



CITY OF AZUSA
MINUTES OF THE CITY COUNCIL AND
THE SUCCESSOR AGENCY TO THE
FORMER REDEVELOPMENT AGENCY
REGULAR MEETING
TUESDAY, JANUARY 19, 2016 – 6:30 P.M.

The City Council of the City of Azusa met in regular session at the above date and time in the Azusa Auditorium located at 213 E. Foothill Boulevard, Azusa, CA 91702.

Mayor Rocha called the meeting to order at 6:30 P.M.

ROLL CALL: Roll call was taken by City Clerk Cornejo.

PRESENT: COUNCILMEMBERS: GONZALES, ALVAREZ, ROCHA
ABSENT: COUNCILMEMBERS: CARRILLO, MACIAS

ALSO PRESENT

Elected Officials: City Clerk Cornejo.

Staff Members: City Manager Butzlaff, City Attorney Martinez, Human Resources and Risk Management Director Ayala, Finance Director Paragas, Neighborhood Services Coordinator Quiroz, Administrative Technician Juarez.

CLOSED SESSION

The City Council recessed to closed session at 6:31 P.M. to discuss the following:

1. **CONFERENCE WITH LEGAL COUNCIL – WORKERS COMPENSATION CLAIM Pursuant to California Government Code, Section 54956.95.**
Case Name: J. Lyda; WC Claim No. 20150013AZU
2. **CONFERENCE WITH LEGAL COUNCIL – EXISTING LITIGATION Pursuant to California Government Code, Section 54956.9(d)(1).**
Case Name: City of Azusa v. County of Los Angeles, Los Angeles Superior Court Case No. BS152744 (PTAF Litigation)
3. **CONFERENCE WITH LEGAL COUNCIL – EXISTING LITIGATION Pursuant to California Government Code, Section 54956.9(d)(1).**
Case Name: Azusa Unified School District v. City of Azusa, et al, Los Angeles Superior Court Case No. BS157058

Mayor Rocha announced that he would be recusing himself from Closed Session Item No. 3 due to his employment with the Azusa Unified School District.

The City Council reconvened at 7:30 P.M. City Attorney Martinez announced the following regarding Closed Session: only three Councilmembers were present for Closed Session; Item 1: No reportable action taken; Item 2: The City Council accepted a \$275,625.00 settlement offer regarding the property tax administration fee dispute with the County of Los Angeles by a unanimous vote; Item 3 to be discussed at the end of Regular Session.

REGULAR SESSION

Mayor Rocha called the meeting to order at 7:30 P.M.

ROLL CALL: Roll call was taken by City Clerk Cornejo.

PRESENT: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, ROCHA
ABSENT: COUNCILMEMBERS: CARRILLO

ALSO PRESENT

Elected Officials: City Clerk Cornejo

Staff Members: City Manager Butzlaff, City Attorney Martinez, Human Resources and Risk Management Director Ayala, Police Chief Gonzalez, Finance Director Paragas, Director of Recreation and Family Services Jacobs, Utilities Director Morrow, Public Works Director/City Engineer Bobadilla, Director of Information Technology and Library Services Graf, Budget Analyst Lam, Associate Planner Munoz, Management Analyst Lacasella, Administrative Intern Campos, Neighborhood Services Coordinator Quiroz, Administrative Technician Juarez.

The Pledge of Allegiance was led by Bruce Knoles.

The invocation was given by Reverend LeRoy, First Assembly of God Church .

PUBLIC COMMENT

Ms. Ronnetta Ellington inquired about the status of the Citrus Avenue opening; the proposed temporary pick-up location at Azusa Pacific University for those riding the Gold Line; potential parking issues within the streets of the Rosedale development once the Gold Line begins running; status of the traffic signal proposed for installation at Foothill Boulevard and Palm Drive; and requested an increase in police patrol.

Ms. Jennifer Hicks, Neighborhood Homework House, provided a background of the Homework House and requested that the Council consider their request for continued CDBG funding.

