



AGENDA

**REGULAR MEETING OF THE CITY COUNCIL,
THE SUCCESSOR AGENCY TO
THE FORMER REDEVELOPMENT AGENCY AND
THE PUBLIC FINANCING AUTHORITY
OF THE CITY OF AZUSA**

**AZUSA AUDITORIUM
213 EAST FOOTHILL BOULEVARD**

**TUESDAY, JANUARY 19, 2016
6:30 P.M. Ceremonial/Closed Session
7:30 P.M. Regular Meeting**

AZUSA CITY COUNCIL

**JOSEPH ROMERO ROCHA
MAYOR**

**EDWARD J. ALVAREZ
MAYOR PRO-TEM**

**ANGEL CARRILLO
COUNCILMEMBER**

**URIEL EDWARD MACIAS
COUNCILMEMBER**

**ROBERT GONZALES
COUNCILMEMBER**

6:30 P.M.

1. Call to Order
2. Roll Call

CLOSED SESSION

NOTICE TO THE PUBLIC FOR CLOSED SESSION

Prior to going into closed session the City Council will convene in the Auditorium serving as Council Chambers to take public comment on the closed session items only. General public comment will be provided for during the regular portion of the meeting beginning at 7:30 P.M.

1. **CONFERENCE WITH LEGAL COUNSEL - WORKERS COMPENSATION CLAIM Pursuant to California Government Code, Section 54956.95.**

Case Name: J. Lyda; WC Claim No. 20150013AZU

2. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION Pursuant to California Government Code, Section 54956.9(d)(1).**

Case Name: City of Azusa v. County of Los Angeles, Los Angeles Superior Court Case No. BS152744 (PTAF Litigation)

3. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to California Government Code, Section 54956.9(d)(1).**

Case Name: Azusa Unified School District vs. City of Azusa, et al, Los Angeles Superior Court Case No. BS157058

7:30 P.M. - REGULAR MEETING OF THE CITY COUNCIL THE SUCCESSOR AGENCY AND THE PUBLIC FINANCING AUTHORITY.

NOTICE TO THE PUBLIC FOR REGULAR MEETING

In compliance with Government code Section 54957.5, copies of staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk - 213 E. Foothill Blvd.; copies for public view are at the Azusa City Library - 729 N. Dalton Ave., Azusa Police Department Lobby - 725 N. Alameda Ave., and the City of Azusa Web Page www.ci.azusa.ca.us. Persons who wish to speak during the Public Participation portion of the Agenda or on a Public Hearing item, shall fill out a card requesting to speak and shall submit it to the City Clerk prior to 7:30 P.M.; cards submitted after will not be accepted.

A. PRELIMINARY BUSINESS

1. Call to Order
2. Roll Call
3. Flag Salute
4. Invocation - Reverend LeRoy, First Assembly of God Church

B. PUBLIC PARTICIPATION

*This time has been set aside for persons in the audience to make public comments on items within the subject matter jurisdiction of the council/agency board that **are not listed on this agenda or are listed on this agenda as an item other than a public hearing item.** Members of the audience will have the opportunity to address the city council/agency board about public hearing items at the time the public hearing is held. Under the provisions of the Brown Act, the council/agency board is prohibited from taking action on oral requests, but may refer the matter to staff or to a subsequent meeting. The council/agency board will respond after public comment has been received. Each person or representative of a group shall be allowed to speak without interruption for up to five (5) continuous minutes, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes.*

C. REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL

1. Mayor Rocha: Request for a New Business Welcome Certificate for the Grocery Outlet to be presented on January 21, 2016 at 10:00 a.m.

2. Mayor Rocha: Request for a Certificate of Recognition for Ms. Teri Garcia on her retirement from Lee Elementary School to be presented on January 22, 2016 at La Tolteca Restaurant at 5:00 p.m.
3. Finance Department: Request for a Proclamation proclaiming January 2016 as “Homeowners’ Exemption Awareness Month” in the City of Azusa.
4. City Manager: Request to form an Ad-Hoc Committee to review Block 36 Development Proposals.

D. SCHEDULED ITEMS

1. PUBLIC HEARING – PROPOSED COMPREHENSIVE USER FEES AND CHARGES SCHEDULE.

RECOMMENDED ACTION:

Open the Public Hearing, receive public testimony, close the Public Hearing; receive the presentation of the Comprehensive User and Regulatory Fee Study; approve and adopt Resolution No. 2016-C5 regarding development project services fees, to be effective 60 days after adoption, and approve and adopt Resolution No. 2016-C6, regarding various municipal activities and services, to be effective immediately upon adoption; approve and authorize Staff to continue to adjust fees on an annual basis using inflationary index and methods outlined in the attached fee study report, new schedules are to be approved and adopted by Council; and approve and authorize Staff to conduct future fee studies on a regular basis to ensure the City is at the appropriate recovery rate.

E. CONSENT CALENDAR

The *Consent Calendar* adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the *Consent Calendar* individually, it will be considered under *SPECIAL CALL ITEMS*.

1. MINUTES OF THE REGULAR MEETINGS OF NOVEMBER 2 AND 16, 2015 AND THE SPECIAL MEETING OF NOVEMBER 23, 2015.

RECOMMENDED ACTION:

Approve minutes as written.

