



AGENDA
PERSONNEL BOARD SPECIAL MEETING

NOTICE TO THE PUBLIC - All written documentation relating to each item of business referred to on the agenda, which is not confidential, is available in the Human Resources Office for public inspection. Any person who has a question concerning any agenda item may call the Director of Administrative Services, Extension 5202, to make inquiry concerning the nature of the item described on the agenda.

DATE: October 15, 2019
TIME: 7:00 p.m.
LOCATION: WEST WING CONFERENCE ROOM
213 EAST FOOTHILL BOULEVARD, AZUSA, CALIFORNIA

1. **CALL TO ORDER:** Fernando Rubio Jr., Chair

2. **ROLL CALL:** Personnel Board Members

- Fernando Rubio Jr., Chair Ralph Ruiz, Vice Chair Carlos Ramos
 Mercedes Castro Vacant

Others Present

- Talika M. Johnson, Director of Administrative Services
 Kelsey Kenz, Human Resources Manager
 Bianca Munoz, Human Resources Technician

Other(s): _____

3. **FLAG SALUTE**

4. **PUBLIC COMMENT:** Person/group will be limited to five (5) minute maximum time to orally present their purpose.

5. **APPROVAL OF MINUTES:** SEPTEMBER 17, 2019

6. **CLOSED SESSION:**

- A. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: WELDER/WATER DISTRIBUTION WORKER I
- B. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: METER READER
- C. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: METER READER
- D. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: METER READER
- E. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: POLICE OFFICER

- F. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: POLICE OFFICER
- G. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: SENIOR POWER RESOURCE COORDINATOR
- H. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: POLICE OFFICER CORPORAL
- I. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: POLICE OFFICER
- J. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: INFORMATION SYSTEMS MANAGER
- K. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: POLICE SERGEANT
- L. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: POLICE OFFICER
- M. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: BUILDING OFFICIAL
- N. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: POLICE SERGEANT

7. OPEN SESSION:

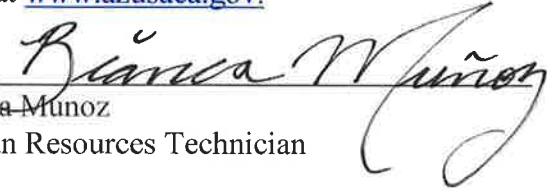
- A. **Recruitment Request: PROMOTIONAL** Competitive (pursuant to Section 5.5.3 Promotional Competitive of the Rules of the Civil Service System) – **ACCOUNTING SPECIALIST, SENIOR**
- B. **Recruitment Request: PROMOTIONAL** Competitive (pursuant to Section 5.5.3 Promotional Competitive of the Rules of the Civil Service System) – **ADMINISTRATIVE TECHNICIAN**
- C. **Recruitment Request: PROMOTIONAL** Competitive (pursuant to Section 5.5.3 Promotional Competitive of the Rules of the Civil Service System) – **POLICE LIEUTENANT**
- D. **Recruitment Request: OPEN** Competitive (pursuant to Section 5.5.2 Open Competitive of the Rules of the Civil Service System) – **POLICE OFFICER (TRAINEE, PRE-SERVICE, LATERAL)**
- E. **Recruitment Request: OPEN** Competitive (pursuant to Section 5.5.2 Open Competitive of the Rules of the Civil Service System) – **LIBRARIAN I**
- F. **Recruitment Request: PROMOTIONAL** Competitive (pursuant to Section 5.5.3 Promotional Competitive of the Rules of the Civil Service System) – **POLICE CORPORAL**
- G. **Personnel Action Report** – Informational
- H. **Recruitment Progress Report** – Informational
- I. **COMMENTS, UPDATES AND/OR REPORTS: PERSONNEL BOARD MEMBERS AND/OR STAFF.**
- J. **ADJOURNMENT**

UPCOMING MEETINGS:
Tuesday, October 24, 2019
Tuesday, November 12, 2019

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the Human Resources Department at [626-812-5241](tel:626-812-5241). Notification three (3) working days prior to the meeting when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.

CERTIFICATION

I, Bianca Munoz, Human Resources Technician of the City of Azusa, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on October 10, 2019, at least seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the City Clerk's Office, 213 E. Foothill Blvd.; the lobby of the Police Department, 725 N. Alameda Ave.; the Civic Auditorium, 213 E. Foothill Blvd.; the City Library, 729 N. Dalton Ave.; and on the City's Web Page at www.azusaca.gov.



Bianca Munoz
Human Resources Technician