Ms. Marina Munoz described how the Neighborhood Homework House has assisted her family.

Mr. Peter E. Jonker expressed his concerns regarding potential traffic on Promenade, in the Rosedale development area, due to the opening of the Citrus Avenue Gold Line Station. He requested greater police presence in the area, and requested the clean-up of the land located across the street from his residence, which the Rosedale developer used to store equipment.

Ms. Janet Jonker expressed concerns regarding potential traffic on Promenade, and described the unsightliness of the equipment being stored across the street from her residence.

Roxanne Bickham, Angie Richardson and Ana Gonzalez thanked the City for their support in the Relay for Life event and presented an award on behalf of the American Cancer Society volunteers and staff.

City Manager Butzlaff addressed concerns raised by Rosedale development residents. He advised that the City had requested that the Citrus Avenue station opening be delayed, which was rejected by Metro. He stated that Supervisor Solis had hosted a meeting to discuss the number of impacts that could be mitigated and that Metro would be taking the proposals into consideration. An update on the roadway construction was also provided.

REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL

City Manager Butzlaff presented a shadow-box to the City on behalf of Brooksee, LLC in recognition of the City's support of the Revel Marathon.

Mayor Pro-Tem Alvarez announced the grand opening of the Grocery Outlet at Citrus Crossing on January 21, 2016.

Councilmember Macias announced that he was looking forward to the 2016 marathon and the opening of the Metro Gold Line station.

Councilmember Gonzales thanked Staff and the community members who offered their condolences in the recent loss of his sister. He wished everyone a "Happy New Year."

Mayor Rocha thanked staff for the Hands Across Azusa event that took place on January 18, 2016 and requested that everyone keep the service men and women in their prayers.

Mayor Rocha: Request for a New Business Welcome Certificate for the Grocery Outlet to be presented on January 21, 2016 at 10:00 a.m.

Moved by Councilmember Gonzales, seconded by Mayor Pro-tem Alvarez, and carried by unanimous vote of the members present, to approve a New Business Welcome Certificate for the Grocery Outlet.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, ROCHA

NOES: COUNCILMEMBERS: NONE

ABSENT: COUNCILMEMBERS: CARRILLO

Mayor Rocha: Request for a Certificate of Recognition for Ms. Teri Garcia on her retirement from Lee Elementary School to be presented on January 22, 2016 at La Tolteca Restaurant at 5:00 p.m.

Moved by Mayor Pro-tem Alvarez, seconded by Councilmember Gonzales, and carried by unanimous vote of the members present, to approve a Certificate of Recognition for Ms. Teri Garcia.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, ROCHA
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: CARRILLO

Finance Department: Request for a Proclamation proclaiming January 2016 as “Homeowners’ Exemption Awareness Month” in the City of Azusa.

Moved by Councilmember Gonzales, seconded by Mayor Pro-tem Alvarez, and carried by unanimous vote of the members present, to approve a Proclamation proclaiming January 2016 as “Homeowners’ Exemption Awareness Month.”

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, ROCHA
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: CARRILLO

City Manager: Request to form an Ad-Hoc Committee to review Block 36 Development Proposals.

City Manager Butzlaff introduced the item stating that the City had issued a Request for Proposals for the development of Block 36 and seven proposals had been received. He advised that it was necessary to form an Ad-Hoc Committee, which would include two volunteer Councilmembers, to review the proposals, interview candidates and make a recommendation to the Council.

Councilmembers Gonzales and Macias volunteered to serve on the Ad-Hoc Committee and this was accepted by consensus of the City Council.

SCHEDULED ITEM

PUBLIC HEARING – PROPOSED COMPREHENSIVE USER FEES AND CHARGES SCHEDULE.

Mr. Terry Madsen, ClearSource Financial presented the comprehensive user fees and charges study results and provided a summary of the proposed changes and additions to the current fee schedule.

