



AGENDA

**REGULAR MEETING OF
AZUSA UTILITY BOARD**

**AZUSA LIGHT & WATER
729 N. AZUSA AVENUE
AZUSA, CA 91702
(ELECTRONICALLY ONLY)**

**MONDAY, JANUARY 25, 2021
6:30 P.M.**

CORONAVIRUS (COVID-19) ADVISORY

Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), and in accordance with Governor Newsom’s Executive Order N-29-20 there will be no public location for attending this meeting in person. Members of the public may listen to the meeting and provide public comment by calling **(669) 900-6833** and when prompted entering the meeting ID **982 1011 0870** and **Passcode 988012**. Members of the public interested in making comments on specific items on the Regular Utility Board meeting agenda will need to call-in prior to the start of the meeting between 6:00 PM and 6:30 PM and request recognition as a speaker during the Public Participation item on the agenda. Please note that members of the public will otherwise be muted during the balance of the meeting following Public Participation.

Members of the public may also submit written comment by emailing PublicComment@azusaca.gov by 4:00 PM on the day of the meeting. Emailed public comment shall be limited to 250 words, will be provided to the Utility Board prior to the start of the meeting, and will be made part of the record; however, emailed comments will not be read aloud during the meeting.

Any member of the public requiring a reasonable accommodation to participate in this meeting in light of this announcement shall contact the City Clerk’s Office prior to 2:30 p.m. at 626-812-5200 or PublicComment@azusaca.gov.

AZUSA UTILITY BOARD

**URIEL E. MACIAS
CHAIRPERSON**

**JESSE AVILA
VICE CHAIRPERSON**

**ROBERT GONZALES
BOARD MEMBER**

**EDWARD J. ALVAREZ
BOARD MEMBER**

**ANDREW N. MENDEZ
BOARD MEMBER**

6:30 PM Convene to Regular Meeting of the Azusa Utility Board.

- Call to Order
- Roll Call
- Flag Salute

A. PUBLIC PARTICIPATION

1. *Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.*

B. UTILITIES DIRECTOR COMMENTS

C. UTILITY BOARD MEMBER COMMENTS

D. SCHEDULED ITEMS

1. **Adopt A Resolution To Amend The Azusa Light & Water Rules And Regulations To Update Certain Water And Electric Utility Business Practices And Requirements**
Recommendation: 1) Adopt Resolution 2021-UB-01 to amend the Azusa Light & Water Rules and Regulations to update certain water and electric utility business practices and requirements, pursuant to Sec. 78-38 of the Azusa Municipal Code.

E. CONSENT CALENDAR

*The **Consent Calendar** adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **Minutes of the Utility Board Meeting on November 23, 2020**
Recommendation: 1) Approve Minutes as written.
2. **Award A Professional Services Agreement to SA Associates for the Preparation of the 2020 Urban Water Management Plan Update**
Recommendation: 1) Award a Professional Services Agreement to SA Associates, in a total not-to-exceed amount of \$22,000, for the preparation of the 2020 Urban Water Management Plan; and 2) Authorize the Mayor to execute the Professional Services Agreement, in a form acceptable to the City Attorney.

3. **Award of Contract for Capital Improvement Project W-356 for Rehabilitation of North Reservoir**

Recommendation: 1) Approve the Award of Contract to Paso Robles Tank, Inc. of Paso Robles, California, for the construction of North Reservoir Rehabilitation Project No. W-356, in an amount not-to-exceed \$1,621,829; and 2) Authorize the Mayor to execute the Contract, in a form acceptable to the City Attorney.

4. **Acceptance of Grant of Permanent Easement for Water Utility Purposes from Property Owner Citrus Crossing Azusa LP For Site Addresses 307, 345, & 355 N. Citrus Ave, and 854 E. Alostia Ave**

Recommendation: 1) Certificate of Acceptance of Grant of Permanent Easement for water utility purposes from property owner Citrus Crossing Azusa LP for site addresses 307, 345 & 355 N. Citrus Avenue, and 854 E. Alostia Avenue in the City of Azusa; and 2) Adopt Resolution No. 2021-UB-02; and 3) Authorize the City Clerk to file said easement documents with the Office of the Los Angeles County Recorder.

5. **Approval of A One (1) Year Extension of the Maintenance Service Agreement with Sedaru, Inc. for Water Asset and Data Management Software**

Recommendation: 1) Approve a one-year extension of the January 22, 2018 Maintenance Service Agreement with Sedaru, Inc. (formerly ID Modeling, Inc.), for Sedaru licenses and maintenance services, effective January 25, 2021 and extending through January 31, 2022; and 2) Authorize the Mayor to execute, in a form acceptable to the City Attorney, amendments to the Maintenance Service Agreement.

6. **Authorization to Solicit Bids for Project W-265b Coney Ave and Bellbrook Street Water Main Replacement Between Lark Ellen Avenue and Vincent Avenue**

Recommendation: 1) Approve Project No. W-265B plans and specifications; and 2) Authorize advertisement and solicitation of bids for Project W-265B Water Main Replacement between Lark Ellen Avenue and Vincent Avenue.

7. **Approve Grant of Easement and Authorize the Record Thereof for the Electric Facilities Installed on Private Property from Property Owner for Site Address 735-739 N. Georgia Avenue, Azusa, CA. 91702**

Recommendation: 1) It is recommended that the Utility Board accept Grant of Easement by attached Resolution for the property at 735-739 N. Georgia Avenue in the City of Azusa; and 2) Authorize the City Clerk to file said easement documents with the Office of the Los Angeles County Recorder.

F. **STAFF REPORTS/COMMUNICATIONS**

1. None

G. VERBAL COMMUNICATIONS

1. Power Supply Update
2. Water Supply Update

H. CLOSED SESSION

1. None

I. ADJOURNMENT

1. Adjournment.

“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”

“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water - 729 N. Azusa Avenue, Azusa CA.”

I, Anthony Hernandez, Senior Administrative Technician, declare that I am an employee of the City of Azusa. On January 21, 2021 at 4:30 p.m. the agenda for the Utility Board Regular Meeting on Monday, January 25, 2021, was posted in the City Clerk’s Office, 213 East Foothill Boulevard; the City Library, 729 North Dalton Avenue; Azusa Light & Water, 729 North Azusa Avenue; and the City’s webpage at www.ci.azusa.ca.us. I declare under penalty of perjury that the foregoing is true and correct.

Anthony Hernandez
Senior Administrative Technician
Azusa Light & Water