



AGENDA

**REGULAR MEETING OF THE CITY COUNCIL
AND THE SUCCESSOR AGENCY TO THE
FORMER REDEVELOPMENT AGENCY
OF THE CITY OF AZUSA**

**AZUSA AUDITORIUM
213 EAST FOOTHILL BOULEVARD**

**MONDAY, MAY 4, 2015
6:30 P.M. Ceremonial/Closed Session
7:30 P.M. Regular Meeting**

AZUSA CITY COUNCIL

**JOSEPH ROMERO ROCHA
MAYOR**

**EDWARD J. ALVAREZ
MAYOR PRO-TEM**

**ANGEL A. CARRILLO
COUNCILMEMBER**

**URIEL EDWARD MACIAS
COUNCILMEMBER**

**ROBERT GONZALES
COUNCILMEMBER**

6:30 P.M.

1. Call to Order
2. Roll Call

CLOSED SESSION

NOTICE TO THE PUBLIC FOR CLOSED SESSION

Prior to going into closed session the City Council will convene in the Auditorium serving as Council Chambers to take public comment on the closed session items only. General public comment will be provided for during the regular portion of the meeting beginning at 7:30 P.M.

1. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - Significant Exposure to Litigation Pursuant to California Government Code, Section 54956.9(d)(2)&(e)(1).**
2 Potential Cases.

2. **REAL PROPERTY NEGOTIATIONS Pursuant to California Government Code Section 54956.8**
Agency Negotiators: Troy L. Butzlaff, City Manager and Kurt Christiansen, Economic and Community Development Director.
Negotiating Parties: Tim Arrieta and Ben Arrieta, LTA, LLC.
Under Negotiation: Price and Terms of Payment for Amended Disposition and Development Agreement.
Property Address: 428-432 North San Gabriel Avenue, Azusa CA

3. **REAL PROPERTY NEGOTIATIONS Pursuant to California Government Code Section 54956.8**
Agency Negotiators: Troy L. Butzlaff, City Manager and Kurt Christiansen, Economic and Community Development Director.
Negotiating Parties: Kevin Coleman, Net Development
Under Negotiation: Price and Terms of Payment.
Property Address: Block 36 Southeast corner of Azusa Avenue and Foothill Boulevard (APN 8611-003-921)

NOTICE TO THE PUBLIC FOR REGULAR MEETING

In compliance with Government code Section 54957.5, copies of staff reports or other written documentation relating to each item of business referred to on the Agenda are in file on the Office of the City Clerk - 213 E. Foothill Blvd.; copies for public view are in the Azusa City Library - 729 N. Dalton Ave., Azusa Police Department Lobby - 725 N. Alameda Ave., and the City of Azusa Web Page www.ci.azusa.ca.us. Persons who wish to speak during the Public Participation portion of the Agenda or on a Public Hearing item, shall fill out a card requesting to speak and shall submit it to the City Clerk prior to the start of the City Council meeting. Cards submitted after 7:30 P.M. will not be accepted.

7:30 P.M. - REGULAR MEETING OF THE CITY COUNCIL AND THE SUCCESSOR AGENCY.

A. PRELIMINARY BUSINESS

1. Call to Order
2. Roll Call
3. Pledge to the Flag
4. Invocation
5. Musical Tribute in honor of Mother's Day.

B. PUBLIC PARTICIPATION

*This time has been set aside for persons in the audience to make public comments on items within the subject matter jurisdiction of the council/agency board that **are not listed on this agenda or are listed on this agenda as an item other than a public hearing item.** Members of the audience will have the opportunity to address the city council/agency board about public hearing items at the time the public hearing is held. Under the provisions of the Brown Act, the council/agency board is prohibited from taking action on oral requests, but may refer the matter to staff or to a subsequent meeting. The council/agency board will respond after public comment has been received. Each person or representative of a group shall be allowed to speak without interruption for up to five (5) continuous minutes, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes.*

C. REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL

1. Mayor Rocha: Request for proclamations to recognize Daniel Polarek II and Kyle Carter, for earning the Rank of Eagle Scout.

