543000 COMMUNITY RESOURCES - SENIOR PROGRAMS

Acct. #	DESCRIPTION	ACTUAL 17-18	ACTUAL 18-19	REVISED 19-20	YEAR END EST 19-20	PROPOSED 20-21	VARIANCE
PERSONNEL							
6003	Salaries/Regular	31,908	41,647	52,990	25,523	79,605	26,615
6006	Salaries/Temp & Part-Time	24,515	21,460	25,435	35,461	23,035	(2,400)
6012	Salaries/Comp-Time	2,844	830	-	2,202	-	-
6015	Salaries/Vacation	255	1,685	-	1,557	-	-
6024	Salaries/Sick Leave	3,979	4,851	-	1,936	-	-
6027	Salaries/Bereavement	-	1,204	-	-	-	-
6033	Overtime Pay/Premium	1,484	-	-	-	-	-
6047	Sal/Bonus	-	-	-	3,924	-	-
6048	Language Pay	198	39	285	250	-	(285)
6068	Allowances/Management	54	-	-	-	-	-
6075	Vacation Pay-Off	2,579	2,541	2,000	8,560	2,500	500
6101	PERS/Employee Contribution	3,162	3,925	3,945	2,463	5,580	1,635
6104	PERS Lump Sum	-	7,031	9,840	9,797	7,819	(2,021)
6105	PERS/Employer Contribution	11,122	2,916	1,600	4,050	2,725	1,125
6107	APPLE/EMPLYR CON	126	83	740	220	865	125
6125	FICA/Employer Contrib/Med	366	521	1,310	792	1,565	255
6133	Retiree Health Premium Reimb	632	650	-	660	880	880
6140	Life Insurance Allocation	90	125	150	84	235	85
6155	Workers' Comp Allocation	2,548	2,886	3,150	2,837	4,100	950
6160	LTD Insurance Allocation	272	389	410	230	620	210
6165	Unemployment Allocation	64	69	95	68	135	40
6175	Benefits/Flex Plan	8,445	11,755	11,760	7,769	25,535	13,775
6180	Deferred Comp/Employer Paid	270	379	755	491	1,640	885
PERSONNEL SUBTOTAL		94,911	104,986	114,465	108,874	156,839	42,374
OPERATIONS							
6201	Uniforms and Laundry	-	-	3,000	3,000	3,000	-
6230	Dues & Subscriptions	377	1,752	700	700	700	-
6235	Meetings & Conferences	405	51	1,900	1,900	1,900	-
6240	Mileage Reimbursement	156	(156)	300	300	300	-
6399	Professional Services	3,366	2,961	3,300	3,300	3,300	-
6430	Custodial Services	1,865	2,300	3,000	3,000	3,000	-
6440	Class Instruction Fees	-	-	2,000	2,000	2,000	-
6493	Outside Services & Repairs	3,981	5,642	3,000	3,000	3,000	-
6499	Contract Svcs & Fees/Other	150	-	-	-	-	-
6518	Postage	-	25	100	100	100	-
6530	Office Supplies	1,134	(604)	500	500	500	-
6539	Printing, Binding & Duplicating	3,536	4,188	5,000	5,000	5,000	-
6563	Supplies/Special	276	1,667	2,000	2,000	2,000	-
6601	Advertising Expense	-	-	1,000	1,000	1,000	-
6625	Program Expense	21,990	21,810	32,000	32,000	32,000	-
6830	Rent/Equipment	-	-	2,500	2,500	2,500	-
6835	Maintenance and Repair/Equipment	399	212	1,000	1,000	1,000	-
6840	Rent/Office Furniture & Equipment	1,676	1,918	-	-	-	-
6899	Repair and Maintenance	-	-	10,000	10,000	10,000	-
6904	Utilities/Other	18,708	23,472	34,000	34,000	34,000	-
6910	Utilities/Natural Gas	2,467	4,870	3,000	3,000	3,000	-
6915	Utilities/Telephone	3,094	3,249	4,420	4,420	4,420	-
OPERATIONS SUBTOTAL		63,580	73,356	112,720	112,720	112,720	-
CAPITAL OUTLAY							
7125	Bldgs/Min Improvements/Remod	-	-	32,850	32,850	-	(32,850)
CAPITAL OUTLAY SUBTOTAL		-	-	32,850	32,850	-	(32,850)
GENERAL FUND TOTAL:		158,492	178,342	260,035	254,444	269,559	9,524

COMMUNITY RESOURCES SENIOR NUTRITION PROGRAM PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

The Senior Nutrition Program is overseen by the Community Resources Department. The chief responsibility of this Division is to provide hot meals for senior residents in Azusa. This governed nutritious, well-balanced meal program is served daily at the Azusa Senior Center and delivered to homebound seniors without a family support system.

The Senior Nutrition Program, as bound by its government funding, can only accept donations for the program. Further subsidy for this program traditionally has come from the General Fund. Failure to continue with that support would result in the demise of the program.

