



## AGENDA

### REGULAR MEETING OF THE CITY COUNCIL, THE SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY, THE PUBLIC FINANCING AUTHORITY OF THE CITY OF AZUSA

#### **CORONAVIRUS (COVID-19) ADVISORY**

Due to the local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically.

**To comply with the recent Health Orders issued by the Governor and Los Angeles County Health Department, the City Council meetings scheduled for Monday, May 17, 2021 at 6:30 & 7:30 p.m. are Closed to the Public.** Those wishing to comment on items virtually on the closed session agenda 6:30 P.M. may do so by calling **(669) 900-6833** and when prompted entering the following meeting ID # **964 3223 5600** between 6:00 P.M - 6:30 P.M. Those wishing to make public comment virtually on the Regular City Council meeting agenda at 7:30 P.M. may do so by calling **(669) 900-6833** and when prompted entering the following meeting ID # **964 4491 3395** between 6:30 P.M. – 7:30 P.M. No calls will be accepted after 7:30 P.M. Please note if you call in for Public Comment, you will be placed in a waiting room up until your turn to speak. **NOTE:** **You will not be able to hear the meeting live from the call but may access the meeting by clicking the link below or on your local cable access channel.** Members of the public may also submit written comment by emailing [PublicComment@azusaca.gov](mailto:PublicComment@azusaca.gov) by 5:30pm. Emailed public comments will be provided to the City Council and will be part of the record but will not be read aloud. (Email Comments shall be limited to no more than 250 words).

View the City Council meeting live at the City's website <https://www.ci.azusa.ca.us/1389/Watch-Meetings-Online>, or Channel 3 (Spectrum).

**AZUSA AUDITORIUM – CLOSED TO THE PUBLIC  
213 EAST FOOTHILL BOULEVARD  
AZUSA, CA 91702**

**MONDAY, MAY 17, 2021  
6:30 P.M. Closed Session  
7:30 P.M. Regular Meeting**

**AZUSA CITY COUNCIL**

**ROBERT GONZALES  
MAYOR**

**JESSE AVILA, JR.  
MAYOR PRO-TEM**

**EDWARD J. ALVAREZ  
COUNCILMEMBER**

**URIEL E. MACIAS  
COUNCILMEMBER**

**ANDREW N. MENDEZ  
COUNCILMEMBER**

**6:30 P.M.**

1. Call to Order
2. Roll Call

**CLOSED SESSION**

**NOTICE TO THE PUBLIC FOR CLOSED SESSION**

*Prior to going into closed session the City Council will convene in the Auditorium serving as Council Chambers to take public comment on the closed session items only. General public comment will be provided for during the regular portion of the meeting beginning at 7:30 P.M.*

1. **THREAT TO PUBLIC SERVICES – Pursuant to California Government Code, Section 54957.**  
Consultation with: Sergio Gonzalez, City Manager and Mike Bertelsen, Chief of Police Azusa Police Department

**7:30 P.M. - REGULAR MEETING OF THE CITY COUNCIL, THE SUCCESSOR AGENCY, THE PUBLIC FINANCING AUTHORITY.**

**NOTICE TO THE PUBLIC FOR REGULAR MEETING.**

*In compliance with Government Code Section 54957.5, copies of staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk - 213 E. Foothill Blvd.; copies for public view are at the Azusa City Library - 729 N. Dalton Ave., Azusa Police Department Lobby - 725 N. Alameda Ave., and the City of Azusa Web Page [www.azusaca.gov](http://www.azusaca.gov). Persons who wish to speak during the Public Participation portion of the Agenda or on a Public Hearing item, shall fill out a card requesting to speak and shall submit it to the City Clerk prior to 7:30 P.M.; cards submitted after this time will not be accepted.*

**A. PRELIMINARY BUSINESS**

1. Call to Order
2. Roll Call
3. Flag Salute
4. Invocation – Pastor James Abraham, Winners Outreach Church
5. Closed Session Report by the City Attorney

## **CEREMONIAL**

1. Presentation of Proclamation proclaiming the week of May 16-22, 2021 as National Public Works Week in the City of Azusa.

