



## AGENDA

### CITY COUNCIL, THE REDEVELOPMENT AGENCY AND THE AZUSA PUBLIC FINANCING AUTHORITY

AZUSA AUDITORIUM  
213 EAST FOOTHILL BOULEVARD

MONDAY, OCTOBER 6, 2008  
6:30 P.M.

#### AZUSA CITY COUNCIL

JOSEPH R. ROCHA  
MAYOR

KEITH HANKS  
COUNCILMEMBER

ANGEL CARRILLO  
MAYOR PRO-TEM

URIEL E. MACIAS  
COUNCILMEMBER

ROBERT GONZALES  
COUNCILMEMBER

**NOTICE TO THE PUBLIC** *Copies of staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk and are available for public inspection at the City Library.*

*Persons who wish to speak during the Public Participation portion of the Agenda, shall fill out a card requesting to speak and shall submit it to the City Clerk prior to the start of the City Council meeting. When called, each person may address any item on or off the agenda during the public participation.*

#### **CEREMONIAL**

1. Certificates of appreciation to sponsors of the Summer Reading Program
2. Proclamation to Ilene Ochoa for her services to the Human Relations Commission
3. Certificates of recognition to members of the Human Relations Commission
4. Proclamation for Fire Prevention Month

#### **CLOSED SESSION**

1. **CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code Sec. 54957.6)**

Agency Negotiators: Administrative Services Director-Chief Financial Officer Kreimeier  
Organizations ACEA, AMMA, and APMA

**BLOCK 36**

2. **REAL PROPERTY NEGOTIATIONS (Gov. Code Sec. 54956.8)**

Address: 152 E. Foothill Boulevard, Azusa, CA 91702  
Agency Negotiators: City Manager Delach and Assistant City Manager Makshanoff  
Negotiating Parties: Bank of America & City of Azusa Redevelopment Agency  
Under Negotiation: Price and Terms of Payment

3. **REAL PROPERTY NEGOTIATIONS (Gov. Code Sec. 54956.8)**

Address: 100 E. Foothill Boulevard, Azusa, CA 91702  
Agency Negotiators: City Manager Delach and Assistant City Manager Makshanoff  
Negotiating Parties: City of Azusa and City of Azusa Redevelopment Agency  
Under Negotiation: Price and Terms of Payment

4. **REAL PROPERTY NEGOTIATIONS (Gov. Code Sec. 54956.8)**

Address: 614 – 640 N. Azusa Avenue, Azusa, CA 91702  
Agency Negotiators: City Manager Delach and Assistant City Manager Makshanoff  
Negotiating Parties: City of Azusa and City of Azusa Redevelopment Agency  
Under Negotiation: Price and Terms of Payment

**RAYGOZA PROPERTY**

5. **REAL PROPERTY NEGOTIATIONS (Gov. Code Sec. 54956.8)**

Address: 809 N. Dalton Avenue, Azusa, CA 91702  
Agency Negotiators: City Manager Delach and Assistant City Manager Makshanoff  
Negotiating Parties: Raygoza, Jose M. and Mateos, Sandra G.  
Under Negotiation: Price and Terms of Payment

**BLOCK 37**

6. **REAL PROPERTY NEGOTIATIONS (Gov. Code Sec. 54956.8)**

Address: 624 – 630 N. San Gabriel Avenue, Azusa, CA 91702  
Agency Negotiators: City Manager Delach and Assistant City Manager Makshanoff  
Negotiating Parties: JK Partnership  
Under Negotiation: Price and Terms of Payment

7. **REAL PROPERTY NEGOTIATIONS (Gov. Code Sec. 54956.8)**

Property Address: 150 W. 9th Street, Azusa, CA 91702  
Negotiating Parties: King Ranch Market, Aner Iglesias, Business Owner  
Agency Negotiators: City Manager Delach and Assistant City Manager Makshanoff  
Under Negotiation: Price and Terms of payment

*Any person wishing to comment on any of the Closed Session items listed above may do so now.*

- Call to Order
- Pledge to the Flag
- Invocation – Pastor Ariel Verayo of Jesus Is Lord Church

**A. PUBLIC PARTICIPATION**

*(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

**B. REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL**

**1. Requests for Certificates/Proclamations as follows:**

- a. Request for proclamation for Stan Deal for 25 years of teaching to be presented October 24<sup>th</sup>.
- b. Request for \$100 sponsorship to Lions Club to go towards purchase of bicycle helmets.
- c. Request for proclamation for LA Up preschool program.
- d. Request for proclamation for Family Day.
- e. Request for proclamation for dedication of the Ettie Lee Home.
- f. Request for proclamation in recognition of the 80<sup>th</sup> anniversary of the construction of the Azusa Woman's Club building.

