



AGENDA

**REGULAR MEETING OF THE CITY COUNCIL,
THE SUCCESSOR AGENCY TO
THE FORMER REDEVELOPMENT AGENCY,
AND THE PUBLIC FINANCING AUTHORITY
OF THE CITY OF AZUSA**

CORONAVIRUS (COVID-19) ADVISORY

This City Council Meeting will be in-person and open to the public, observing appropriate COVID-19 safety precautions. All those attending in-person are required to follow posted guidelines. Those wishing to participate during Public Comment may do so in-person at the Azusa Auditorium, or may submit written public comments by emailing PublicComment@azusaca.gov. Emailed public comments are due by **5:30 p.m.** and shall be limited to no more than 250 words. Written public comments will be provided to the City Council and will be part of the record but will not be read aloud.

View the City Council meeting live on the City's website <https://www.ci.azusa.ca.us/1389/Watch-Meetings-Online>, or on Channel 3 (Spectrum). Archived video of recorded meetings is also available on the City website.

**AZUSA AUDITORIUM – OPEN TO THE PUBLIC
213 EAST FOOTHILL BOULEVARD
AZUSA, CA 91702**

**MONDAY, SEPTEMBER 19, 2022
6:30 P.M Closed Session
7:30 P.M. Meeting**

AZUSA CITY COUNCIL

**ROBERT GONZALES
MAYOR**

**ANDREW N. MENDEZ
MAYOR PRO-TEM**

**EDWARD J. ALVAREZ
COUNCILMEMBER**

**JESSE AVILA, JR.
COUNCILMEMBER**

**DENNIS BECKWITH
COUNCILMEMBER**

6:30 P.M.

1. Call to Order
2. Roll Call

CLOSED SESSION

NOTICE TO THE PUBLIC FOR CLOSED SESSION

Prior to going into closed session, the City Council will convene in the Auditorium serving as Council Chambers to take public comment on the closed session items only. General public comment will be provided for during the regular portion of the meeting beginning at 7:30 P.M.

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Pursuant to California Government Code, Section 54956.9(d)(1)**
Case Name: Daniel Gallardo-Lopez v. City of Azusa; GL Claim No. 3005406
2. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to California Government Code, Section 54957.**
Title: City Manager
3. **CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to California Government Code, Section 54957.6.**
City Negotiator: Marco Martinez, City Attorney
Organizations: Unrepresentative Employee/City Manager

7:30 P.M. - REGULAR MEETING OF THE CITY COUNCIL, THE SUCCESSOR AGENCY, AND THE PUBLIC FINANCING AUTHORITY.

NOTICE TO THE PUBLIC FOR REGULAR MEETING.

In compliance with Government Code Section 54957.5, copies of staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk - 213 E. Foothill Blvd.; copies for public view are at the Azusa City Library - 729 N. Dalton Ave., Azusa Police Department Lobby - 725 N. Alameda Ave., and the City of Azusa Web Page www.azusaca.gov. Persons who wish to speak during the Public Participation portion of the Agenda or on a Public Hearing item, shall fill out a card requesting to speak and shall submit it to the City Clerk prior to 7:30 P.M.; cards submitted after this time will not be accepted.

A. PRELIMINARY BUSINESS

1. Call to Order
2. Roll Call
3. Flag Salute
4. Invocation – Pastor Griffin Harrel, Sandals Church
5. Closed Session Report by the City Attorney

CEREMONIAL

1. Presentation of Certificates of Appreciation to all who contributed to the 2022 Kathy's Cool Cuts for Kids Event.
2. Canyon City Foundation Grant Check Presentation.
3. Presentation of Proclamation proclaiming September 15, 2022 – October 15, 2022 as National Hispanic Heritage Month in the City of Azusa.

B. PUBLIC PARTICIPATION

*This time has been set aside for persons in the audience to make public comments on items **listed or not listed on this Agenda**. Members of the audience will have the opportunity to address the City Council/Agency Board about public hearing items at the time the public hearing is held. Under the provisions of the Brown Act, the Council/Agency Board is prohibited from taking action on oral requests, but may refer the matter to staff or to a subsequent meeting. Each person or representative of a group shall be allowed to speak without interruption for up to five (5) continuous minutes, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments may be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes.*

C. REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL

1. City Manager Communications.

D. SCHEDULED ITEMS

1. **PUBLIC HEARING ON PRELIMINARY PLAN REVIEW NO. 2022-01 FOR THE PROPERTIES LOCATED AT 919 WEST SIERRA MADRE AVENUE (APNS: 8617-001-005, 8684-013-030, 8617-001-013, 8617-013-001, 8617-011-001, 8684-043-002, AND 8684-043-002) - A REQUEST TO DEVELOP EXISTING GOLF COURSE PROPERTY WITH SIX (6) INDUSTRIAL BUILDINGS, 230 SENIOR HOUSING UNITS, AND THE REDESIGN OF THE REMAINING PROPERTY AS A NINE (9) HOLE GOLF COURSE.**

RECOMMENDED ACTION:

Pursuant to policy adopted by the City Council in 2020, as detailed in the following sections of this report, the City Council has two options as shown below. Staff is seeking direction on Council's preferred option.