Mayor Rocha declared the Public Hearing open.

City Clerk Cornejo read the affidavit of proof of publication published on January 5 and 12, 2016, in the San Gabriel Valley Tribune.

No public comment was given.

Moved by Councilmember Macias, seconded by Councilmember Gonzales, and carried by unanimous vote of the members present, to close the public hearing:

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, ROCHA
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: CARRILLO

Discussion ensued regarding the proposed swim and public picnic shelter fees. It was determined that the price of children’s swim would remain at \$.50 and picnic shelter fees would increase by \$1.00 by consensus of the City Council.

Mayor Rocha requested that the Cinco de Mayo event listed in the schedule be corrected to reflect its new name “The Spring Thing.”

There was further discussion regarding the street banner policy fee and citation sign-off fees.

Mayor Pro-tem Alvarez offered Resolution No. 2016-C5 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, APPROVING AND ADOPTING A REVISED SCHEDULE FOR CERTAIN DEVELOPMENT PROJECT FEES AND SERVICE CHARGES

Moved by Mayor Pro-tem Alvarez, seconded by Mayor Rocha, and carried by a majority vote of the members present, to waive further reading and adopt Resolution No. 2016-C5.

AYES: COUNCILMEMBERS: GONZALES, ALVAREZ, ROCHA
NOES: COUNCILMEMBERS: NONE
ABSTAIN: COUNCILMEMBERS: MACIAS
ABSENT: COUNCILMEMBERS: CARRILLO

Mayor Pro-tem Alvarez offered Resolution No. 2016-C6 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, APPROVING AND ADOPTING A REVISED SCHEDULE OF FEES AND CHARGES FOR VARIOUS MUNICIPAL ACTIVITIES AND SERVICES

Moved by Mayor Pro-tem Alvarez, seconded by Councilmember Macias, and carried by a majority vote of the members present, to waive further reading and adopt Resolution No. 2016-C6.

AYES: COUNCILMEMBERS: MACIAS, ALVAREZ, ROCHA
NOES: COUNCILMEMBERS: GONZALES
ABSENT: COUNCILMEMBERS: CARRILLO

Moved by Councilmember Macias, seconded by Councilmember Gonzales, and carried by unanimous vote of the members present, to approve and authorize Staff to continue to adjust fees on an annual basis, new schedules are to be approved and adopted by Council, and conduct future fee studies on a regular basis. AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, ROCHA
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: CARRILLO

CONSENT CALENDAR: Moved by Councilmember Gonzales, seconded by Mayor Pro-tem Alvarez, and carried by unanimous vote of the members present, to approve Consent Calendar Items D-1 to D-8.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, ROCHA
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: CARRILLO

1. The minutes of the Regular Meetings of November 2 and 16, 2015 and the Special Meeting of November 23, 2015 were approved as written.
2. Resolution No. 2016-C7 was adopted and entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID.

3. The Human Resources Action Items, in accordance with the City of Azusa Civil Service Rules and applicable Memorandum of Understanding(s), were approved as follows:
Merit Increase and or Regular Appointments: J. Georgino, J. Wu
New Appointments: J. Navarette, L. Gatto, C. LaPorte
Promotion: A. Holmes

4. The Amended and Restated Memorandum of Understanding (MOU) between the City and the Azusa Police Officer Association (APOA) was approved.

5. Resolution No. 2016-C8 was adopted and entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA ESTABLISHING THE EMPLOYEE PAID MEMBER CONTRIBUTION UNDER THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM FOR THE AZUSA POLICE OFFICER ASSOCIATION (APOA)

6. The list of contract agreements executed by the City Manager for the month of December 2015 was received and filed.

7. Resolution No. 2016-C9 was adopted and entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA ADOPTING AND APPROVING THE BUDGET POLICY

Resolution No. 2016-C10 was adopted and entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA ADOPTING AND APPROVING THE DEBT POLICY

Resolution No. 2016-C11 was adopted and entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, ADOPTING AND APPROVING THE INTERNAL CONTROLS (ACCOUNTING) POLICY

Resolution No. 2016-C12 was adopted and entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, ADOPTING AND APPROVING THE LONG-TERM FISCAL SUSTAINABILITY POLICY

8. Staff was authorized to release the proposed Request for Proposals (RFP) for a Public Opinion Research Survey and accept proposals from qualified firms.