## **B. PUBLIC PARTICIPATION**

*This time has been set aside for persons in the audience to make public comments on items within the subject matter jurisdiction of the council/agency board that **are not listed on this agenda or are listed on this agenda as an item other than a public hearing item.** Members of the audience will have the opportunity to address the City Council/Agency Board about public hearing items at the time the public hearing is held. Under the provisions of the Brown Act, the Council/Agency Board is prohibited from taking action on oral requests, but may refer the matter to staff or to a subsequent meeting. The Council/Agency Board will respond after public comment has been received. Each person or representative of a group shall be allowed to speak without interruption for up to five (5) continuous minutes, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes.*

## **C. REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL**

1. City Manager Communications.

## **D. SCHEDULED ITEMS**

1. **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA AUTHORIZING THE ISSUANCE OF A REFUNDING BOND OF COMMUNITY FACILITIES DISTRICT NO. 2002-1 (MOUNTAIN COVE) OF THE CITY OF AZUSA FOR THE PURPOSE OF DEFEASING AND REFUNDING CERTAIN OUTSTANDING BONDS OF SUCH COMMUNITY FACILITIES DISTRICT, APPOINTING A FISCAL AGENT, APPROVING IRREVOCABLE REFUNDING INSTRUCTIONS TO BE EXECUTED IN CONNECTION WITH THE ISSUANCE OF THE REFUNDING BOND AND CERTAIN OTHER ACTIONS.**

### **RECOMMENDED ACTION:**

- 1) Adopt Resolution No. 2021-C23 approving the issuance of a refunding bond to refund outstanding bonds of Community Facilities District 2002-1 Special Tax Bonds (Mountain Cove), appoint a fiscal agent, and approve the execution of necessary financing documents.
2. **ADOPT A RESOLUTION APPROVING A CITY OF AZUSA CO-SPONSORSHIP AND WAIVER POLICY AND APPROVAL OF 2021-22 CO-SPONSORSHIPS.**

### **RECOMMENDED ACTION:**

- 1) Adopt Resolution No. 2021-C24, providing for a City of Azusa Co-Sponsorship and Waiver Policy; and
- 2) Approve the proposed co-sponsorships for 2021-22.

3. **DISCUSSION REGARDING LOS ANGELES COUNTY DISTRICT ATTORNEY SPECIAL DIRECTIVES AND ADOPTION OF RESOLUTION.**

**RECOMMENDED ACTION:**

- 1) Discuss the information provided in this report and determine whether to adopt a Resolution No. 2021-C25 similar to the ones adopted by other Los Angeles County cities.

**E. CONSENT CALENDAR – CITY COUNCIL**

The *Consent Calendar* adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the *Consent Calendar* individually, it will be considered under *SPECIAL CALL ITEMS*.

1. **MINUTES OF THE REGULAR MEETING OF MAY 3, 2021.**

**RECOMMENDED ACTION:**

Approve minutes as written.

2. **RESOLUTION AUTHORIZING PAYMENTS OF WARRANTS BY THE CITY DATED APRIL 29, 2021 THROUGH MAY 13, 2021.**

**RECOMMENDED ACTION:**

Adopt Resolution No. 2021-C26 allowing certain claims and demands and specifying the funds out of which the same are to be paid.

3. **HUMAN RESOURCES ACTION ITEMS.**

**RECOMMENDED ACTION:**

Approve the following Personnel Action Requests in accordance with the City of Azusa Civil Service Rules and applicable Memorandum of Understanding(s).

4. **REQUEST TO INCREASE FISCAL YEAR 2020/21 BLANKET PURCHASE ORDER FOR TRUSAIC.**

**RECOMMENDED ACTION:**

Approve an increase to the Trusaic Blanket Purchase Order #033750 for Fiscal Year 2020/21 to a not-to exceed amount of \$31,000.