- 1) Direct staff to continue processing the subject application, OR
- 2) Direct staff to discontinue processing the subject application.

Should the project proceed, the City Council would need to act on the project, require analysis/determination of the California Environmental Quality Act (CEQA), and be subject to the development process as required by the Azusa Municipal Code. At that point, the project would require an affirmative vote in order to render a decision on the project.

Total Cost: N/A Is the cost of this item budgeted? N/A

Fund/Account No: N/A

E. CONSENT CALENDAR – CITY COUNCIL

*The **Consent Calendar** adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **MINUTES OF THE SPECIAL MEETING MAY 31, 2022 AND REGULAR MEETINGS JUNE 6, 2022 AND JUNE 20, 2022.**

RECOMMENDED ACTION:

Approve minutes as written.

Total Cost: N/A Is the cost of this item budgeted? N/A

Fund/Account No: N/A

2. **RESOLUTION AUTHORIZING PAYMENTS OF WARRANTS BY THE CITY DATED AUGUST 11, 2022 THROUGH SEPTEMBER 14, 2022.**

RECOMMENDED ACTION:

Adopt Resolution No. 2022-C58 allowing certain claims and demands and specifying the funds out of which the same are to be paid.

Total Cost: N/A Is the cost of this item budgeted? N/A

Fund/Account No: N/A

3. **HUMAN RESOURCES ACTION ITEMS.**

RECOMMENDED ACTION:

Approve the following Personnel Action Requests in accordance with the City of Azusa Civil Service Rules and applicable Memorandum of Understanding(s).

Total Cost: N/A Is the cost of this item budgeted? N/A

Fund/Account No: N/A

4. **ACCEPTANCE OF ENGLISH AS A SECOND LANGUAGE (ESL) GRANT FROM CALIFORNIA STATE LIBRARY.**

RECOMMENDED ACTION:

Accept the grant award from California State Library; and Approve necessary budget amendments and adjust the current fiscal year budget accordingly.

Total Cost: N/A Is the cost of this item budgeted? N/A

Fund/Account No: N/A

5. **APPROVAL OF OFF-CAMPUS FEDERAL WORK STUDY PROGRAM AGREEMENTS WITH AZUSA PACIFIC UNIVERSITY.**

RECOMMENDED ACTION:

Approve an agreement with Azusa Pacific University for Azusa Reads, Writes, Counts and Discovery Club; and Authorize the City Manager to execute the amendments, in a form acceptable to the City Attorney, on behalf of the City.

Total Cost: N/A Is the cost of this item budgeted? N/A

Fund/Account No: N/A

6. **REQUEST TO APPROVE PROFESSIONAL SERVICES AGREEMENT (PSA) WITH MOORE, IACOFANO, GOLTSMAN (MIG) TO PROVIDE PLANNING, ENVIRONMENTAL, AND COMMUNITY OUTREACH CONSULTANT SERVICES FOR DHAMMAKAYA INTERNATIONAL MEDITATION CENTER LOCATED AT 865 E. MONROVIA PLACE.**

RECOMMENDED ACTION:

Approve Professional Services Agreement with MIG to provide planning, environmental, and community outreach consultant services for the Dhammakaya International Meditation Center Specific Plan Amendment in an amount not to exceed a total cost of 68,885 (\$59,900.00 [Original Contract Amount] + \$8,985.00 [15% Contingency]); and Authorize the City Manager to prepare and execute the agreements, in a form acceptable to the City Attorney, on behalf of the City.

Total Cost: \$68,885.00 - Total Cost
\$59,900.00 - Original Contract Amount
\$8,985.00 - 15% Contingency

Account No.: N/A

Is the cost of this item budgeted? N/A

7. **REQUEST TO AMEND PROFESSIONAL SERVICES AGREEMENT WITH HISTORIC RESOURCE GROUP TO CONDUCT THE CITY'S HISTORIC CONTEXT STATEMENT AND CITYWIDE HISTORIC SURVEY UPDATE AS IT RELATES TO THE CITY'S HISTORIC PRESERVATION PROGRAM.**

RECOMMENDED ACTION:

Approve Professional Services Agreement Second Amendment with Historic Resources Group that would extend the contract term from December 2021 to December 2023; and Authorize the City Manager to prepare and execute the Agreements, in a form acceptable to the City Attorney, on behalf of the City.