ORDINANCES/SPECIAL RESOLUTIONS

SECOND READING AND ADOPTION OF ORDINANCE NO. 2016-O1 AMENDING CHAPTER 88.42 TO PROHIBIT CANNABIS DISPENSARIES, CANNABIS MANUFACTURERS, CULTIVATION AND DELIVERY OF CANNABIS IN THE CITY OF AZUSA “THIS ACTION IS CATEGORICALLY EXEMPT FROM THE REQUIREMENTS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO SECTION 15302 (RECONSTRUCTION) OF THE CEQA GUIDELINES”.

Councilmember Macias offered an Ordinance entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AZUSA AMENDING THE CITY OF AZUSA DEVELOPMENT CODE CHAPTER 88.42 TO PROHIBIT CANNABIS DISPENSARIES, CANNABIS MANUFACTURERS, CULTIVATION, AND DELIVERY OF CANNABIS IN THE CITY

Moved by Councilmember Macias, seconded by Mayor Pro-tem Alvarez, and carried by unanimous vote of the members present, to waive further reading and adopt Ordinance No. 2016-O1.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, ROCHA
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: CARRILLO

SUCCESSOR AGENCY ITEMS

RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE SUCCESSOR AGENCY.

Councilmember Gonzales offered Resolution No. 2016-R2 entitled:

A RESOLUTION OF THE SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF AZUSA ALLOWING CERTAIN CLAIMS AND DEMANDS TO BE PAID OUT OF SUCCESSOR AGENCY FUNDS

Moved by Councilmember Gonzales, seconded by Mayor Pro-tem Alvarez, and carried by unanimous vote of the members present, to waive further reading and adopt Resolution No. 2016-R2, by the following vote of the Council:

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, ROCHA
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: CARRILLO

RECOGNIZED OBLIGATION PAYMENT SCHEDULE – JULY 2016 THROUGH JUNE 2017 (ROPS 16-17)

Councilmember Gonzales offered Resolution No. 2016-R2 entitled:

A RESOLUTION OF THE SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF AZUSA APPROVING AND ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE PERIOD OF JULY 1, 2016 THROUGH JUNE 30, 2017 (ROPS 16-17) PURSUANT TO AB x1 26 AS AMENDED BY AB 1484

Moved by Councilmember Gonzales, seconded by Mayor Pro-tem Alvarez, and carried by unanimous vote of the members present, to waive further reading and adopt Resolution No. 2016-R3.

AYES: AGENCY MEMBERS: GONZALES, MACIAS, ALVAREZ, ROCHA
NOES: AGENCY MEMBERS: NONE
ABSENT: AGENCY MEMBERS: CARRILLO

CLOSED SESSION

The City Council Recessed to closed session at 8:57 P.M. to continue discussion of the following:

CONFERENCE WITH LEGAL COUNCIL – EXISTING LITIGATION Pursuant to California Government Code, Section 54956.9(d)(1).

Case Name: Azusa Unified School District v. City of Azusa, et al, Los Angeles Superior Court Case No. BS157058

No reportable action was taken.

ADJOURNMENT:

The meeting was adjourned by consensus of the City Council.

TIME OF ADJOURNMENT: 9:44 P.M.



CITY CLERK

NEXT RESOLUTION NO. 2016-C13. (City)

NEXT ORDINANCE NO. 2016-O2.

NEXT RESOLUTION NO. 2015-R4 (Former Redevelopment Agency)

NEXT MEETINGS: February 1, 2016 and February 16, 2016.