



**AGENDA
PERSONNEL BOARD MEETING**

NOTICE TO THE PUBLIC - All written documentation relating to each item of business referred to on the agenda, which is not confidential, is available in the Human Resources Office for public inspection. Any person who has a question concerning any agenda item may call the Director of Human Resources & Risk Management /Personnel Officer Tanya Bragg, Extension 5183, to make inquiry concerning the nature of the item described on the agenda.

DATE: April 25, 2017
TIME: 7:00 p.m.
LOCATION: WEST WING CONFERENCE ROOM
213 EAST FOOTHILL BOULEVARD, AZUSA, CALIFORNIA

1. CALL TO ORDER: Fernando Rubio Jr., Personnel Board Chair

2. **ROLL CALL:** Personnel Board Members

- Fernando Rubio, Jr., Chair Ralph Ruiz, Vice Chair
 Carlos Ramos Mercedes Castro Martha Villegas

Staff Present

- Tanya Bragg, Director of Human Resources & Risk Management
 Traci Bailey, Human Resources Technician
 Others _____

3. **PUBLIC COMMENT:** Person/group will be limited to five (5) minutes maximum time to orally present their purpose.

4. **APPROVAL OF MINUTES:** April 11, 2017

5. **CLOSED SESSION:**

A. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: Police Officer

B. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: Library Services Manager

C. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: Police Records Specialist III

D. Public Employee Performance Evaluation - Flexible Staffing Promotion (Pursuant to Cal. Gov. Code, '54957):
Title: Street Maintenance Worker II

6. **OPEN SESSION:**

- A. **Class Specification Revision:** Pursuant to rules of the Civil Service System, Sections 3.5 Adoption of Plan – **BUS DRIVER**
- B. **Recruitment Request:** OPEN Competitive (pursuant to Section 5.5.2 Open Competitive of the Rules of the Civil Service System) – **BUS DRIVER**
- C. **Recruitment Request:** PROMOTIONAL Competitive (pursuant to Section 5.5.3 Promotional Examinations of the Rules of the Civil Service System) – **WATER DISTRIBUTION CREW SUPERVISOR**
- D. **Personnel Action Report** – Informational
- E. **Recruitment Progress Report** – Informational
- F. **COMMENTS, UPDATES AND/OR REPORTS:** PERSONNEL BOARD MEMBERS AND/OR STAFF.
- G. **ADJOURNMENT**