



**AGENDA**  
**PERSONNEL BOARD REGULAR MEETING**

NOTICE TO THE PUBLIC - All written documentation relating to each item of business referred to on the agenda, which is not confidential, is available in the Human Resources Office for public inspection. Any person who has a question concerning any agenda item may call the Director of Human Resources & Risk Management /Personnel Officer Amelia Ayala, Extension 5183, to make inquiry concerning the nature of the item described on the agenda.

DATE: December 8, 2015  
TIME: 7:00 p.m.  
LOCATION: WEST WING CONFERENCE ROOM  
213 EAST FOOTHILL BOULEVARD, AZUSA, CALIFORNIA

1. CALL TO ORDER: Frank Allen, Chair

2. **ROLL CALL:** Personnel Board Members

- Frank Allen, Chair     Fernando Rubio, Jr., Vice Chair     Ralph Ruiz  
 Don Hiti                     Mercedes Castro

Others Present

- Amelia Ayala, Human Resources/Risk Management Director  
 Traci R. Bailey, Human Resources/Risk Management Analyst  
 Others \_\_\_\_\_

3. **PUBLIC COMMENT:** Person/group will be limited to five (5) minutes maximum time to orally present their purpose.

4. **APPROVAL OF MINUTES:** November 24, 2015

5. **CLOSED SESSION:**

- A. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):  
**Title: Police Lieutenant**

6. **OPEN SESSION:**

A. **Recruitment Request:** PROMOTIONAL Competitive (pursuant to Section 5.5.3 Promotional Examinations of the Rules of the Civil Service System) – **UTILITIES COMMUNICATIONS & ENVIRONMENTAL PROGRAMS SPECIALIST**

B. **Recruitment Request:** PROMOTIONAL Competitive (pursuant to Section 5.5.3 Promotional Examinations of the Rules of the Civil Service System) – **WATER SYSTEM ENGINEER**

C. **Personnel Action Report** – Informational

D. **Recruitment Progress Report** – Informational

E. **COMMENTS, UPDATES AND/OR REPORTS: PERSONNEL BOARD MEMBERS AND/OR STAFF.**

F. **ADJOURNMENT**