Total Cost: \$89,900.00 Is the cost of this item budgeted? Yes
Fund/Account No: 1035611000-6399

8. **APPROVE PROFESSIONAL SERVICE AGREEMENT RENEWAL FOR DATA TICKET FOR THE PROCESSING, COLLECTION AND PROVISION OF HEARING SERVICES RELATED TO ADMINISTRATIVE CITATIONS ISSUED BY THE CITY.**

RECOMMENDED ACTION:

Approve waiving of purchasing procedures under municipal code Sec. 2-539 Waiving of Purchasing Procedures in best interest of the City; and Authorize the City Manager to execute a renewable professional services agreement with Data Ticket for the processing, collection and provision of hearing services related to administrative citations issued by the City for services in a not to exceed amount of \$25,000 for the balance of fiscal year 2022-23.

Total Cost: \$30,000 based on revenues generated. Is the cost of this item budgeted? Yes
Fund/Account No: General Fund/1035643000-4302

9. **APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY AND THE CITY OF AZUSA FOR PARTICIPATION IN THE NATIONAL TRANSIT DATABASE REPORTING.**

RECOMMENDED ACTION:

Approve a MOU between the City of Azusa and LACMTA for participation in the NTD for report year 2020; and Authorize the City Manager to execute, in a form acceptable to the City Attorney, the MOU on behalf of the City.

Total Cost: N/A Is the cost of this item budgeted? N/A
Fund/Account No: N/A

10. **ADOPT A RESOLUTION IDENTIFYING EQUIPMENT THE CITY PROPOSES TO FUND WITH ITS APPORTIONMENT OF 2022-2023 ROAD MAINTENANCE AND REHABILITATION ACCOUNT FUNDS.**

RECOMMENDED ACTION:

Adopt Resolution No. 2022-C59 identifying the equipment the City will fund with its apportionment of 2022-2023 RMRA funds.

Total Cost: \$197,571 Is the cost of this item budgeted? Yes
Fund/Account No: RMRA

11. **APPROVE EXECUTION OF AGREEMENT FOR THE CITY OF AZUSA AND AZUSA UNIFIED SCHOOL DISTRICT FOR SCHOOL RESOURCE OFFICERS.**

RECOMMENDED ACTION:

Authorize the City Manager to execute the Professional Services Agreement in a form acceptable to the City Attorney, on behalf of the City.

Total Cost: N/A Is the cost of this item budgeted? N/A
Fund/Account No: N/A

12. **AUTHORIZE FINAL EXTENSION OF CONTRACT FOR JAIL PRIVATIZATION SERVICES WITH ALLIED UNIVERSAL CORPORATION.**

RECOMMENDED ACTION:

Approve the renewal of the Operating Contract for the Azusa City Jail with the Allied Universal Corporation for a one-year term effective July 1, 2022.

Total Cost: \$711,883.00 Is the cost of this item budgeted? Yes
Fund/Account No: Contract Services 1020333000-6493

13. **AGREEMENT FOR USE OF SAN BERNARDINO COUNTY SHERIFF/ CORONER/ PUBLIC ADMINISTRATOR WEAPONS FIRING RANGE FACILITIES.**

RECOMMENDED ACTION:

Approve the contract between the San Bernardino County Sheriff/ Coroner/ Public Administrator and the City of Azusa, for use of range facilities not to exceed the \$5,000.00.

Total Cost: \$5,000 Is the cost of this item budgeted? Yes
Fund/Account No: Public Safety – Police 1020310000-6809

14. **APPROVE EXECUTION OF NEW PAYMENT SCHEDULE FOR THE EAST SAN GABRIEL VALLEY REGIONAL COMMUNICATIONS NETWORK (COMNET JPA).**

RECOMMENDED ACTION:

Authorize the new payment schedule based on the new invoicing by the COMNET JPA.

