



AGENDA

REGULAR MEETING OF THE CITY COUNCIL, THE SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY, THE PUBLIC FINANCING AUTHORITY, AND SPECIAL AZUSA UTILITY BOARD MEETING OF THE CITY OF AZUSA

CORONAVIRUS (COVID-19) ADVISORY

This City Council Meeting will be in-person and open to the public, observing appropriate COVID-19 safety precautions. All those attending in-person are required to follow posted guidelines. Those wishing to participate during Public Comment may do so in-person at the Azusa Auditorium, or may submit written public comments by emailing PublicComment@azusaca.gov. Emailed public comments are due by **5:30 p.m.** and shall be limited to no more than 250 words. Written public comments will be provided to the City Council and will be part of the record but will not be read aloud.

View the City Council meeting live on the City's website <https://www.ci.azusa.ca.us/1389/Watch-Meetings-Online>, or on Channel 3 (Spectrum). Archived video of recorded meetings is also available on the City website.

AZUSA AUDITORIUM – OPEN TO THE PUBLIC
213 EAST FOOTHILL BOULEVARD
AZUSA, CA 91702

MONDAY, JUNE 20, 2022
6:30 P.M Closed Session
7:30 P.M. Meeting

AZUSA CITY COUNCIL

ROBERT GONZALES
MAYOR

ANDREW N. MENDEZ
MAYOR PRO-TEM

EDWARD J. ALVAREZ
COUNCILMEMBER

JESSE AVILA, JR.
COUNCILMEMBER

DENNIS BECKWITH
COUNCILMEMBER

6:30 P.M.

1. Call to Order
2. Roll Call

CLOSED SESSION

NOTICE TO THE PUBLIC FOR CLOSED SESSION

Prior to going into closed session, the City Council will convene in the Auditorium serving as Council Chambers to take public comment on the closed session items only. General public comment will be provided for during the regular portion of the meeting beginning at 7:30 P.M.

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to California Government Code, Section 54956.8.

City Negotiators: Sergio Gonzalez, City Manager and Matt Marquez, Director of Economic & Community Development
Property Address: Southeast Corner of Azusa Avenue and 5th Street (APN: 8611-014-900)
Negotiating Parties: Antoine Morillo, Morillo Construction
Under Negotiation: Price and Terms

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to California Government Code, Section 54957.

Title: City Manager

7:30 P.M. - REGULAR MEETING OF THE CITY COUNCIL, THE SUCCESSOR AGENCY, THE PUBLIC FINANCING AUTHORITY AND SPECIAL AZUSA UTILITY BOARD MEETING.

NOTICE TO THE PUBLIC FOR REGULAR MEETING.

In compliance with Government Code Section 54957.5, copies of staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk - 213 E. Foothill Blvd.; copies for public view are at the Azusa City Library - 729 N. Dalton Ave., Azusa Police Department Lobby - 725 N. Alameda Ave., and the City of Azusa Web Page www.azusaca.gov. Persons who wish to speak during the Public Participation portion of the Agenda or on a Public Hearing item, shall fill out a card requesting to speak and shall submit it to the City Clerk prior to 7:30 P.M.; cards submitted after this time will not be accepted.

A. PRELIMINARY BUSINESS

1. Call to Order
2. Roll Call
3. Flag Salute
4. Invocation – Pastor Tim Driscoll, Calvary Chapel San Gabriel Valley
5. Closed Session Report by the City Attorney

CEREMONIAL - None

B. PUBLIC PARTICIPATION

*This time has been set aside for persons in the audience to make public comments on items **listed or not listed on this Agenda**. Members of the audience will have the opportunity to address the City Council/Agency Board about public hearing items at the time the public hearing is held. Under the provisions of the Brown Act, the Council/Agency Board is prohibited from taking action on oral requests, but may refer the matter to staff or to a subsequent meeting. Each person or representative of a group shall be allowed to speak without interruption for up to five (5) continuous minutes, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments may be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes.*

C. REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL

1. City Manager Communications.
2. City Clerk: NOTICE IS HEREBY GIVEN that the following City Commissioners' terms of office will expire on September 30, 2022:

4 positions – Cultural & Historic Preservation Commission

2 positions - Library Commission

3 positions – Parks & Recreation Commission

1 position - Personnel Board

2 positions – Planning Commission

NOTICE IS HEREBY GIVEN that the following City Commissioners terms of office will expire on September 30, 2024:

1 position – Personnel Board

Applications for these positions will be accepted in the Office of the City Clerk through 5:00 p.m. on Wednesday, August 10, 2022. Applications are available in the City Clerk's Office - 213 East Foothill Boulevard, City Library - 729 N. Dalton Avenue, Light & Water Department - 729 N. Azusa Avenue, Police Department - 725 N. Alameda, and at: www.azusaca.gov.

D. SCHEDULED ITEMS

1. **PUBLIC HEARING TO ADOPT A RESOLUTION APPROVING THE ISSUANCE OF THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY REFUNDING REVENUE BONDS (AZUSA PACIFIC UNIVERSITY PROJECT), TAX-EXEMPT AND TAXABLE, IN ONE OR MORE SERIES IN BOTH FIXED AND VARIABLE RATE FORM AND IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$90,000,000, FOR THE PURPOSES OF REFINANCING AND REFUNDING BONDS PREVIOUSLY ISSUED TO FINANCE CERTAIN FACILITIES AND IMPROVEMENTS FOR AZUSA PACIFIC UNIVERSITY, FINANCING AND REFINANCING ADDITIONAL FACILITIES OF AZUSA PACIFIC UNIVERSITY AND CERTAIN OTHER PURPOSES, AND MATTERS RELATING THERETO.**

RECOMMENDED ACTION:

- 1) Conduct the public hearing under the requirements of the Tax and Equity Fiscal Responsibility Act ("TEFRA") and the Internal Revenue Code of 1986, as amended (the "Code"); and
- 2) Adopt Resolution No. 2022-C43 approving the issuance of the Obligations by the CMFA for the benefit of the University, to provide for the financing of the Project, such adoption is solely for the purposes of satisfying the requirements of TEFRA, the Code and the California Government Code Section 6500 et seq.

2. **ADOPT THE RESOLUTION AUTHORIZING PARTICIPATION IN THE PARS POST-EMPLOYMENT BENEFITS TRUST PROGRAM TO BE ADMINISTERED BY PUBLIC AGENCY RETIREMENT SERVICES (PARS) AND U.S. BANK, APPOINTING THE CITY MANAGER AS THE CITY'S PLAN ADMINISTRATOR, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE DOCUMENTS TO IMPLEMENT THE PROGRAM.**

RECOMMENDED ACTION:

- 1) Adopt Resolution No. 2022-C44 to establish the PARS Post-Employment Benefits Trust Program;
- 2) Authorize the City Manager, subject to the review and approval of the City's legal counsel, to sign all necessary documents; and
- 3) Authorize the use of \$1.5 million in General Fund Reserves as an initial deposit into the PARS Post-Employment Benefits Trust Program specifically for retiree health care.

3. **ADOPTION OF FISCAL YEAR 2022/23 CITY, UTILITIES, PUBLIC FINANCING AUTHORITY, AND SUCCESSOR AGENCY OPERATING AND CAPITAL IMPROVEMENT PLAN BUDGETS AND GENERAL FUND RESERVE POLICY.**

RECOMMENDED ACTION:

- 1) Approve Resolution No. 2022-C45, A Resolution of the City Council of the City of Azusa adopting the budget and approving appropriations for the City of Azusa for the fiscal year commencing July 1, 2022 and ending June 30, 2023;
- 2) Approve Resolution No. 2022-UB03, A Resolution of the Utility Board of the City of Azusa adopting the budget and approving appropriations for Utilities for the fiscal year commencing July 1, 2022 and ending June 30, 2023;
- 3) Approve Resolution No. 2022-P01, A Resolution of the Azusa Public Financing Authority of the City of Azusa adopting the budget and approving appropriations for the Authority for the fiscal year commencing July 1, 2022 and ending June 30, 2023;
- 4) Approve Resolution No. 2022-R08, A Resolution of the Successor Agency for the Former Redevelopment Agency of the City of Azusa adopting the budget and approving appropriations for the Agency for the fiscal year commencing July 1, 2022 and ending June 30, 2023; and
- 5) Approve Resolution No. 2022-C46, A Resolution of the City Council of the City of Azusa adopting a Revised General Fund Reserve Policy.

4. **PUBLIC HEARING REGARDING PROPOSED INCREASES TO SOLID WASTE RATES EFFECTIVE JULY 1, 2022 AND APPROVAL OF AMENDMENT TWENTY-EIGHTH TO THE AMENDED AND RESTATED FRANCHISE AGREEMENT WITH ARAKELIAN ENTERPRISES, INC. (DBA ATHENS SERVICES).**

RECOMMENDED ACTION:

- 1) Open the Public Hearing, receive public testimony, and close the Public Hearing;
- 2) Adopt Resolution No. 2022-C47 approving the annual refuse collection and organic waste recycling rate adjustment for Arakelian Enterprises, Inc. dba Athens Services effective July 1, 2022 and if approved to be adjusted by Consumer Price Index (CPI) beginning July 1, 2022 and every July 1st thereafter for a five-year period, through and including adjustments on or after July 1, 2026; and

- 3) Approve the Twenty-Eighth Amendment to the Amended and Restated Franchise Agreement with Arakelian Enterprises, Inc. (dba Athens Services) for refuse collection, recycling and disposal services in a form acceptable to the City Attorney.

5. **PUBLIC HEARING REGARDING DELINQUENT TRASH COLLECTION FEES.**

RECOMMENDED ACTION:

- 1) Open the Public Hearing, receive public testimony, and close the Public Hearing;
- 2) Adopt Resolution No. 2022-C48 approving the list of delinquent account list to be placed on special assessment for inclusion to the property tax roll by the Los Angeles County Assessor on the FY 2022-2023 tax bill; and
- 3) Approve the Director of Administrative Services, or her designee, to turn over to the Los Angeles County Assessor the delinquent account list after adoption of Resolution No. 2022-C48.

E. **CONSENT CALENDAR – CITY COUNCIL**

The *Consent Calendar* adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the *Consent Calendar* individually, it will be considered under **SPECIAL CALL ITEMS**.

1. **MINUTES OF THE REGULAR MEETINGS FROM NOVEMBER 1, 2021 AND MARCH 21, 2022.**

RECOMMENDED ACTION:

Approve minutes as written.

2. **RESOLUTION AUTHORIZING PAYMENTS OF WARRANTS BY THE CITY DATED MAY 31, 2022 THROUGH JUNE 15, 2022.**

RECOMMENDED ACTION:

Adopt Resolution No. 2022-C49 allowing certain claims and demands and specifying the funds out of which the same are to be paid.

3. **HUMAN RESOURCES ACTION ITEMS.**

RECOMMENDED ACTION:

Approve the following Personnel Action Requests in accordance with the City of Azusa Civil Service Rules and applicable Memorandum of Understanding(s).

4. **REQUEST AUTHORIZATION TO APPROVE OFF-SITE MAINTENANCE AGREEMENTS FOR “THE ORCHARD”, 626 N AZUSA AVE.**

RECOMMENDED ACTION:

Approve the Maintenance Agreements with “The Orchard” listed, Memorandum of Maintenance Agreements, Landscape and Sidewalk Maintenance Agreement, Maintenance Agreement for Projecting Signs into the Public Right-of-Way, Maintenance Agreement for Public Art in the Public Right-of-Way; and Authorize the City Manager to execute, in a form acceptable to City Attorney, on behalf of the City.

5. **APPROVAL OF AMENDED AND RESTATED FACILITIES USE AGREEMENT AMENDMENT No. 2 FOR USE OF CITY FACILITIES INCLUDING MEMORIAL PARK LOCATED AT 320 N. ORANGE PLACE FOR COVID-19 TESTING BY AND BETWEEN COUNTY OF LOS ANGELES AND CITY OF AZUSA.**

RECOMMENDED ACTION:

Review and approve the Amended and Restated Facilities Use Agreement Amendment No. 2 for use of city facilities for COVID testing, by and between the County of Los Angeles and the City of Azusa; and Authorize the City Manager to execute the Amended and Restated Facilities Use Agreement Amendment No. 2 for use of City Facilities, in a form acceptable to the City Attorney, on behalf of the City.

6. **APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH GLOBAL URBAN STRATEGIES, INC. FOR PROFESSIONAL GRANT MANAGEMENT SERVICES.**

RECOMMENDED ACTION:

Approve a Professional Services Agreement with Global Urban Strategies, Inc. for grant research and development services through June 30, 2023; and Authorize the City Manager to execute the Agreement, in a form acceptable to the City Attorney, on behalf of the City.

7. **APPROVAL OF INCREASE TO BLANKET PURCHASE ORDER FOR TRAFFIC SIGNAL MAINTENANCE SERVICES.**

RECOMMENDED ACTION:

Approve a \$20,000 increase to the blanket purchase order for Crosstown Electrical & Data, Inc. to \$120,000.

8. **ADOPTION OF GANN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2022-23.**

RECOMMENDED ACTION:

Adopt Resolution No. 2022-C49, approving and adopting the Annual Appropriations Limit for the Fiscal Year 2022-23 in the Amount of \$404,239,897.

9. **BLANKET PURCHASE ORDERS OVER \$50,000 FOR FISCAL YEAR 2022-2023.**

RECOMMENDED ACTION:

Approve the issuance of Blanket Purchase Orders detailed on the attached schedule, for amounts in excess of \$50,000 as outlined in Sec. 2-518 (a) of the Azusa Municipal Code.

10. **CONSIDERATION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM (MARCH 4, 2020), AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY OF AZUSA PURSUANT TO ASSEMBLY BILL 361.**

RECOMMENDED ACTION:

Adopt Resolution No. 2022-C50, ratifying the proclamation of a State of Emergency by Governor Newsom (March 4, 2020), and authorizing remote teleconference meetings of the Legislative Bodies of the City of Azusa pursuant to Assembly Bill 361.

11. **AUTHORIZATION TO RELEASE REQUEST FOR PROPOSALS FOR UNARMED SECURITY SERVICES FOR THE CIVIC CENTER CAMPUS AND DESIGNATED CITY FACILITIES.**

RECOMMENDED ACTION:

Approve the release of the proposed Request for Proposal (RFP) for unarmed security services.

12. **APPROVE LETTER OF AGREEMENT WITH AZUSA UNIFIED SCHOOL DISTRICT (AUSD) FOR FINANCIAL SUPPORT OF SUMMER PROGRAMMING.**

RECOMMENDED ACTION:

Approve a Letter of Agreement (Agreement) with the Azusa Unified School District to fund seven weeks of summer programming for the 2022 summer, with an option to extend through the summer of 2023; and Authorize the City Manager to execute the Agreement, in a form acceptable to the City Attorney, on behalf of the City, subject to non-substantive changes made by City Manager and City Attorney.

13. **ACCEPT HOMELESS PREVENTION AND DIVERSION GRANT AND APPROVE AGREEMENT WITH SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS.**

RECOMMENDED ACTION:

Authorize the City Manager to execute the memorandum of agreement (MOA) with the San Gabriel Valley Council of Governments (SGVCOG) for \$50,000 for the program described in attachment A.

14. **CITY TREASURER'S STATEMENT OF CASH AND INVESTMENT BALANCES FOR THE MONTH OF APRIL 2022.**

RECOMMENDED ACTION:

Receive, review, and file the City Treasurer's Report for the month of April 2022.

F. **CONSENT CALENDAR - SUCCESSOR AGENCY RELATED BUSINESS.**

1. **RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE SUCCESSOR AGENCY DATED MAY 12, 2022 THROUGH JUNE 15, 2022.**

RECOMMENDED ACTION:

Adopt Resolution No. 2022-R09 allowing certain claims and demands to be paid out of Successor Agency Funds.

G. **ADJOURNMENT**

We adjourn in solemn honor of those Azusans who we've lost to Covid-19.

UPCOMING MEETINGS:

July 5, 2022, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting - Cancelled
July 18, 2022, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. If possible, notification should be submitted at least three (3) working days prior to the meeting when special services are needed in order to assist staff in assuring that reasonable arrangements can be made in time.

CERTIFICATION

I, Adrian Garcia, MMC, Chief Deputy City Clerk of the City of Azusa, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on June 16, 2022, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the City Clerk’s Office, 213 E. Foothill Blvd.; the lobby of the Police Department, 725 N. Alameda Ave.; the Civic Auditorium, 213 E. Foothill Blvd.; the City Library, 729 N. Dalton Ave.; and on the City’s Web Page at www.azusaca.gov.



Adrian Garcia, MMC
Chief Deputy City Clerk
Azusa City Clerk’s Office