FY 2020-21 STRATEGIC GOALS:

- Research upgrading appliances that are most in need of replacement in Senior Center kitchen, identifying appliances that are energy efficient
- Assess the program to identify additional opportunities to receive additional funds for the program to further offset the General Fund and/or submit a proposal to the County to increase reimbursement rates for the program

FY 2019-20 PROGRAM HIGHLIGHTS:

- Received an additional \$68,000 in County funding to offset the General Fund
- Served over 20,000 senior meals in the year
- Program was at capacity for the entire year
- Contracted with the YWCA San Gabriel Valley as the new Senior Case Management provider

**COMMUNITY RESOURCES - SENIOR NUTRITION
ACTIVITY DETAIL**

Account Number		Description
2125541000	6235	<u>Meeting/Conferences</u> - Conference on Aging; County meetings
	6655	<u>Food Services Contract</u> - Senior Program meals

BUDGET UNIT:

COMMUNITY RESOURCES- SENIOR NUTRITION SUMMARY

Acct. #	DESCRIPTION	ACTUAL 17-18	ACTUAL 18-19	REVISED 19-20	YEAR END EST 19-20	PROPOSED 20-21	VARIANCE
PERSONNEL							
6003	Salaries/Regular	48,190	44,945	53,355	16,690	76,525	23,170
6006	Salaries/Temp & Part-Time	60,644	68,531	57,310	50,938	-	(57,310)
6012	Salaries/Comp-Time	2,997	1,020	-	2,513	-	-
6015	Salaries/Vacation	1,410	843	-	778	-	-
6024	Salaries/Sick Leave	4,551	4,961	-	1,628	-	-
6027	Salaries/Bereavement	-	1,655	-	-	-	-
6033	Overtime Pay/Premium	1,617	-	-	-	-	-
6047	Salaries/Bonus	-	-	-	925	-	-
6048	Salaries/Language Pay	914	820	290	397	-	(290)
6068	Allowances/Management	61	-	-	-	-	-
6075	Vacation Pay-Off	2,257	3,494	2,500	11,770	-	(2,500)
6088	Payroll-in Kind	64,901	44,640	44,640	29,760	29,760	(14,880)
6101	PERS/Employee Contribution	5,005	4,739	6,610	1,677	5,380	(1,230)
6104	PERS Lump Sum	-	14,939	14,030	14,720	12,826	(1,204)
6105	PERS/Employer Contribution	17,591	6,579	2,785	4,462	2,625	(160)
6107	Apple Pay	512	380	345	625	-	(345)
6125	FICA/Employer Contrib/Med	1,249	1,139	1,770	892	1,470	(300)
6133	Retiree Health Premium Reimb	791	813	-	1,539	1,600	1,600
6140	Life Insurance Allocation	132	133	155	58	225	70
6155	Workers' Comp Allocation	4,748	4,934	4,435	3,085	3,060	(1,375)
6160	LTD Insurance Allocation	400	416	410	157	590	180
6165	Unemployment Allocation	102	109	125	73	105	(20)
6175	Benefits/Flex Plan	12,735	11,407	11,255	4,549	26,460	15,205
6180	Deferred Comp/Employer Paid	445	378	720	269	1,680	960
PERSONNEL SUBTOTAL		231,248	216,875	200,735	147,505	162,306	(38,429)
OPERATIONS							
6235	Meetings & Conferences	503	18	300	300	300	-
6240	Mileage Reimbursement	465	958	1,060	1,060	1,060	-
6530	Office Supplies	3,005	3,872	5,200	5,200	5,200	-
6539	Printing, Binding & Duplicating	1,600	1,363	1,600	1,600	1,600	-
6563	Supplies/Special	855	515	2,100	2,100	2,100	-
6625	Program Expenses	709	3,640	1,450	1,450	1,450	-
6655	Food Services Contract	137,695	127,115	126,531	126,531	126,531	-
6904	Utilities/Other	11,194	9,361	15,365	15,365	15,365	-
6915	Utilities/Telephone	1,222	1,185	1,314	1,314	1,314	-
OPERATIONS SUBTOTAL		157,248	148,027	154,920	154,920	154,920	-
SENIOR NUTRITION FUND TOTAL:		388,495	364,902	355,655	302,425	317,226	(38,429)

BUDGET UNIT:

