



## AGENDA

### REGULAR MEETING OF THE CITY COUNCIL, THE SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY, THE PUBLIC FINANCING AUTHORITY OF THE CITY OF AZUSA

#### **CORONAVIRUS (COVID-19) ADVISORY**

Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council/Board meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically.

**To comply with the recent Health Orders issued by the Governor and Los Angeles County Health Department, the City Council meeting scheduled for Monday, December 7, 2020 at 6:30 & 7:30 p.m. are Closed to the Public.** Those wishing to comment on items virtually on the closed session agenda 6:30 P.M. may do so by calling **(669) 900-6833** and when prompted entering the following meeting ID # **919 7563 5311** between 6:00 P.M - 6:30 P.M. Those wishing to make public comment virtually on the Regular City Council meeting agenda 7:30 P.M. may do so by calling **(669) 900-6833** and when prompted entering the following meeting ID # **930 2815 1166** between 6:30 P.M. – 7:30 P.M. No calls will be accepted after 7:30 P.M. Please note if you call in for Public Comment, you will be placed in a waiting room up until your turn to speak. **NOTE: You will not be able to hear the meeting live from the call but may access the meeting by clicking the link below or on your local cable access channel.** Members of the public may also submit written comment by emailing [PublicComment@azusaca.gov](mailto:PublicComment@azusaca.gov) by 5:30pm. Emailed public comments will be provided to the City Council and will be part of the record but will not be read aloud. (Email Comments shall be limited to no more than 250 words).

View the City Council meeting live at the City's website <https://www.ci.azusa.ca.us/1389/Watch-Meetings-Online>, or Channel 3 (Spectrum).

**AZUSA AUDITORIUM – CLOSED TO THE PUBLIC  
213 EAST FOOTHILL BOULEVARD  
AZUSA, CA 91702**

**MONDAY, DECEMBER 7, 2020  
6:30 P.M. Closed Session  
7:30 P.M. Regular Meeting**

**AZUSA CITY COUNCIL**

**ROBERT GONZALES**  
**MAYOR**

**URIEL E. MACIAS**  
**MAYOR PRO-TEM**

**EDWARD J. ALVAREZ**  
**COUNCILMEMBER**

**JESSE AVILA**  
**COUNCILMEMBER**

**ANDREW N. MENDEZ**  
**COUNCILMEMBER**

**6:30 P.M.**

1. Call to Order
2. Roll Call

**CLOSED SESSION**

**NOTICE TO THE PUBLIC FOR CLOSED SESSION**

*Prior to going into closed session the City Council will convene in the Auditorium serving as Council Chambers to take public comment on the closed session items only. General public comment will be provided for during the regular portion of the meeting beginning at 7:30 P.M.*

1. **CONFERENCE WITH LEGAL COUNSEL – THREAT OF LITIGATION - Pursuant to California Government Code, Section 54956.9(d)(2).**

Threat of Litigation: Claim of Efraim Parry Estate Companies Re: 975 Foothill Ave – APN: 8605-019-906 and 907. Re: Termination of Purchase & Sale Agreement.

2. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to California Government Code, Section 54956.8.**

City Negotiators: Sergio Gonzalez, City Manager  
Property Address: 624 N. San Gabriel – APN: 8611-004-914; 622 N. San Gabriel – APN: 8611-004-912 and 913.  
Negotiating Parties: Martin D. Howard, SteelCraft Long Beach, LP  
Under Negotiation: Price and Terms

3. **CONFERENCE WITH LEGAL COUNSEL -WORKERS COMPENSATION CLAIM Pursuant to California Government Code, Section 54956.95.**

Case Names: Ray Zamora v. City of Azusa, WC Claim No. AZUA-2433, CJP040925AZ

4. **CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to California Government Code, Section 54957.6.**

City Negotiator: Sergio Gonzalez, City Manager and Talika Johnson, Director of Administrative Services  
Organizations: PMA (Police Management Association) and Unrepresented Employees.

**7:30 P.M. - REGULAR MEETING OF THE CITY COUNCIL, THE SUCCESSOR AGENCY, THE PUBLIC FINANCING AUTHORITY.**

**NOTICE TO THE PUBLIC FOR REGULAR MEETING.**

*In compliance with Government code Section 54957.5, copies of staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk - 213 E. Foothill Blvd.; copies for public view are at the Azusa City Library - 729 N. Dalton Ave., Azusa Police Department Lobby - 725 N. Alameda Ave., and the City of Azusa Web Page [www.azusaca.gov](http://www.azusaca.gov). Persons who wish to speak during the Public Participation portion of the Agenda or on a Public Hearing item, shall fill out a card requesting to speak and shall submit it to the City Clerk prior to 7:30 P.M.; cards submitted after will not be accepted.*

**A. PRELIMINARY BUSINESS**

1. Call to Order
2. Roll Call
3. Flag Salute
4. Invocation – None
5. Closed Session Report by the City Attorney

**CEREMONIAL**

**1. Certificates of Recognition to Retirees;**

- **Sandy Willison - Training Coordinator - 11/16/1983 - 37 years of service**
- **Debbie Ursua - Court Liaison - 11/5/1986 - 34 years of service**
- **Monica Orta - Community Service Officer - 10/27/1986 - 34 years of service**
- **Corporal Jason Kimes - Police Corporal - 3/7/1995 - 25 years of service**
- **Joyce Adams – Customer Service Representative III - 10/10/2000 – 20 years of service**
- **Rosa Scholes – Customer Service Representative III – 11/17/1992 – 28 years of service**
- **Michael Gomez Jr. – Park Maintenance Worker III - 12/2/1985 – 35 years of service**
- **Joetta Velasco – Library Assistant III – 7/11/1994 – 26 years of service**

**B. PUBLIC PARTICIPATION**

*This time has been set aside for persons in the audience to make public comments on items within the subject matter jurisdiction of the council/agency board that **are not listed on this agenda or are listed on this agenda as an item other than a public hearing item.** Members of the audience will have the opportunity to address the city council/agency board about public hearing items at the time the public hearing is held. Under the provisions of the Brown Act, the council/agency board is prohibited from taking action on oral requests, but may refer the matter to staff or to a subsequent meeting. The council/agency board will respond after public comment has been received. Each person or representative of a group shall be allowed to speak without interruption for up to five (5) continuous minutes, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes.*

**C. REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL**

1. COVID-19 Update: Positive Cases and Discussion on Current Health Order Restrictions.
2. Ranch 2 Fire Update.

**D. SCHEDULED ITEMS - CITY COUNCIL**

**1. ADOPT RESOLUTION APPROVING AN AMENDED CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974.**

**RECOMMENDED ACTION:**

- 1) Adopt Resolution No. 2020-C69 approving and adopting the amended Conflict of Interest Code pursuant to the Political Reform Act of 1974.

**E. CONSENT CALENDAR – CITY COUNCIL/SUCCESSOR AGENCY**

The *Consent Calendar* adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the *Consent Calendar* individually, it will be considered under *SPECIAL CALL ITEMS*.

**1. MINUTES OF THE REGULAR MEETING OF NOVEMBER 16, 2020.**

**RECOMMENDED ACTION:**

Approve minutes as written.

**2. RESOLUTION AUTHORIZING PAYMENTS OF WARRANTS BY THE CITY DATED NOVEMBER 11, 2020 THROUGH DECEMBER 2, 2020.**

**RECOMMENDED ACTION:**

Adopt Resolution No. 2020-C70 allowing certain claims and demands and specifying the funds out of which the same are to be paid.

**3. HUMAN RESOURCES ACTION ITEMS.**

**RECOMMENDED ACTION:**

Approve the following Personnel Action Requests in accordance with the City of Azusa Civil Service Rules and applicable Memorandum of Understanding(s).

**4. CANCELLATION OF JANUARY 5, 2021 REGULAR CITY COUNCIL MEETING.**

**RECOMMENDED ACTION:**

Approve the cancellation of the Regular City Council Meeting scheduled for January 5, 2020.

**5. AUTHORIZATION TO INCREASE THE BLANKET PURCHASE ORDER WITH THE COUNTY OF LOS ANGELES FOR GENERAL SERVICES.**

**RECOMMENDED ACTION:**

Increase the blanket purchase order with the County of Los Angeles for general services from \$25,000 to \$50,000 for FY 2020-2021.

6. **AUTHORIZATION TO EXTEND PROFESSIONAL SERVICES AGREEMENT WITH KJSERVICES ENVIRONMENTAL CONSULTING, LLC FOR USED OIL AND BEVERAGE CONTAINER RECYCLING SERVICES.**

**RECOMMENDED ACTION:**

Approve the amendment to the Professional Services Agreement with KJServices Consulting, LLC for administration of used oil and beverage container recycling in an amount not to exceed \$20,000 per year from December 18, 2020 to December 18, 2022; and Authorize the City Manager to execute the agreement, in a form acceptable to the City Attorney, on behalf of the City.

7. **REQUEST TO APPROVE SECOND AMENDMENT TO AGREEMENT WITH CALIFORNIA METRO PATROL FOR SECURITY SERVICES.**

**RECOMMENDED ACTION:**

Approve the second amendment to California Metro Patrol to increase the not to exceed annual amount to \$116,500 including a one (1) year extension; and Authorize the City Manager to execute an amendment to the contract, in a form acceptable to the City Attorney, on behalf of the City; and Approve necessary budget amendments and adjust the current fiscal year budget accordingly.

8. **REQUEST FOR APPROVAL OF STANDARD FORM TEMPLATE FOR A RIGHT OF ENTRY AGREEMENT AND AUTHORIZE CITY MANAGER TO EXECUTE SUCH AGREEMENTS.**

**RECOMMENDED ACTION:**

Approve a template for a Right of Entry Agreement; and Authorize the City Manager to execute said agreements on behalf of the City

**F. ADJOURNMENT**

**UPCOMING MEETINGS:**

December 21, 2020, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting

January 5, 2020, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.*

**CERTIFICATION**

I, Adrian Garcia, MMC, Chief Deputy City Clerk of the City of Azusa, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on December 3, 2020, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the City Clerk's Office, 213 E. Foothill Blvd.; the lobby of the Police Department, 725 N. Alameda Ave.; the Civic Auditorium, 213 E. Foothill Blvd.; the City Library, 729 N. Dalton Ave.; and on the City's Web Page at [www.ci.azusa.ca.us](http://www.ci.azusa.ca.us).



Adrian Garcia, MMC  
Chief Deputy City Clerk  
Azusa City Clerk's Office

12/7/2020