5. **ACCEPTANCE OF PROJECT COMPLETION AND AUTHORIZATION TO FILE A NOTICE OF COMPLETION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SIDEWALK AND ADA IMPROVEMENTS PROJECT NO. 602093-19 LOCATED WITHIN THE AREA BOUNDED BY HANKS STREET ON THE NORTH, FIRST STREET ON THE SOUTH, PASADENA AVENUE ON THE WEST, AND CERRITOS AVENUE ON THE EAST.**

**RECOMMENDED ACTION:**

Accept the project improvements; and Authorize Staff to file a Notice of Completion for the CDBG-funded Sidewalk and ADA Improvements Project No. 602093-19.

6. **APPROVAL OF MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF AZUSA POLICE DEPARTMENT AND AZUSA PACIFIC UNIVERSITY GRANTING LIMITED POWERS OF ARREST.**

**RECOMMENDED ACTION:**

Approve the Agreement between the City of Azusa and APU granting limited powers of arrest pursuant to California Penal Code 830.7(b) only. The term of the Agreement shall commence upon execution by both parties and terminate June 30, 2025, unless sooner extended or terminated; authorize the City Manager or designee to execute the agreement, in a form acceptable to the City Attorney, on behalf of the City.

7. **SECOND AMENDMENT TO PROFESSIONAL SERVICE AGREEMENT BETWEEN THE CITY OF AZUSA AND TRANSTECH ENGINEERS INC., TO PROVIDE CONTRACT PLAN REVIEW AND INSPECTION SERVICES.**

**RECOMMENDED ACTION:**

Approve the second amendment to the Professional Services Agreement with Transtech Engineers Inc. to provide plan review and inspection services; Approve budget amendment in the amount of \$430,516.19 for fiscal year 2020/2021 for plan review and inspection services; Approve a one (1) year extension to the Professional Services Agreement with Transtech Engineers Inc.; and Authorize the City Manager to execute an amendment, in a form acceptable to the City Attorney on behalf of the City.

8. **CITY TREASURER'S STATEMENT OF CASH AND INVESTMENT BALANCES FOR THE MONTH OF FEBRUARY 2021.**

**RECOMMENDED ACTION:**

Receive, review, and file the City Treasurer's Report for the month of February 2021.

9. **APPROVAL OF SPECIFICATIONS FOR A THREE YEAR CITYWIDE TREE MAINTENANCE CONTRACT AND AUTHORIZATION FOR STAFF TO PROCEED WITH THE FORMAL BIDDING PROCESS.**

**RECOMMENDED ACTION:**

Approve specifications for the Citywide Tree Maintenance Program; and Authorize Staff to issue a Request for Bids for citywide tree maintenance services.

F. **SUCCESSOR AGENCY RELATED BUSINESS.**

1. **RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE SUCCESSOR AGENCY DATED APRIL 29, 2021 THROUGH MAY 13, 2021.**

**RECOMMENDED ACTION:**

1) Adopt Resolution No. 2021-R07 allowing certain claims and demands to be paid out of Successor Agency Funds.

G. **ADJOURNMENT**

We adjourn in solemn honor of those Azusans who we've lost to Covid-19.

**UPCOMING MEETINGS:**

June 7, 2021, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting

June 21, 2021, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.*

**CERTIFICATION**

I, Adrian Garcia, MMC, Chief Deputy City Clerk of the City of Azusa, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on May 13, 2021, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the City Clerk's Office, 213 E. Foothill Blvd.; the lobby of the Police Department, 725 N. Alameda Ave.; the Civic Auditorium, 213 E. Foothill Blvd.; the City Library, 729 N. Dalton Ave.; and on the City's Web Page at [www.ci.azusa.ca.us](http://www.ci.azusa.ca.us).



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Adrian Garcia, MMC  
Chief Deputy City Clerk  
Azusa City Clerk's Office