



CITY OF AZUSA
 MINUTES OF THE PERSONNEL BOARD
 DATE: January 28, 2014

A regular meeting of the Personnel Board was called to order at 7:01 p.m. in the West Wing conference Room by Frank Allen, Chair.

ATTENDANCE	Personnel Board Members: Frank Allen, Chair, Vice Chair, Fernando Rubio, Jr., Ralph Ruiz, Don Hiti and Mercedes Castro Staff Liaison: Traci Bailey, HR/Risk Management Analyst Also Present: None
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ABSENCE	NONE
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APPROVAL OF MINUTES	Motion: Hiti/Ruiz - to approve the minutes of January 14, 2014 Ayes: Allen, Hiti, Ruiz (3) Nays: (0) Abstain: Castro, Rubio (2)
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Merit Increases, Regular appointment and/or Flexible Staffing Promotion Appointment Recommendations	Motion: Ruiz/Castro -to recommend approval of merit increases, regular appointment and/or flexible staffing promotional appointments for the following items listed as 4.a.b. pursuant to the Performance Appraisal Procedures. Ayes: Allen, Hiti, Ruiz, Rubio, Castro (5) Nays: (0) Abstain: (0)
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4. Merit Increase and/or Regular Appointment Recommendations

	Name	Class	Dept	Type of Action/Effective Date	Range/Step Base Monthly
A	Reed Strege	City Librarian	LB	Merit Increase 12/31/2013	3348/4 \$6,824.02
B	Vince Perkins	Electric Crew Supervisor	UTL	Merit Increase Regular Appt 1/2/14	5228/5 \$8,834.21
C	Erin Coulter	Police Officer	PD	Merit Increase 12/17/13	6101/4 \$6,691.85

RECRUITMENT REQUEST- OPEN (1) Principal Civil Engineer	Motion: Rubio/Hiti : to approve pursuant to Section 5.5.3. Promotional Examinations of the Rules of the Civil Service System Ayes: Allen, Hiti, Ruiz, Rubio, Castro (5) Nays: (0) Abstain: (0)
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5e. COMMENTS UPDATES AND/OR REPORTS: PERSONNEL BOARD MEMBERS AND/OR STAFF.

Mercedes Castro requested a status update on the Community Improvement Inspector position for the next meeting.

ADJOURNMENT	Motion: Ruiz/Castro -to adjourn the meeting at 7:10 p.m. Ayes: Allen, Hiti, Ruiz, Rubio, Castro (5) Nays: (0) Abstain: (0)
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OPEN SESSION AGENDA ITEM NO:	3
DATE APPROVED:	02-11-14