



**AGENDA  
PERSONNEL BOARD REGULAR MEETING**

NOTICE TO THE PUBLIC - All written documentation relating to each item of business referred to on the agenda, which is not confidential, is available in the Human Resources Office for public inspection. Any person who has a question concerning any agenda item may call the Director of Human Resources /Personnel Officer Robert Neuber, Extension 5183, to make inquiry concerning the nature of the item described on the agenda.

DATE: November 12, 2013  
TIME: 7:00 p.m.  
LOCATION: WEST WING CONFERENCE ROOM  
213 EAST FOOTHILL BOULEVARD, AZUSA, CALIFORNIA

1. **CALL TO ORDER:** Frank Allen, Chair

2. **ROLL CALL:** Personnel Board Members

- Frank Allen, Chair       Fernando Rubio, Jr.       Ralph Ruiz  
 Don Hiti                       Mercedes Castro

Others Present – Robert Neuber, Director of Human Resources

Others \_\_\_\_\_

3. **APPROVAL OF MINUTES:** October 22, 2013

4. **CLOSED SESSION:**

- A. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):  
Title: Police Communication Supervisor
- B. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):  
Title: Electrical Test Technician

5. **OPEN SESSION:**

- A. **Class Specification Revision:** (pursuant to Sections 3.5 Adoption of Plan) - Community Improvement Inspector
- B. **Personnel Board Election of Vice-Chair**
- C. **Personnel Action Report** – Informational
- D. **Recruitment Progress Report** – Informational
- E. **PUBLIC COMMENT:** Person/group will be limited to five (5) minute maximum time to orally present their purpose.
- F. **COMMENTS, UPDATES AND/OR REPORTS:** PERSONNEL BOARD MEMBERS AND/OR STAFF.
- G. **ADJOURNMENT**