COMMUNITY RESOURCES- SENIOR NUTRITION DETAILS

Acct. #	DESCRIPTION	ACTUAL 17-18	ACTUAL 18-19	REVISED 19-20	YEAR END EST 19-20	PROPOSED 20-21	VARIANCE
<u>PERSONNEL</u>							
2125541000	SENIOR NUTRITION-GENERAL						
6003	Salaries/Regular	23,644	29,806	36,935	6,997	34,525	(2,410)
6006	Salaries/Temp & Part-Time	58,903	27,899	53,170	43,156	-	(53,170)
6012	Salaries/Comp-Time	2,295	761	-	1,775	-	-
6015	Salaries/Vacation	1,380	-	-	-	-	-
6024	Salaries/Sick Leave	3,611	3,123	-	1,145	-	-
6027	Salaries/Bereavement	-	1,324	-	-	-	-
6033	Overtime Pay/Premium	1,196	-	-	-	-	-
6048	Salaries/Language Pay	914	50	290	225	-	(290)
6068	Allowances/Management	61	-	-	-	-	-
6075	Vacation Pay-Off	2,164	2,795	2,500	9,416	-	(2,500)
6088	Payroll In-kind	20,014	-	-	-	-	-
6101	PERS/Employee Contribution	3,734	2,623	5,180	786	2,410	(2,770)
6104	PERS Lump Sum	-	9,169	10,950	10,897	7,428	(3,522)
6105	PERS/Employer Contribution	16,617	2,609	2,150	3,630	1,160	(990)
6107	APPLE/EMPLYR CON	512	302	345	471	-	(345)
6125	FICA/Employer Contrib/Med	964	406	1,420	637	665	(755)
6133	Retirement Health Premium	791	813	-	1,539	1,600	1,600
6140	Life Insurance Allocation	64	88	105	26	105	-
6155	Workers' Comp Allocation	3,960	2,537	3,610	2,242	1,380	(2,230)
6160	LTD Insurance Allocation	226	272	285	69	270	(15)
6165	Unemployment Allocation	236	52	100	52	45	(55)
6175	Benefits/Flex Plan	8,920	7,107	7,390	1,778	12,060	4,670
6180	Deferred Comp/Employer Paid	319	238	475	103	725	250
	SUBTOTAL	150,524	91,972	124,905	84,942	62,373	(62,532)
2125541001	SENIOR NUTRITION-CI PROGRAM						
6003	Salaries/Regular	15,921	9,719	9,705	8,422	23,430	13,725
6006	Salaries/Temp & Part-Time	-	17,370	-	3,572	-	-
6012	Salaries/Comp-Time	-	121	-	415	-	-
6015	Salaries/Vacation	-	843	-	778	-	-
6024	Salaries/Sick Leave	-	1,278	-	271	-	-
6027	Salaries/Bereavement	-	90	-	-	-	-
6047	Salaries/Bonus	-	-	-	925	-	-
6048	Salaries/Language Pay	-	771	-	117	-	-
6075	Vacation Pay-Off	-	191	-	642	-	-
6088	Payroll-in Kind	29,760	29,760	29,760	29,760	29,760	-
6101	PERS/Employee Contribution	500	1,178	645	747	1,660	1,015
6104	PERS Lump Sum	-	3,222	1,350	1,650	3,906	2,556
6105	PERS/Employer Contribution	635	1,732	260	607	790	530
6107	Apple Pay	-	76	-	47	-	-
6125	FICA/Employer Contrib/Med	200	396	175	192	440	265
6140	Life Insurance Allocation	43	29	30	27	65	35
6155	Workers' Comp Allocation	300	1,209	390	580	935	545
6160	LTD Insurance Allocation	100	94	75	76	180	105
6165	Unemployment Allocation	5	28	10	13	35	25
6175	Benefits/Flex Plan	2,200	3,008	2,520	2,448	7,740	5,220
6180	Deferred Comp/Employer Paid	55	98	160	147	515	355
	SUBTOTAL	49,720	71,212	45,080	51,436	69,456	24,376
2125541002	SENIOR NUTRITION-C2 PROGRAM						
6003	Salaries/Regular	8,624	5,419	6,715	1,272	11,950	5,235
6006	Salaries/Temp & Part-Time	-	21,465	2,760	4,081	-	(2,760)
6012	Salaries/Comp-Time	702	138	-	323	-	-
6015	Salaries/Vacation	30	-	-	-	-	-
6024	Salaries/Sick Leave	940	560	-	176	-	-
6027	Salaries/Bereavement	-	241	-	-	-	-
6033	Overtime Pay/Premium	421	-	-	-	-	-
6048	Salaries/Language Pay	-	-	-	56	-	-
6075	Vacation Pay-Off	93	508	-	1,712	-	-
6088	Payroll-in Kind	14,880	14,880	14,880	-	-	(14,880)
6101	PERS/Employee Contribution	734	901	665	141	850	185
6104	PERS Lump Sum	-	2,276	1,430	1,876	1,195	(235)
6105	PERS/Employer Contribution	186	2,074	295	204	450	155

BUDGET UNIT:

COMMUNITY RESOURCES- SENIOR NUTRITION DETAILS

Acct. #	DESCRIPTION	ACTUAL 17-18	ACTUAL 18-19	REVISED 19-20	YEAR END EST 19-20	PROPOSED 20-21	VARIANCE
6107	APPLE/Employer Contribution	-	3	-	107	-	-
6125	FICA/Employer Contrib/Med	60	311	155	61	230	75
6140	Life Insurance Allocation	25	16	20	5	35	15
6155	Workers' Comp Allocation	418	1,116	380	256	480	100
6160	LTD Insurance Allocation	74	49	50	12	90	40
6165	Unemployment Allocation	(141)	28	15	8	15	-
6175	Benefits/Flex Plan	1,615	1,292	1,345	323	4,140	2,795
6180	Deferred Comp/Employer Paid	71	43	85	19	260	175
	SUBTOTAL	28,730	51,321	28,795	10,631	19,695	(9,100)
2125541003 SENIOR NUTRITION - IIIB PROGRAM							
6003	Salaries/Regular	-	-	-	-	6,620	6,620
6006	Salaries/Temp & Part-Time	1,741	1,796	1,380	130	-	(1,380)
6024	Salaries/Sick Leave	-	-	-	35	-	-
6088	Payroll-in Kind	247	-	-	-	-	-
6101	PERS/Employer Contribution	37	38	120	4	460	340
6104	PERS Lump Sum	-	273	300	297	297	(3)
6105	PERS/Employer Contribution	153	164	80	21	225	145
6125	FICA/Employer Contrib/Med	25	26	20	2	135	115
6140	Life Insurance Allocation	-	-	-	-	20	20
6155	Workers' Comp Allocation	70	72	55	7	265	210
6160	LTD Insurance Allocation	-	-	-	-	50	50
6165	Unemployment Allocation	2	2	-	-	10	10
6175	Benefits/Flex Plan	-	-	-	-	2,520	2,520
6180	Deferred Comp/Employer Paid	-	-	-	-	180	180
	SUBTOTAL	2,274	2,370	1,955	496	10,782	8,827
	PERSONNEL SUBTOTAL	231,248	216,875	200,735	147,505	162,306	(38,429)
OPERATIONS							
2125541000 SENIOR NUTRITION-GENERAL							
6235	Meetings & Conferences	278	18	300	300	300	-
6240	Mileage Reimbursement	-	-	150	150	150	-
6530	Office Supplies	1,069	1,006	3,200	3,200	3,200	-
6539	Printing, Binding & Duplicatng	-	128	1,600	1,600	1,600	-
6563	Supplies/Special	12	-	300	300	300	-
6625	Program Expense	-	-	500	500	500	-
6655	Food Services Contract	14,106	-	-	-	-	-
6904	Utilities/Other	2,035	-	3,065	3,065	3,065	-
	SUBTOTAL	17,500	1,152	9,115	9,115	9,115	-
2125541001 SENIOR NUTRITION-CI PROGRAM							
6235	Meetings & Conferences	225	-	-	-	-	-
6240	Mileage Reimbursement	30	96	360	360	360	-
6530	Office Supplies	1,531	2,096	1,500	1,500	1,500	-
6539	Printing, Binding & Duplicating	308	672	-	-	-	-
6563	Supplies/Special	584	239	1,800	1,800	1,800	-
6625	Program Expenses	391	464	809	809	809	-
6655	Food Services Contract	82,790	92,734	81,576	81,576	81,576	-
6904	Utilities/Other	6,000	6,188	8,500	8,500	8,500	-
6915	Utilities/Telephone	703	668	792	792	792	-
	SUBTOTAL	92,563	103,156	95,337	95,337	95,337	-
2125541002 SENIOR NUTRITION-C2 PROGRAM							
6240	Mileage Reimbursement	434	862	550	550	550	-
6530	Office Supplies	405	770	500	500	500	-
6539	Printing, Binding & Duplicating	1,292	563	-	-	-	-
6563	Supplies/Special	259	276	-	-	-	-
6625	Program Expenses	317	3,176	-	-	-	-
6655	Food Services Contract	40,800	34,381	44,955	44,955	44,955	-
6904	Utilities/Other	2,928	2,928	3,500	3,500	3,500	-
6915	Utilities/Telephone	492	492	492	492	492	-
	SUBTOTAL	46,927	43,448	49,997	49,997	49,997	-

BUDGET UNIT:**COMMUNITY RESOURCES- SENIOR NUTRITION DETAILS**

Acct. #	DESCRIPTION	ACTUAL 17-18	ACTUAL 18-19	REVISED 19-20	YEAR END EST 19-20	PROPOSED 20-21	VARIANCE
2125541003	SENIOR NUTRITION - IIIB PROGRAM						
6625	Program Expense	-	-	141	141	141	-
6904	Utilities/Other	231	245	300	300	300	-
6915	Utilities/Telephone	27	26	30	30	30	-
	SUBTOTAL	258	271	471	471	471	-
	OPERATIONS SUBTOTAL	157,248	148,027	154,920	154,920	154,920	-
	R&FS-SR NUTRTN FUND TOTAL:	388,495	364,902	355,655	302,425	317,226	(38,429)

COMMUNITY RESOURCES TRANSPORTATION DIVISION PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

The Transportation Division currently handles three major programs: Dial-A-Ride, Metro Gold Line Shuttle, and Ride Share. The Metro Gold Line Shuttle Program provides trips to and from the Downtown Azusa Metro Gold Line Station. The Dial-A-Ride program transports seniors and disabled passengers to medical and social service appointments. Azusa has one of the largest service areas in the San Gabriel Valley. Additionally, the Division supports other forms of alternative transportation with a bus fare subsidy program (for both Azusa residents and persons employed in Azusa) and a Ride Share Incentive Program for City of Azusa employees.

FY 2020-21 STRATEGIC GOALS:

- Provide quality transportation programs to the residents in the City of Azusa.
- Continue to support public transit access to regional destinations, intermodal transit stations, employment centers, and local shopping destinations.
- Introduce a revised Bus Driver training manual to benefit all staff members and the operation.
- Seek partners to improve and expand the Gold Line Service for “Last Mile Trips” in the City.
- Implement new Route Match software to improve efficiency

FY 2019-20 PROGRAM HIGHLIGHTS:

- Provided quality transportation programs to the residents in the City of Azusa.
- Acquired 4 new buses utilizing grant funds.
- Provided over 36,850 Dial-A-Ride and Metro Gold Line shuttle trips.
- Implemented innovative passenger transit technologies to improve operations and overall customer experience.
- Introduced a revised Transit Dispatcher training manual to benefit all staff members and the operation.