2. Director of Public Works/Assistant City Manager Haes to provide an update on parking citations – street sweeping warnings.
3. Discussion regarding Seal Beach volunteer clean up project

**C. SCHEDULED ITEMS**

1. **RESOLUTION FINDING THAT THE DISPOSITION OF REAL PROPERTY LOCATED AT 150 NORTH AZUSA AVENUE IS IN CONFORMANCE WITH THE GENERAL PLAN; RESOLUTION REGARDING THE SALE OF THE AZUSA MEDICAL CLINIC (150 NORTH AZUSA AVENUE) TO EL PROYECTO DEL BARRIO PURSUANT TO GOVERNMENT CODE SECTION 37420 ET. SEQ., AND SETTING A PUBLIC HEARING TO CONSIDER TESTIMONY TO THE PROPOSED SALE. RECOMMENDED ACTION:** Continue this matter to the meeting of October 20, 2008.

**10/06/08 PAGE THREE**

2. **A RESOLUTION OPPOSING MEASURE R ON THE NOVEMBER 4, 2008, BALLOT – LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY ONE-HALF PERCENT SALES TAX INCREASE. RECOMMENDED ACTION:** Waive further reading and adopt

Resolution No. 08-C83, opposing Measure R on the November 4, 2008 ballot.

**D. CONSENT CALENDAR**

*The Consent Calendar adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the Consent Calendar individually, it will be considered under SPECIAL CALL ITEMS.*

1. **APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 15, 2008. RECOMMENDED ACTION:** Approve Minutes as written.
2. **HUMAN RESOURCES ACTION ITEMS. RECOMMENDED ACTION:** Approve Personnel Action Requests in accordance with Section 3.3 of the City of Azusa Civil Service Rules and applicable Memorandum of Understanding(s).
3. **LIBRARY DEPARTMENT BUDGET AMENDMENT, APPROVAL FOR VAN CONVERSION SERVICES FOR THE LIBRARY BOOKMOBILE AND APPROVAL TO WAIVE FORMAL BIDDING PROCESS. RECOMMENDED ACTION:** 1) Amend the Library Department's budget by \$26,114 with funds from the Library's Public Library Fund (PLF) grant account for the purchase of services to convert a new Dodge Sprinter van into a bookmobile; 2) Waive the formal bidding process pursuant to Azusa Municipal Code Section 2-523 (b), no competitive market, and 3) Approve the issuance of a purchase order for van conversion services from Universal Specialty Vehicles, Inc. of Perris, CA not to exceed \$29,614.53
4. **RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A DISADVANTAGED BUSINESS ENTERPRISE (DBE) RACE-NEUTRAL IMPLEMENTATION AGREEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION. RECOMMENDED ACTION:** Adopt Resolution No. 08-C84, authorizing the City Manager to enter into a Disadvantaged Business Enterprise Race-Neutral Implementation Agreement with the State of California Department of Transportation in order to comply with changes to the State's federally mandated DBE Program.
5. **INVESTMENT POLICY FOR THE CITY OF AZUSA. RECOMMENDED ACTION:** Adopt Resolution No. 08-C85, approving and re-adopting the Investment Policy for the City of Azusa.
6. **AUTHORIZE NOTICE OF COMPLETION FOR CONTRACT PAINTING SERVICES AT THE FORMER NATIONAL GUARD ARMORY IN THE AMOUNT OF \$39,000.00. RECOMMENDED ACTION:** Approve the Notice of Completion for Contract Painting Services at the former National Guard Armory in the amount of \$39,000 and authorize staff to file the NOC with the Los Angeles County Clerk.
7. **AUTHORIZE NOTICE OF COMPLETION FOR CONSTRUCTION OF FENCING AT NORTHSIDE PARK DISC GOLF COURSE IN THE AMOUNT OF \$20,792.00. RECOMMENDED ACTION:** Approve the Notice of Completion for construction of fencing at the Northside Park Disc Golf Course in the amount of \$20,792.00 and authorize staff to file NOC with the Los Angeles County Clerk.