Total Cost: \$64,945.41 Is the cost of this item budgeted? Yes
Fund/Account No: General Fund 1020310000-6835

15. **APPOINTMENTS TO FILL VACANCIES ON CITY BOARDS AND COMMISSIONS.**

RECOMMENDED ACTION:

Adopt Resolution No. 2022-C60 re-appointing Edith Russek to the Cultural & Historic Preservation Commission; Adopt Resolution No. 2022-C61 re-appointing James Ramirez to the Cultural & Historic Preservation Commission; Adopt Resolution No. 2022-C62 re-appointing Michelle Pastrano to the Cultural & Historic Preservation Commission; Adopt Resolution No. 2022-C63 appointing Sabrina Bow to the Cultural & Historic Preservation Commission; Adopt Resolution No. 2022-C64 re-appointing Joyce Hsiao to the Library Commission; Adopt Resolution No. 2022-C65 appointing Kimberly A. Antol to the Library Commission; Adopt Resolution No. 2022-C66 re-appointing Gerard Batista to the Parks & Recreation Commission; Adopt Resolution No. 2022-C67 re-appointing Pam Mercado to the Parks & Recreation Commission; Adopt Resolution No. 2022-C68 re-appointing Rossana Helbert to the Parks & Recreation Commission; Adopt Resolution No. 2022-C69 re-appointing Victor Eduardo Munoz to the Personnel Board; Adopt Resolution No. 2022-C70 appointing Angela Dreyer to the Personnel Board; Adopt Resolution No. 2022-C71 re-appointing Elizabeth Ramirez to the Planning Commission; and Adopt Resolution No. 2022-C72 re-appointing Robert Donnelson to the Planning Commission.

Total Cost: N/A Is the cost of this item budgeted? N/A
Fund/Account No: N/A

16. **CONSIDERATION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM (MARCH 4, 2020), AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY OF AZUSA PURSUANT TO ASSEMBLY BILL 361.**

RECOMMENDED ACTION:

Adopt Resolution No. 2022-C73, ratifying the proclamation of a State of Emergency by Governor Newsom (March 4, 2020), and authorizing remote teleconference meetings of the Legislative Bodies of the City of Azusa pursuant to Assembly Bill 361.

Total Cost: N/A Is the cost of this item budgeted? N/A
Fund/Account No: N/A

17. CITY TREASURER’S ACCOUNTING OF ALL RECEIPTS, DISBURSEMENTS AND FUND BALANCES FOR THE MONTHS OF MAY 2021 THROUGH SEPTEMBER 2021.

RECOMMENDED ACTION:

Receive, review, and file the City Treasurer’s Reports of Receipts, Disbursements and Fund Balances for the months of May 2021 through September 2021.

Total Cost: N/A Is the cost of this item budgeted? N/A
Fund/Account No: N/A

18. ADOPT RESOLUTION AUTHORIZING ACCEPTANCE OF CALHOME PROGRAM GRANT AWARD 2021, APPROVING THE EXECUTION OF A STANDARD AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT, AUTHORIZING THE CITY MANAGER TO APPROVE LOCAL PROGRAM GUIDELINES, AND APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH GLOBAL URBAN STRATEGIES.

RECOMMENDED ACTION:

Adopt Resolution No. 2022-C74, authorizing Staff to accept the Award; Approve and authorize the City Manager to execute a Standard Agreement and any subsequent amendments with the Department of Housing and Community Development, in substantial form, subject to minor modifications acceptable to the City Attorney on behalf of the City; Authorize the City Manager to approve local Program Guidelines and specifications in compliance with the CalHome Program Final Guidelines; Waive the purchasing procedures as authorized under Azusa Municipal Code section 2-539 Waiving of purchasing procedures; and Approve a Professional Service Agreement in an amount of \$160,000 annually for a total contract amount not to exceed \$480,000 with Global Urban Strategies Inc. for CalHome grant administrative services in a form acceptable to the City Attorney on behalf of the City.

Total Cost: \$4,806,000 Is the cost of this item budgeted? No
Fund/Account No: City’s CalHome Grant Program Award.

19. REJECTION OF ALL BIDS FOR THE ARROW HIGHWAY STREET RESURFACING AND HIGHWAY SAFETY IMPROVEMENT PROJECT; FEDERAL PROJECT NO. HSIPL-5112(019); AND AUTHORIZE STAFF TO SOLICIT A NOTICE OF INVITING BIDS.

RECOMMENDED ACTION:

Reject all bids for the Arrow Highway Street Resurfacing and Highway Safety Improvement Project, Federal Project No. HSIPL-5112(019); Authorize staff to solicit a Notice of Inviting Bids for the Arrow Highway Street Resurfacing and Highway Safety Improvement Project; Federal Project No. HSIPL-5112(019) separately in two Phases; and Approve revised Construction Documents to show the scope of work within the City of Covina as an additive “Bid Alternate Item”.

Total Cost: N/A Is the cost of this item budgeted? N/A
Fund/Account No: N/A

20. REQUEST AUTHORIZATION TO APPROVE AN AGREEMENT FOR COMPLETION OF PUBLIC IMPROVEMENTS BETWEEN THE AVENUE LLC AND THE CITY OF AZUSA.