BUDGET UNIT:**VARIOUS****PUBLIC WORKS - PROP A**

Acct. #	DESCRIPTION	REVISED 19-20	YEAR END EST 19-20	PROPOSED 20-21	VARIANCE	EXPLANATION
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OPERATIONS

6220	Training Schools	7,500	7,500	0	(7,500)	Decrease due to Computer classes and other training that took place in FY1920
6253	Licenses and Certificates	350	725	725	375	Reduce the number of licenses & Certificates'
6315	Accounting/Auditing Services	0	3,000	3,000	3,000	annual NTD report prepared by external auditor Badawi

CAPITAL OUTLAYS

7120	Construction & Improvement	805,724	0	0	(805,724)	One time FY1920 CIP budget appropriation for the Bus Stop Improvement.
7135	Vehicles	30,968	0	0	(30,968)	Budgeted the purchase of 4 buses in FY1920. There is no need for any FY2021 bus purchase.
7140	Equipment & Machinery	7,920	0	0	(7,920)	The decrease is due to a one time purchase of a Transit Dispatch Software in FY1920.

BUDGET UNIT:

COMMUNITY RESOURCES - PROPOSITION A

Acct. #	DESCRIPTION	ACTUAL 17-18	ACTUAL 18-19	REVISED 19-20	YEAR END EST 19-20	PROPOSED 20-21	VARIANCE
PERSONNEL							
1555521130	TRANSIT - DEMAND RESPONSE						
6003	Salaries/Regular	201,936	264,153	407,150	293,459	361,625	(45,525)
6006	Salaries/Temp & Part-Time	150,580	107,117	133,085	85,123	104,320	(28,765)
6015	Salaries/Vacation	7,028	7,003	-	13,278	-	-
6024	Salaries/Sick Leave	8,389	13,443	-	14,264	-	-
6027	Salaries/Bereavement	195	974	-	-	-	-
6033	Overtime Pay/Premium	4,586	9,722	-	7,553	5,000	5,000
6048	Salaries/Language Pay	6,260	7,905	7,985	7,917	6,798	(1,187)
6063	Salaries/Jury Duty	-	195	-	-	-	-
6068	Allowances/Management	-	18	-	18	-	-
6072	Sal/Injury	-	6,651	-	20,316	-	-
6075	Vacation Pay-Off	6,748	6,417	3,500	7,987	7,500	4,000
6078	Sick Leave Pay-Off	928	875	950	1,069	1,100	150
6101	PERS/Employee Contribution	15,250	17,091	32,412	16,662	30,521	(1,891)
6104	PERS Lump Sum	-	58,496	66,590	66,894	69,473	2,883
6105	PERS/Employer Contribution	34,104	18,918	13,084	24,897	14,791	1,707
6107	APPLE/EMPLYR CON	1,312	714	2,315	681	1,322	(993)
6125	FICA/Employer Contrib/Med	5,687	6,129	9,645	6,969	8,375	(1,270)
6133	Retiree Health Premium Reimb	9,510	9,767	-	9,908	10,100	10,100
6140	Life Insurance Allocation	471	653	1,195	851	1,165	(30)
6155	Workers' Comp Allocation	15,077	16,573	21,940	18,544	18,905	(3,035)
6160	LTD Insurance Allocation	1,418	2,040	3,170	2,410	2,805	(365)
6165	Unemployment Allocation	348	361	645	409	580	(65)
6175	Benefits/Flex Plan	42,601	63,995	117,600	76,129	112,500	(5,100)
6180	Deferred Comp/Employer Paid	1,982	2,846	7,740	7,280	7,650	(90)
	SUBTOTAL	514,413	622,057	829,006	682,617	764,530	(64,476)
1555521480	DIRECT ADMINISTRATION						
6003	Salaries/Regular	24,150	51,653	80,745	54,356	78,385	(2,360)
6012	Salaries/Comp-Time	-	522	-	659	-	-
6015	Salaries/Vacation	190	435	-	1,528	-	-
6024	Salaries/Sick Leave	496	1,658	-	2,213	-	-
6027	Salaries/Bereavement	-	206	-	212	-	-
6033	Overtime Pay/Premium	-	654	-	145	-	-
6045	Salaries/Education Incentive	65	-	-	-	-	-
6048	Salaries/Language Pay	-	528	960	430	960	-
6069	Allowance/Vehicle	450	750	750	814	750	-
6070	Telephone Allowance	-	150	150	143	-	(150)
6075	Vacation Pay-Off	181	3,010	1,000	1,473	1,000	-
6078	Sick Leave Pay-Off	30	-	-	500	-	-
6101	PERS/Employee Contribution	1,516	3,337	5,460	1,604	5,535	75
6104	PERS Lump Sum	-	13,586	11,395	11,343	12,542	1,147
6105	PERS/Employer Contribution	9,698	1,709	2,170	4,245	2,645	475
6125	FICA/Employer Contrib/Med	416	914	1,400	997	1,365	(35)
6130	Health Ins Allocation	(36)	-	-	-	-	-
6140	Life Insurance Allocation	52	106	230	110	230	-
6155	Workers' Comp Allocation	990	2,217	3,300	2,550	3,205	(95)
6160	LTD Insurance Allocation	178	421	630	387	610	(20)
6165	Unemployment Allocation	26	56	95	62	95	-
6175	Benefits/Flex Plan	2,679	7,852	13,860	9,250	14,850	990
6180	Deferred Comp/Employer Paid	580	906	1,495	1,261	1,575	80
	SUBTOTAL	41,660	90,672	123,640	94,283	123,747	107
	PERSONNEL SUBTOTAL	556,072	712,729	952,646	776,900	888,277	(64,369)

BUDGET UNIT:

COMMUNITY RESOURCES - PROPOSITION A

Acct. #	DESCRIPTION	ACTUAL 17-18	ACTUAL 18-19	REVISED 19-20	YEAR END EST 19-20	PROPOSED 20-21	VARIANCE
OPERATIONS							
1555521130	TRANSIT-DEMAND RESPONSE						
6201	Uniforms/Laundry	374	550	1,330	1,330	1,330	-
6220	Training Schools	1,208	1,193	5,380	1,500	5,380	-
6221	POST Training	64	-	-	-	-	-
6235	Meetings & Conferences	-	144	-	-	-	-
6240	Mileage Reimbursement	96	174	-	-	-	-
6399	Professional Services/Other	375	52	-	-	-	-
6493	Outside Services and Repairs	-	-	150	150	150	-
6530	Office Supplies	146	-	-	-	-	-
6539	Printing, Binding & Duplicating	-	19	-	-	-	-
6551	Fuel and Oil	41,160	43,559	37,750	37,750	37,750	-
6569	Small Equipment	-	818	-	-	-	-
6760	Insurance Allocation	30,163	34,006	-	-	-	-
6820	Rent/Vehicle	5,290	11,769	-	-	-	-
6825	Maint & Repair / Vehicle	43,699	59,007	36,000	36,000	36,000	-
	SUBTOTAL	122,575	151,290	80,610	76,730	80,610	-
1555521170	TRANSIT-BUILDING REPAIRS AND MAINTENANCE						
6815	Maintenance and Repairs-Buildings	20,181	19,555	30,000	30,000	30,000	-
	SUBTOTAL	20,181	19,555	30,000	30,000	30,000	-
1555521410	New Rideshare Implementation						
6399	Professional Services/Other	-	16,051	7,500	7,500	7,500	-
	SUBTOTAL	-	16,051	7,500	7,500	7,500	-
1555521480	DIRECT ADMINISTRATION						
6220	Training Schools	310	137	7,500	7,500	-	(7,500)
6230	Dues and Subscriptions	-	473	500	500	500	-
6253	Licenses and Certificates	34	465	350	725	725	375
6315	Accounting/Auditing Services	-	-	-	3,000	3,000	3,000
6530	Office Supplies	836	1,742	1,400	1,400	1,400	-
6539	Printing, Binding and Duplicating	394	-	-	-	-	-
6563	Supplies/Special	9	496	-	-	-	-
6726	Ins/Group Dental Premiums	(470)	-	-	-	-	-
6727	Insurance/Group Vision Premium	(39)	-	-	-	-	-
6730	Ins/Group Life Premiums	149	-	-	-	-	-
6735	Ins/Group LTD Premiums	(700)	-	-	-	-	-
6835	Maint & Repair/Equipment	1,495	64	-	-	-	-
6840	Rent/Office Furniture & Equip	2,583	2,009	2,500	2,500	2,500	-
6905	Utilities / Electricity	638	675	1,000	1,000	1,000	-
6915	Utilities/Telephone	6,924	5,975	10,000	10,000	10,000	-
	SUBTOTAL	12,165	12,038	23,250	26,625	19,125	(4,125)
	OPERATIONS SUBTOTAL	154,921	198,934	141,360	140,855	137,235	(4,125)
CAPITAL OUTLAYS							
1580521130	TRANSIT-DEMAND RESPONSE						
7120	Construction & Improvements	-	545	805,724	-	-	(805,724)
7130	Structures/Other	-	13,628	-	-	-	-
7135	Vehicles	-	-	30,968	-	-	(30,968)
7140	Equipment & Machinery	-	-	7,920	-	-	(7,920)
7142	Computer Equipment	-	870	-	-	-	-
	SUBTOTAL	-	15,043	844,612	-	-	(844,612)
	CAPITAL OUTLAYS SUBTOTAL	-	15,043	844,612	-	-	(844,612)
	PROP A FUND TOTAL	710,993	926,706	1,938,618	917,755	1,025,512	(913,106)

BUDGET UNIT: VARIOUS PUBLIC WORKS - PROP C

Acct. #	DESCRIPTION	REVISED 19-20	YEAR END EST 19-20	PROPOSED 20-21	VARIANCE	EXPLANATION
OPERATIONS						
TRANSIT - BUS PASS SUBSIDY-1755521250						
6626	Bus Pass Cost	6,920	6,920	0	(6,920)	Moving all rideshare related expenses to AQMD
6654	Metrolink Pass Cost	15,000	15,000	0	(15,000)	Moving all rideshare related expenses to AQMD
TRANSIT - TRANSPORTATION PLANNING-1755521270						
6345	Program Consultants	108,500	108,500	0	(108,500)	The \$108,500 was for a Pavement Management System approved by Council on 4-1-19. As such, the funds will not be requested again in FY2021.
DIRECT ADMINISTRATION-1755521480						
6220	Training Schools	7,500	7,500	2,130	(5,370)	Reduced training
CAPITAL OUTLAYS						
7120	Construction & Improvement	943,570	0	0	(943,570)	The decrease is due to two CIP projects programmed in FY1920 including \$533,570 for the traffic management system and \$410,000 for Foothill Blvd Paving. The decrease does not include the FY2021 CIP budget that will be approved in 6-15-20.