D. SCHEDULED ITEMS

1. **QUARTERLY LEGISLATIVE REVIEW.**

RECOMMENDED ACTION:

Review and provide guidance on the proposed legislation; and authorize the Mayor to sign a letter of support for the Los Angeles Air Force Base and Space and Missile Systems Center and direct Staff to forward the letter to Secretary of Defense Ashton Carter and Secretary of the Air Force Deborah Lee James.

E. CONSENT CALENDAR

The *Consent Calendar* adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wishes to address any item on the *Consent Calendar* individually, it will be considered under *SPECIAL CALL ITEMS*.

1. **MINUTES OF THE REGULAR MEETINGS OF APRIL 6, AND APRIL 20, 2015.**

RECOMMENDED ACTION:

Approve the minutes as written.

2. **RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE CITY.**

RECOMMENDED ACTION:

Adopt Resolution No. 2015-C21 allowing certain claims and demands and specifying the funds out of which the same are to be paid.

3. **HUMAN RESOURCES ACTION ITEMS.**

RECOMMENDED ACTION:

Approve Personnel Action Requests in accordance with the City of Azusa Civil Service Rules and applicable Memorandum of Understanding(s).

4. **RENEWAL OF MICROSOFT OFFICE VOLUME LICENSE AGREEMENT.**

RECOMMENDED ACTION:

Approve and authorize the City Manager to execute a three (3) year Volume Licensing Agreement with Microsoft Corporation for the renewal of software assurance/support for Microsoft Office Professional; and Award an agreement to CompuCom in the amount of \$31,544.21 annually.

5. **RESOLUTION APPOINTING A REPRESENTATIVE, AN ALTERNATE AND SUBSTITUTE ALTERNATE REPRESENTATIVE TO THE GOVERNING BOARD OF THE INDEPENDENT CITIES RISK MANAGEMENT AUTHORITY (ICRMA).**

RECOMMENDED ACTION:

Adopt Resolution No. 2015-C22 appointing a representative, an alternate and substitute alternate representative to the governing board of the Independent Cities Risk Management Authority (ICRMA).

6. **CONTINUED ITEM - CONTRACT FOR SIDEWALK AND ADA IMPROVEMENTS PROJECT NO. 601662-14.**

RECOMMENDED ACTION:

Award a contract to Kalban, Inc. for the Sidewalk and ADA Improvements Project No. 601662-14, and authorize the Mayor to execute a contract, in a form acceptable to the City Attorney, on behalf of the City. This action is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Sections 15301 (Existing Structures) and 15302 (Replacement or Reconstruction) of the State of California CEQA Guidelines. Staff is directed to file a Notice of Exemption with the Los Angeles County Clerk's Office upon project approval.

7. **PROFESSIONAL SERVICES AGREEMENT WITH CIVICPLUS TO UPGRADE WEBSITE CONTENT MANAGEMENT SYSTEM AND REDESIGN CITY'S WEBSITE.**

RECOMMENDED ACTION:

Approve a Professional Services Agreement with CivicPlus in the amount of \$36,100 to upgrade and redesign the City's website; and authorize the Mayor to execute, in a form acceptable to the City Attorney, a Professional Services Agreement on behalf of the City.

8. **AGREEMENT FOR PROFESSIONAL AUDITING SERVICES.**

RECOMMENDED ACTION:

Approve a professional services agreement with Lance, Soll & Lunghard, LLP, for auditing services; and authorize the Mayor to execute, in a form acceptable to the City Attorney, the professional services agreement on behalf of the City.

9. **BUDGET AMENDMENT AND PURCHASE ORDER INCREASE FOR HDL COMPANIES FOR SALES TAX AUDIT SERVICES.**

RECOMMENDED ACTION:

Approve and authorize a budget amendment in the amount of \$8,400 and increase the blanket purchase order issued to HdL Companies.

F. **SUCCESSOR AGENCY RELATED BUSINESS.**

1. **RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE SUCCESSOR AGENCY.**

RECOMMENDED ACTION:

Adopt Resolution No. 2015-R6.

G. **ADJOURNMENT**

UPCOMING MEETINGS:

May 18, 2015, 6:30 p.m. Ceremonial/Closed Session, 7:30 p.m. Regular Meeting;
June 1, 2015, 6:30 p.m. Ceremonial/Closed Session, 7:30 p.m. Regular Meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.