



**CITY OF AZUSA
MINUTES OF THE PERSONNEL BOARD
August 28, 2012**

A regular meeting of the Personnel Board was called to order at 7:00 p.m. in the West Wing Conference Room - South by Frank Allen, Personnel Board Chair.

ATTENDANCE

Personnel Board Members: Frank Allen, Chair, Joseph Guarrera, Fernando Rubio Jr., Ralph Ruiz, and Fred A. Madjar, Vice Chair

Staff Liaison: Noel Carpenter, Human Resources Technician
Others Present: Steve Seffer, Water Production Supervisor

**APPROVAL OF
MINUTES
08/10/2012**

Rubio/Guarrera – to approve the minutes. Approved 5 to 0.

**CLOSED SESSION
(Govt. Code Section
54957-Public Employee
Performance Evaluation)**

Rubio/Ruiz - to move to closed session at 7:02 pm. Approved 5 to 0.

Rubio/Ruiz - to reconvene at 7:15 PM. Approved 5 to 0.

**Merit Increases, Regular
appointment and/or
Flexible Staffing
Promotion Appointment
Recommendations**

4.A – Madjar/Rubio – Hold for additional information to be added to the Performance Appraisal , to be reviewed at the 09/11/2012 Personnel Board meeting. Approved 5 to 0.

	Name	Classification	Dept	Type of Action / Effective Date	Range/Step Base Monthly
A	Leopoldo Maldonado	Water Production Operator	UTL	Merit Increase 07/26/2012	5185/3 \$5,034.18

4.B-4.D – Madjar/Rubio - to recommend approval of Merit Increases and/or Regular Appointments and/or Flexible Staffing promotional appointments for the following item listed as 4.B- 4.D. Approved 5 to 0.

	Name	Classification	Dept	Type of Action / Effective Date	Range/Step Base Monthly
B	Fernando Vasconcelos	Police Officer	PD	Merit Increase 08/19/2012	6101/4 \$6,528.64

4.D - Flexible Staffing Promotional Appointment Recommendations.

	Name	From Classification/ To Classification	Dept	Effective Date	Range/Step Base Monthly
D	Roberto Nodarse	From: Street Maint Worker I To: Street Maint Worker II	PW	07/14/2012	8163/4 \$4,286.33

RECRUITMENT
REQUEST-
PROMOTIONAL
Water Distribution Worker I

Guarrera/Rubio – Pursuant to the Rules of the Civil Service System, Section 5.5.3 Promotional Examinations. Approved 5 to 0.

ADJOURNMENT

Rubio/Guarrera – to adjourn the meeting at 7:35 PM. Approved 5 to 0.

OPEN SESSION AGENDA ITEM NO:	3
DATE APPROVED:	09/11/2012