**10/06/08 PAGE FOUR**

8. **RESOLUTION AUTHORIZING THE SUBMITTAL OF AN APPLICATION PROPOSAL AND THE SIGNING OF A CONTRACT PROVIDING SENIOR MEALS FOR PERSONS AGE 60+ AND AUTHORIZING OF ALL DOCUMENTS. RECOMMENDED ACTION:** Adopt Resolution No. 08-C86, authorizing to submit an application for the senior nutrition program and the Mayor to sign contract

and all necessary documents for said contract.

9. **PURCHASE OF THREE ELECTRONIC FLAT SCREEN MONITORS/TV'S WITH SMART BOARD TECHNOLOGY PLASMA OVERLAYS FOR THE EMERGENCY OPERATIONS CENTER. RECOMMENDED ACTION:** Approve the purchase of three flat screen TV's in the amount of \$22,146.23 from the lowest bidder, Global Presenter, 17911 Sampson Lane, Huntington Beach, CA 92647 for the Emergency Operations Center (EOC). The purchase includes two Panasonic 50 inch plasma monitors with Smart Board technology interactive overlays, one 32 inch Toshiba LCD TV with built-in DVD player, mounting brackets, associated equipment and installation.
10. **CITY TREASURER'S REPORT AS OF AUGUST 31, 2008. RECOMMENDED ACTION:** Receive and file report.
11. **AWARD OF CONTRACT - PURCHASE OF A 2009 FORD F450 SIGN POSTING TRUCK. RECOMMENDED ACTION:** Award a contract to Theodore Robins Ford in the amount of \$55,707.38 for the purchase of a 2009 Ford F450 Sign Posting Truck.
12. **AWARD OF CONTRACT - PURCHASE OF ONE (1) HYDRO-TEK TOWABLE PRESSURE WASHER. RECOMMENDED ACTION:** Award a contract to Hydro Tek Systems Inc. I the amount of \$12,644.79 for the purchase of a 2008 Hydro Tek Towable Pressure Washer.
13. **AWARD OF CONTRACT(S) - PAINTING OF RAILROAD BRIDGE AND PAINTING OF THE ARTWORK ON THE BRIDGE. RECOMMENDED ACTION:** Authorize the following: 1) Award the contract in the amount of \$26,500 to Southwest Coatings Inc. for the painting of the railroad bridge over passing on Foothill Blvd. 2) Award of contract in the amount of \$17,500 to Creative Graphix for the painting of the City logo, Route 66 logo, lettering and stripping on the railroad bridge. 3) Budget amendment approval in the amount of \$44,000 from the General Fund.
14. **RESOLUTION APPOINTING MEMBERS TO VARIOUS CITY BOARDS AND COMMISSIONS: RECOMMENDED ACTION:** Adopt Resolution No. 08-C87 through 08-C93 as follows:
  - a. Resolution re-appointing Debbie Kindred to the Cultural and Historic Preservation Commission.
  - b. Resolution re-appointing Lalisa Morgan to the Human Relations Commission.
  - c. Resolution re-appointing Logan Westbrooks to the Human Relations Commission.
  - d. Resolution re-appointing Dena Simpson to the Library Commission.
  - e. Resolution appointing Ginger DeVine to the Library Commission.
  - f. Resolution re-appointing David Santellan to the Park and Recreation Commission.
  - g. Resolution appointing Neil Giles to the Planning Commission.
15. **ANNUAL BI-TECH SOFTWARE SUPPORT AND MAINTENANCE CONTRACT. RECOMMENDED ACTION:** Waive formal sealed bids in accordance with Azusa Municipal Code Section 2-523 section B, computer software maintenance services and 2-523 section C, no competitive market and approve the contract from Sungard Bi-Tech Inc, in the amount of \$47,949.40.

10/06/08 PAGE FIVE

16. **NEW CLASS SPECIFICATION - SENIOR LIBRARIAN, TECHNOLOGY SERVICES. RECOMMENDED ACTION:** Approve and adopt the salary, title, and class specification outlining the duties of the new job classification of Senior Librarian, Technology Services.