RECOMMENDED ACTION:

Approve Agreement for Completion of Public Improvements between the The Avenue LLC, and the City of Azusa.

Total Cost: N/A Is the cost of this item budgeted? N/A
Fund/Account No: N/A

21. CITY TREASURER’S STATEMENT OF CASH AND INVESTMENT BALANCES FOR THE MONTH OF JULY 2022.

RECOMMENDED ACTION:

Receive, review, and file the City Treasurer’s Report for the month of July 2022.

Total Cost: N/A Is the cost of this item budgeted? N/A
Fund/Account No: N/A

22. APPROVAL OF AN AGREEMENT WITH AZUSA PACIFIC UNIVERSITY, SCHOOL OF NURSING, DEPARTMENT OF PUBLIC HEALTH, TO CREATE A FIELD PRACTICE PLACEMENT SITE.

RECOMMENDED ACTION:

Approve a Site Placement Agreement with Azusa Pacific University, School of Nursing, to create a placement site in the City of Azusa; and Authorize the City Manager to execute an Agreement with Azusa Pacific University, School of Nursing, in a form acceptable to the City Attorney, on behalf of the City.

Total Cost: N/A Is the cost of this item budgeted? N/A
Fund/Account No: N/A

23. AUTHORIZE RELEASE OF REQUEST FOR PROPOSAL (RFP) FOR SENIOR CENTER REMODEL - ARCHITECTURAL, INTERIOR DESIGN, ENGINEERING & CONSTRUCTION SERVICES.

RECOMMENDED ACTION:

Authorize release of a Request for Proposal for Senior Center Remodel – Architectural, Interior Design, Engineering & Construction Services.

Total Cost: N/A Is the cost of this item budgeted? N/A
Fund/Account No: N/A

24. ACCEPTANCE OF LEAGUE OF CALIFORNIA CITIES WORKFORCE HEALTH WELLNESS GRANT.

RECOMMENDED ACTION:

Accept the Cities for Workforce Health Wellness Grant in the amount of \$5,000.

Total Cost: N/A Is the cost of this item budgeted? N/A

Fund/Account No: Grants

25. FY 2021/22 FOURTH QUARTER FINANCIAL REPORT ENDING JUNE 30, 2022.

RECOMMENDED ACTION:

Receive, review, and file the Fiscal Year 2021/22 fourth quarter financial report ending June 30, 2022.

Total Cost: N/A Is the cost of this item budgeted? N/A

Fund/Account No: N/A

F. SECOND READING ORDINANCES

1. SECOND READING OF ORDINANCE AMENDING VARIOUS PROVISIONS OF ARTICLE XI, DIVISION 2, CHAPTER 18 OF THE AZUSA MUNICIPAL CODE: RELATING TO THE CITY OF AZUSA MOBILEHOME RENT STABILIZATION REGULATIONS.

RECOMMENDED ACTION:

1) Read be title only, second reading and adoption, Ordinance No. 2022-03.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, AMENDING VARIOUS PROVISIONS OF ARTICLE XI, DIVISION 2, CHAPTER 18 OF THE AZUSA MUNICIPAL CODE RELATING TO THE CITY OF AZUSA MOBILEHOME RENT STABILIZATION REGULATIONS

Total Cost: N/A Is the cost of this item budgeted? N/A

Fund/Account No: N/A

G. CONSENT CALENDAR - SUCCESSOR AGENCY RELATED BUSINESS.

1. RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE SUCCESSOR AGENCY DATED JUNE 16, 2022 THROUGH SEPTEMBER 14, 2022.

RECOMMENDED ACTION:

1) Adopt Resolution No. 2022-R10 allowing certain claims and demands to be paid out of Successor Agency Funds.

H. ADJOURNMENT

We adjourn in solemn honor of those Azusans who we've lost to Covid-19.

UPCOMING MEETINGS:

October 3, 2022, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting
October 17, 2022, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. If possible, notification should be submitted at least three (3) working days prior to the meeting when special services are needed in order to assist staff in assuring that reasonable arrangements can be made in time.

CERTIFICATION

I, Adrian Garcia, MMC, Chief Deputy City Clerk of the City of Azusa, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on September 15, 2022, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the City Clerk’s Office, 213 E. Foothill Blvd.; the lobby of the Police Department, 725 N. Alameda Ave.; the Civic Auditorium, 213 E. Foothill Blvd.; the City Library, 729 N. Dalton Ave.; and on the City’s Web Page at www.azusaca.gov.



Adrian Garcia, MMC
Chief Deputy City Clerk
Azusa City Clerk’s Office