



CITY OF AZUSA  
 MINUTES OF THE PERSONNEL BOARD  
 DATE: September 23, 2014

A regular meeting of the Personnel Board was called to order at 7:06 p.m. in the West Wing conference Room by Chair, Frank Allen.

ATTENDANCE	Personnel Board Members: Chair, Frank Allen, Ralph Ruiz, Don Hiti and Mercedes Castro Staff Liaison: Traci Bailey, HR/Risk Management Analyst
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ABSENCE	Motion: Allen/Hiti - to excuse Fernando Rubio Jr. Ayes (4): Allen, Castro, Ruiz, Hiti Nays: (0) Abstain: (0)
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APPROVAL OF MINUTES	Motion: Hiti/Castro- to approve the minutes of September 9, 2014. Approved 4-0. Ayes (4): Allen, Ruiz, Hiti, Castro Nays: (0) Abstain: (0)
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Merit Increases, Regular appointment and/or Flexible Staffing Promotion Appointment Recommendations	Motion: Ruiz/Hiti -to recommend approval of merit increases, regular appointment and/or flexible staffing promotional appointments for the following items listed as 4 a-b, pursuant to the Performance Appraisal Procedures. Approved 4-0. Ayes: Allen, Ruiz, Hiti, Castro (4) Nay: (0) Abstain: (0)
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4. Merit Increase and/or Regular Appointment Recommendations

	Dept	Name	Classification	Type of Action/ Effective Date	Range/ Step Base Mo.
A	FN	Richard Lam	Budget Analyst	Reg. Appt./Merit Inc/4 07/28/2014	4211/4 \$6,650.20
B	PD	Jerry Jarrett	Police Corporal	Reg. Appt. 8/4/2014	6106/6 \$7,983.97

5. OPEN SESSION ITEMS

EXPIRATION OF PERSONNEL BOARD MEMBERS	Motion: Hiti/Ruiz –to appoint Frank Allen to another term on the Personnel Board effective 9/30/2014 Ayes (3): Ruiz, Hiti, Castro Nay: (0) Abstain: (0)
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ADJOURNMENT	Motion: Ruiz/Hiti -to adjourn the meeting at 7:19 p.m. Ayes (4): Allen, Ruiz, Hiti, Castro Nay: (0) Abstain: (0)
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OPEN SESSION AGENDA ITEM NO:	3
DATE APPROVED:	10-14-14