17. **AMENDED AND RESTATED CITY MANAGER EMPLOYMENT AGREEMENT.**  
**RECOMMENDED ACTION:** Adopt Resolution No. 08-C94, approving the Amended and Restated City Manager Employment Agreement.
18. **WARRANTS. RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE CITY.**  
**RECOMMENDED ACTION:** Adopt Resolution No. 08-C95.
19. **AWARD OF CONTRACT – RESURFACING OF THE MEMORIAL PARK PARKING LOT.**  
**RECOMMENDED ACTION:** Award a contract to Vulcan Materials Company in the amount of \$29,463.30 for the resurfacing of the Memorial Park parking lot.

**CONVENE JOINTLY WITH THE REDEVELOPMENT AGENCY TO CONSIDER THE FOLLOWING:**

**E. JOINT CITY/AGENCY ITEM**

1. **CONSIDERATION OF TWO FURNITURE, FIXTURE & EQUIPMENT LOANS: NANA’S CREAMERY AND BAMBINO’S PIZZERIA; AND TWO ECONOMIC DEVELOPMENT PROGRAM LOANS: BAMBINO’S PIZZERIA AND CANYON CITY BBQ. CONSIDERATION OF ECONOMIC DEVELOPMENT PROGRAM GUIDELINE MODIFICATIONS.**  
**RECOMMENDED ACTION:**
  - a. (Agency) Approve: (1) a \$28,000 Furniture, Fixture and Equipment Loan (“FF&E”) for Nana’s Creamery (“Nana’s”), and (2) a \$35,000 FF&E loan for Bambino’s Pizzeria (“Bambino’s), subject to Bambino’s securing a direct lease with the property owners.
  - b. (City) Approve: (1) a \$35,000 Economic Development Program Loan (“EDLP”) for Bambino’s, subject to Bambino’s securing a direct lease with the property owners, (2) a \$35,000 EDLP loan for Canyon City BBQ (“Canyon BBQ”), and 3) modifications to the employment requirement for EDLP participants from a three year period to a one year period.
  - c. (Agency and City) Authorize the City Manager/Executive Director to execute all required FF&E and EDLP loan documents.

**CITY COUNCIL TO RECESS AND REDEVELOPMENT AGENCY TO CONTINUE**

**F. AGENCY CONSENT CALENDAR**

*The **Consent Calendar** adopting the printed recommended actions will be enacted with one vote. If Boardmembers or Staff wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

**10/06/08 PAGE SIX**

1. **APPROVAL OF MINUTES OF THE REGULAR MEETING OF SEPTEMBER 15, 2008.**  
**RECOMMENDED ACTION:** Approve Minutes as written.
2. **INVESTMENT POLICY FOR THE REDEVELOPMENT AGENCY OF THE CITY OF AZUSA.**  
**RECOMMENDED ACTION:** Adopt Resolution No. 08-R41, approving and re-adopting the Investment Policy for the Redevelopment Agency of the City of Azusa.

3. **CITY TREASURER'S REPORT AS OF AUGUST 31, 2008. RECOMMENDED ACTION:** Receive and file report.
4. **WARRANTS.** Two separate resolutions authorizing payment of warrants by the Agency. **RECOMMENDED ACTION:** Adopt Resolution Nos. 08-R42, and 08-R43.

**G. AZUSA PUBLIC FINANCING AUTHORITY**

*The Consent Calendar adopting the printed recommended actions will be enacted with one vote. If Directors or Staff wish to address any item on the Consent Calendar individually, it will be considered under SPECIAL CALL ITEMS.*

1. **APPROVAL OF MINUTES OF THE REGULAR MEETING OF AUGUST 4, 2008.** **RECOMMENDED ACTION:** Approve Minutes as written.
2. **INVESTMENT POLICY FOR THE AZUSA PUBLIC FINANCING AUTHORITY.** **RECOMMENDED ACTION:** Adopt Resolution No. 08-P3, approving and re-adopting the Investment Policy for the Azusa Public Financing Authority.

**H. ADJOURNMENT**

1. Adjourn.

**UPCOMING MEETINGS:**

October 20, 2008, City Council Meeting – 6:30 p.m. (Auditorium)

October 27, 2008, Utility Board Meeting – 6:30 p.m. (Light and Water Conference Room)

November 3, 2008, City Council Meeting – 6:30 p.m. (Auditorium)

November 17, 2008, City Council Meeting – 6:30 p.m. (Auditorium)

*In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Police Department Lobby - 725 N. Alameda, Azusa, California.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting*