



**AGENDA**

**REGULAR MEETING OF  
THE AZUSA UTILITY BOARD**

**AZUSA LIGHT & WATER  
729 N. AZUSA AVENUE  
AZUSA, CA 91702**

**MONDAY, APRIL 25, 2022  
6:30 P.M.**

**AZUSA UTILITY BOARD**

**ANDREW MENDEZ  
CHAIRPERSON**

**DENNIS BECKWITH  
VICE CHAIRPERSON**

**ROBERT GONZALES  
BOARD MEMBER**

**EDWARD J. ALVAREZ  
BOARD MEMBER**

**JESSE AVILA, JR.  
BOARD MEMBER**

**6:30 PM Convene to Regular Meeting of the Azusa Utility Board.**

- Call to Order
- Roll Call
- Flag Salute

**A. PUBLIC PARTICIPATION**

1. *Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.*

**B. GENERAL MANAGER COMMENTS**

**C. UTILITY BOARD MEMBER COMMENTS**

**D. SCHEDULED ITEMS**

1. None

**E. CONSENT CALENDAR**

*The **Consent Calendar** adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **Minutes of the Utility Board Meeting on March 28, 2022**

**Recommendation:** 1) Approve Minutes as written.

2. **Approve Scope of Work and Authorize Issuance of a Request for Proposals (RFP) for a Mobile Work Order Management System (WOMS)**

**Recommendation:** 1) Approve the general scope of work for a Mobile Work Order Management System (WOMS); and 2) Authorize staff to prepare, issue, and solicit proposals from qualified software service providers.

3. **Authorization to Increase the Blanket Purchase Order for Incontact, Incorporated**

**Recommendation:** 1) Authorize an increase to the blanket purchase order with InContact, Inc. during fiscal year 2021/2022 in an amount not-to-exceed \$130,000.

4. **Approval of the Notice of Completion for Water Project W-277 Cypress Water Transmission Main Replacement**

**Recommendation:** 1) Accept Cypress Transmission Main Capital Improvement project outlined in W-277 plans and specifications; and 2) Approve the Notice of Completion; and 3) Authorize the Mayor to execute the Notice of Completion on behalf of the City; and 4) Authorize the City Clerk to submit the Notice of Completion for recordation to the Office of the County Recorder of Los Angeles County, within ten days of the Utility Board Approval, as required by Section 3093 of the California Civil Code.

5. **Approve Second Amendment to the Professional Services Agreement for Inspection Services to MWH Constructors for Water Capital Improvement Project W-277**

**Recommendation:** 1) Approve the Second Amendment to the Professional Services Agreement (“Second Amendment”) adding \$25,000 for Construction Management and Inspection Services to MWH Constructors, for a total amount not-to-exceed of \$159,750, for Water Project W-277; and 2) Authorize the Mayor to execute the Second Amendment, in a form acceptable to the City Attorney, on behalf of the City.

**F. STAFF REPORTS/COMMUNICATIONS**

**1. Results of the California Air Resources Board’s February 16, 2022 Auction of Greenhouse Gas Allowances**

**Recommendation:** 1) Receive and file Staff’s report on results of the February 16, 2022 GHG Allowance auction.

**G. VERBAL COMMUNICATIONS**

1. Power Supply Update
2. Water Supply Update

**H. CLOSED SESSION**

1. None

**I. ADJOURNMENT**

1. Adjournment

***“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”***

***“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water - 729 N. Azusa Avenue, Azusa CA.”***

I, Brittany Palagonia, Administrative Technician, declare that I am an employee of the City of Azusa. On April 21, 2022 at 4:30 p.m. the agenda for the Utility Board Regular Meeting on Monday, April 25, 2022, was posted in the City Clerk’s Office, 213 East Foothill Boulevard; the City Library, 729 North Dalton Avenue; Azusa Light & Water, 729 North Azusa Avenue; and the City’s webpage at [www.ci.azusa.ca.us](http://www.ci.azusa.ca.us). I declare under penalty of perjury that the foregoing is true and correct.

---

Brittany Palagonia  
Administrative Technician  
Azusa Light & Water