BUDGET UNIT:

COMMUNITY RESOURCES - PROPOSITION C

Acct. #	DESCRIPTION	ACTUAL 17-18	ACTUAL 18-19	REVISED 19-20	YEAR END EST 19-20	PROPOSED 20-21	VARIANCE
PERSONNEL							
1755521120	TRANSIT-METROLINK SHUTTLE						
6003	Salaries/Regular	58,500	82,559	128,300	110,890	113,650	(14,650)
6006	Salaries/Temp & Part-Time	50,205	35,705	46,485	33,180	28,970	(17,515)
6015	Salaries/Vacation	1,715	1,964	-	4,213	-	-
6024	Salaries/Sick Leave	2,318	4,103	-	4,384	-	-
6027	Salaries/Bereavement	65	226	-	-	-	-
6033	Overtime Pay/Premium	1,254	3,241	-	2,518	-	-
6048	Salaries/Language Pay	1,967	2,636	2,770	3,049	1,957	(813)
6063	Salaries/Jury Duty	-	65	-	-	-	-
6075	Vacation Pay-Off	2,101	2,139	1,150	2,662	-	(1,150)
6072	Sal/Injury	-	1,955	-	4,673	-	-
6078	Sick Lve Pay-Off	281	292	300	356	-	(300)
6101	PERS/Employee Contribution	4,382	5,218	10,534	5,883	9,768	(766)
6104	PERS Lump Sum	-	18,935	20,870	21,562	22,379	1,509
6105	PERS/Employer Contribution	13,717	6,184	4,345	9,431	4,828	483
6107	APPLE/EMPLYR CON	438	238	760	250	221	(539)
6125	FICA/Employer Contrib/Med	1,733	1,926	3,120	2,536	2,575	(545)
6140	Life Insurance Allocation	134	201	365	308	335	(30)
6155	Workers' Comp Allocation	4,622	5,252	7,115	6,806	5,780	(1,335)
6160	LTD Insurance Allocation	402	626	985	868	875	(110)
6165	Unemployment Allocation	106	113	215	148	180	(35)
6175	Benefits/Flex Plan	12,138	19,988	37,800	28,769	36,000	(1,800)
6180	Deferred Comp/Employer Paid	484	799	2,430	3,003	2,400	(30)
	SUBTOTAL	156,561	194,364	267,544	245,488	229,918	(37,626)
1755521250	TRANSIT-BUS PASS SUBSIDY						
6003	Salaries/Regular	46,526	45,009	57,995	34,208	34,655	(23,340)
6006	Salaries/Temp & Part-Time	9,580	8,319	9,970	8,750	-	(9,970)
6012	Salaries/Comp-Time	1,509	456	-	980	-	-
6015	Salaries/Vacation	3,423	6,594	-	7,029	-	-
6024	Salaries/Sick Leave	2,060	3,117	-	918	-	-
6033	Overtime Pay/Premium	897	-	-	-	-	-
6048	Salaries/Language Pay	903	502	420	650	-	(420)
6068	Allowances/Vehicle	50	-	-	-	-	-
6075	Vacation Pay-Off	1,382	1,541	1,000	-	-	(1,000)
6101	PERS/Employee Contribution	4,092	4,206	3,885	3,216	2,415	(1,470)
6104	PERS Lump Sum	-	6,982	8,125	8,510	5,481	(2,644)
6105	PERS/Employer Contribution	8,029	2,104	1,555	2,259	1,160	(395)
6107	APPLE/EMPLYR CON	-	-	375	-	407	32
6125	FICA/Employer Contrib/Med	1,038	1,039	1,200	907	625	(575)
6140	Life Insurance Allocation	129	142	170	122	100	(70)
6155	Workers' Comp Allocation	2,613	2,629	2,740	2,443	1,385	(1,355)
6160	LTD Insurance Allocation	372	432	455	331	270	(185)
6165	Unemployment Allocation	59	59	80	53	45	(35)
6175	Benefits/Flex Plan	13,131	13,865	14,280	10,493	9,000	(5,280)
6180	Deferred Comp/Employer Paid	459	458	920	591	600	(320)
	SUBTOTAL	96,252	97,453	103,170	81,460	56,143	(47,027)
1755521480	DIRECT ADMINISTRATION						
6003	Salaries/Regular	53,799	71,702	105,905	66,827	102,390	(3,515)
6012	Salaries/Comp-Time	-	522	-	659	-	-
6015	Salaries/Vacation	1,737	1,594	-	2,226	-	-
6024	Salaries/Sick Leave	2,544	2,897	-	3,536	-	-
6027	Salaries/Bereavement	-	501	-	283	-	-
6033	Overtime Pay/Premium	1,150	873	-	152	-	-
6045	Salaries/Education Incentive	65	-	-	-	-	-
6048	Salaries/Language Pay	480	642	1,080	482	1,080	-
6069	Salaries/Vehicle	450	750	750	724	750	-
6070	Telephone Allowance	-	150	150	143	-	(150)
6072	Salaries/Injury	-	786	-	6,298	-	-
6075	Vacation Pay-Off	773	3,175	1,500	1,569	-	(1,500)
6078	Sick Leave Pay-Off	145	-	-	500	-	-

BUDGET UNIT:

COMMUNITY RESOURCES - PROPOSITION C

Acct. #	DESCRIPTION	ACTUAL 17-18	ACTUAL 18-19	REVISED 19-20	YEAR END EST 19-20	PROPOSED 20-21	VARIANCE
6101	PERS/Employee Contribution	3,885	4,999	7,135	3,330	7,215	80
6104	PERS Lump Sum	-	14,019	14,890	14,822	16,352	1,462
6105	PERS/Employer Contribution	10,399	2,196	2,835	4,588	3,450	615
6107	Apple Pay Plan	(16)	-	-	-	-	-
6125	FICA/Employer Contrib/Med	967	1,314	1,840	1,372	1,785	(55)
6130	Health Ins Allocation	(40)	-	-	-	-	-
6140	Life Insurance Allocation	131	165	305	169	300	(5)
6155	Workers' Comp Allocation	2,361	3,169	4,310	3,397	4,145	(165)
6160	LTD Insurance Allocation	416	607	830	553	795	(35)
6165	Unemployment Allocation	60	82	125	86	120	(5)
6175	Benefits/Flex Plan	9,733	12,665	18,900	13,631	20,250	1,350
6180	Deferred Comp/Employer Paid	1,140	1,380	2,000	1,604	2,085	85
	SUBTOTAL	90,178	124,187	162,555	126,947	160,717	(1,838)
	PERSONNEL SUBTOTAL	342,991	416,004	533,269	453,895	446,778	(86,491)
	OPERATIONS						
1755521120	TRANSIT-METROLINK SHUTTLE						
6201	Uniforms & Laundry	100	159	570	570	570	-
6220	Training Schools	339	398	2,130	750	2,130	-
6235	Meetings & Conferences	-	48	-	-	-	-
6240	Mileage Reimbursement	32	58	-	-	-	-
6399	Professional Services/Other	38	17	-	-	-	-
6493	Outside Services and Repairs	-	-	50	50	50	-
6530	Office Supplies	192	184	480	480	480	-
6539	Printing, Binding & Duplicatng	76	6	-	-	-	-
6551	Fuel and Oil	13,720	14,516	12,500	12,500	12,500	-
6569	Small Equipment	-	273	-	-	-	-
6760	Insurance Allocation	-	3,465	-	-	-	-
6820	Rent/Vehicle	1,763	3,923	-	782	-	-
6825	Maint & Repair / Vehicle	15,036	19,175	12,000	12,000	12,000	-
	SUBTOTAL	31,297	42,222	27,730	27,132	27,730	-
1755521140	TRANSIT-RECREATION/SPCL EVENT						
6625	Program Expense	24,839	26,667	30,000	30,000	30,000	-
	SUBTOTAL	24,839	26,667	30,000	30,000	30,000	-
1755521250	TRANSIT-BUS PASS SUBSIDY						
6626	Bus Pass Cost	5,552	6,058	6,920	6,920	-	(6,920)
6654	Metrolink Pass Cost	15,616	5,462	15,000	7,500	-	(15,000)
	SUBTOTAL	21,168	11,520	21,920	14,420	-	(21,920)
1755521270	TRANSIT-TRANSPORTATION PLANNING						
6345	Program Consultants	8,466	12,331	12,750	12,750	12,750	-
6399	Professional Services/Other	-	-	108,500	108,500	-	(108,500)
	SUBTOTAL	8,466	12,331	121,250	121,250	12,750	(108,500)
1755521301	TEMP TRANSPORTATION ADMINISTRATION & FACILITIES						
6815	Maint & Repairs/Bldgs	125,290	72,800	50,000	50,000	50,000	-
	SUBTOTAL	125,290	72,800	50,000	50,000	50,000	-
1755521410	New Rideshare Implementation						
6399	Professional Services	-	16,051	7,500	7,500	7,500	-
	SUBTOTAL	-	16,051	7,500	7,500	7,500	-

BUDGET UNIT:

COMMUNITY RESOURCES - PROPOSITION C

Acct. #	DESCRIPTION	ACTUAL 17-18	ACTUAL 18-19	REVISED 19-20	YEAR END EST 19-20	PROPOSED 20-21	VARIANCE
1755521480	DIRECT ADMINISTRATION						
6220	Training Schools	222	46	7,500	7,500	2,130	(5,370)
6230	Dues & Subscriptions	-	158	500	500	500	-
6253	Licenses & Certificates	11	155	110	140	235	125
6530	Office Supplies	852	734	800	800	800	-
6539	Printing, Binding & Duplicatng	17	-	-	-	-	-
6563	Supplies/Special	-	462	-	-	-	-
6726	Ins/Group Dental Premiums	(247)	-	-	-	-	-
6727	INSURANCE/GROUP VISION PREMI	(30)	-	-	-	-	-
6730	Ins/Group Life Premiums	120	-	-	-	-	-
6735	Ins/Group LTD Premiums	(620)	-	-	-	-	-
6835	Maint & Repair/Equipment	498	21	-	-	-	-
6840	Rent/Office Furniture & Equip	935	442	840	840	840	-
6915	Utilities/Telephone	1,246	1,311	2,180	2,180	2,180	-
	SUBTOTAL	3,002	3,329	11,930	11,960	6,685	(5,245)
	OPERATIONS SUBTOTAL	214,062	184,919	270,330	262,262	134,665	(135,665)
	<u>CAPITAL OUTLAY</u>						
1755521120	TRANSIT-METROLINK SHUTTLE						
7120	Construction & Improvement	-	-	943,570	-	-	(943,570)
7142	Computer Equipment	-	290	-	-	-	-
7170	Highways/Streets/Roadway	-	3,078	-	-	-	-
	CAPITAL OUTLAY SUBTOTAL	-	3,368	943,570	-	-	(943,570)
	PROP C FUND TOTAL:	557,053	604,291	1,747,169	716,157	581,443	(1,165,726)