2. RESOLUTION AUTHORIZING PAYMENTS OF WARRANTS BY THE CITY.

RECOMMENDED ACTION:

Adopt Resolution No. 2016-C7 allowing certain claims and demands and specifying the funds out of which the same are to be paid.

3. HUMAN RESOURCES ACTION ITEMS.

RECOMMENDED ACTION:

Approve the Personnel Action Requests in accordance with the City of Azusa Civil Service Rules and applicable Memorandum of Understanding(s).

4. **APPROVAL OF AMENDED AND RESTATED MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY AND THE AZUSA POLICE OFFICER ASSOCIATION (APOA).**

RECOMMENDED ACTION:

Approve amended and restated Memorandum of Understanding between the City and the Azusa Police Officers Association (APOA); and authorize the City Manager to execute the amended and restated Memorandum of Understanding, in a form acceptable to the City Attorney, on behalf of the City.

5. **ADOPT RESOLUTION NO. 2016-C8 ESTABLISHING THE EMPLOYEE PAID MEMBER CONTRIBUTION UNDER THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (PERS) FOR THE AZUSA POLICE OFFICER ASSOCIATION (APOA) MEMBERS.**

RECOMMENDED ACTION:

Adopt Resolution No. 2016-C8 establishing the Employee Paid Member Contribution under the California Public Employees' Retirement System for the Azusa Police Officer Association (APOA) members.

6. **CONTRACT AGREEMENTS EXECUTED BY THE CITY MANAGER, DECEMBER 2015.**

RECOMMENDED ACTION:

Receive and file the list of agreements executed by the City Manager for the month of December 2015.

7. **ADOPTION OF RESOLUTIONS APPROVING FOUR FINANCIAL POLICIES.**

RECOMMENDED ACTION:

Adopt Resolution No. 2016-C9 adopting and approving a Budget Policy; adopt Resolution No. 2016-C10 adopting and approving a Debt Policy; adopt Resolution No. 2016-C11 adopting and approving an Internal Controls (Accounting) Policy; and adopt Resolution No. 2016-C12 adopting and approving a Long-Term Fiscal Sustainability Policy.

8. **AUTHORIZATION TO RELEASE REQUEST FOR PROPOSALS FOR PUBLIC OPINION RESEARCH SURVEY.**

RECOMMENDED ACTION:

Authorize Staff to release the proposed Request for Proposals (RFP) for a Public Opinion Research Survey and accept proposals from qualified firms.

F. **ORDINANCES/SPECIAL RESOLUTIONS.**

1. **SECOND READING AND ADOPTION OF ORDINANCE NO. 2016-O1 AMENDING CHAPTER 88.42 TO PROHIBIT CANNABIS DISPENSARIES, CANNABIS MANUFACTURERS, CULTIVATION AND DELIVERY OF CANNABIS IN THE CITY OF AZUSA "THIS ACTION IS CATEGORICALLY EXEMPT FROM THE REQUIREMENTS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO SECTION 15302 (RECONSTRUCTION) OF THE CEQA GUIDELINES".**

RECOMMENDED ACTION:

Conduct a second reading, by title only, and adopt Ordinance No. 2016-O1 an Ordinance of the City Council of the City of Azusa amending Chapter 88.42 to prohibit cannabis dispensaries, cannabis manufacturers, cultivation and delivery of cannabis in the City of Azusa.

G. SUCCESSOR AGENCY RELATED BUSINESS.

1. RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE SUCCESSOR AGENCY.

RECOMMENDED ACTION:

Adopt Resolution No. 2016-R2 allowing certain claims and demands to be paid out of Successor Agency Funds.

2. RECOGNIZED OBLIGATION PAYMENT SCHEDULE – JULY 2016 THROUGH JUNE 2017 (ROPS 16-17).

RECOMMENDED ACTION:

Adopt Resolution 2016-R3, approving and adopting the “Recognized Obligation Payment Schedule” (ROPS 16-17) for the period of July 1, 2016 through June 30, 2017 pursuant to AB x1 26 as amended by AB 1484.

H. ADJOURNMENT

UPCOMING MEETINGS:

February 1, 2016, 6:30 p.m. Ceremonial/Closed Session, 7:30 p.m. Regular Meeting
February 16, 2016, 6:30 p.m. Ceremonial/Closed Session, 7:30 p.m. Regular Meeting

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.

I, Sylvia Bautista, Senior Office Specialist, declare that I am an employee of the City of Azusa. On January 14, 2016 at 5:30 p.m. the agenda for the regular meeting of Monday, January 19, 2016, was posted in the City Clerk’s Office, 213 E. Foothill Blvd.; the lobby of the Police Department, 725 N. Alameda Ave.; the Civic Auditorium, 213 E. Foothill Blvd.; the City Library, 729 N. Dalton Ave.; and the City’s Web Page at www.ci.azusa.ca.us.

I declare under penalty of perjury that the forgoing is true and correct.

EXECUTED _____, at Azusa, California.

Senior Office Specialist
Azusa City Clerk’s Office