



CITY OF AZUSA
 MINUTES OF THE PERSONNEL BOARD
 DATE: September 22, 2015

A regular meeting of the Personnel Board was called to order at 7:04 p.m. in the West Wing conference Room by Chair, Frank Allen.

ATTENDANCE	Personnel Board Members: Chair, Frank Allen, Vice Chair, Fernando Rubio Jr., Ralph Ruiz, Don Hiti and Mercedes Castro Staff Present: Traci Bailey, Human Resources & Risk Management Analyst Amelia Ayala, Director of Human Resources & Risk Management
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APPROVAL OF MINUTES	Motion: Castro/Rubio- to approve the minutes of September 8, 2015. Approved 5-0. Ayes: Allen, Rubio, Castro , Ruiz, Hiti (5) Nays: (0) Abstain: (0)
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Merit Increases, Regular appointment and/or Flexible Staffing Promotion Appointment Recommendations	Motion: Rubio/Hiti -to recommend approval of merit increases, regular appointment and/or flexible staffing promotional appointments for the following items listed as 5 A- B pursuant to the Performance Appraisal Procedures. Approved 5-0. Ayes: Allen, Rubio, Castro , Ruiz, Hiti (5) Nays: (0) Abstain: (0)
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5(A) Merit Increases and/or Regular Appointment Recommendations

ITEM	DEPARTMENT	NAME	CLASSIFICATION	TYPE OF ACTION/ EFFECTIVE DATE	RANGE/STEP BASE MO. SALARY
A	PD	Rose Rodriguez	Police Records Supervisor	Regular Appointment 7/1/2015	9165/5 \$4,608.46

5(B) Flexible Staffing Promotional Appointment Recommendations

ITEM	DEPARTMENT	NAME	FROM: CLASSIFICATION TO: CLASSIFICATION:	EFFECTIVE DATE	RANGE/STEP BASE MO. SALARY
B	UTL	Emanuel Cardoso	From: Water Production Operator II To: Water Production Operator III	Merit Increase 9/7/2015	5255/5 \$6,367.14

6. OPEN SESSION ITEMS

COMMENTS, UPDATES AND/OR REPORTS	NONE
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ADJOURNMENT	Motion: Hiti/Castro to adjourn the meeting at 7:10 p.m. Approved 5-0. Ayes: Allen, Rubio, Castro , Ruiz, Hiti (5) Nays: (0) Abstain: (0)
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OPEN SESSION AGENDA ITEM NO:	4
DATE APPROVED:	