



AGENDA

REGULAR MEETING OF THE CITY COUNCIL AND THE AZUSA PUBLIC FINANCING AUTHORITY

AZUSA AUDITORIUM
213 EAST FOOTHILL BOULEVARD

MONDAY, JUNE 18, 2012
6:30 P.M. Closed Session
7:30 P.M. Regular Meeting

AZUSA CITY COUNCIL

JOSEPH R. ROCHA
MAYOR

KEITH HANKS
COUNCILMEMBER

ANGEL CARRILLO
MAYOR PRO-TEM

URIEL E. MACIAS
COUNCILMEMBER

ROBERT GONZALES
COUNCILMEMBER

6:30 P.M.

CLOSED SESSION

NOTICE TO THE PUBLIC FOR CLOSED SESSION

Prior to going into closed session the City Council will convene in the Auditorium serving as Council Chambers to take public comment on the closed session items only. General public comment will be provided for during the regular portion of the meeting beginning at 7:30 P.M.

1. **Gov. Code Sec. 54957.6 – CONFERENCE WITH LABOR NEGOTIATOR**

City Negotiators: City Manager Makshanoff

Organizations: ACEA (Azusa City Employees Association), AMMA (Azusa Middle Management Association), SEIU (Service Employees International Union), APMA (Azusa Police Management Association), CAPP (Civilian Association of Police Personnel), APOA (Azusa Police Officers Association) and IBEW (International Brotherhood of Electrical Workers).

2. **Gov. Code Sec. 54956.9 (c) - CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION.** 1 Potential Case

NOTICE TO THE PUBLIC FOR REGULAR MEETING

Copies of staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk and are available for public inspection at the City Library and Police Department Lobby. Persons who wish to speak during the Public Participation portion of the Agenda or on a Public Hearing item, shall fill out a card requesting to speak and shall submit it to the City Clerk prior to the start of the City Council meeting. Cards submitted after 7:30P.M. will not be accepted.

7:30 P.M. - REGULAR MEETING OF THE CITY COUNCIL

1. Call to Order
2. Pledge to the Flag
3. Invocation – Pastor Rick McDonald of Azusa House of Prayer

A. PUBLIC PARTICIPATION

*This time has been set aside for persons in the audience to make public comments on items within the subject matter jurisdiction of the council/agency board that **are not listed on this agenda or are listed on this agenda as an item other than a public hearing item.** Members of the audience will have the opportunity to address the city council about public hearing items at the time the public hearing is held. Under the provisions of the Brown Act, the council is prohibited from taking action on oral requests, but may refer the matter to staff or to a subsequent meeting. Each person or representative of a group shall be allowed to speak without interruption for up to five (5) continuous minutes, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes.*

B. REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL

1. Discussion regarding consideration of canceling City Council meetings in August.

C. SCHEDULED ITEMS

CONVENE JOINTLY AS THE CITY COUNCIL, THE AZUSA PUBLIC FINANCING AUTHORITY AND THE SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY TO CONSIDER THE FOLLOWING:

1. **FISCAL YEAR 2012/13 CITY, AZUSA PUBLIC FINANCING AUTHORITY, AND SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY BUDGET ADOPTION.**

RECOMMENDED ACTION:

Formally adopt the City's, the Successor Agency of the Former Redevelopment Agency's, and the Azusa Public Financing Authority's Operating and Capital Improvement Budgets for Fiscal Year 2012/13 (the "Combined Operating and Capital Budgets"), as proposed at the May 29, 2012 Budget Workshop together with amendments as desired and adopt the following Resolutions:

a. Waive further reading and adopt **Resolution No.12-C34, (City)** approving the budget and approving appropriations for the City of Azusa for the Fiscal Year commencing July 1, 2012 and ending June 30, 2013.

b. Waive further reading and adopt **Resolution No. 12-R23, (Agency)** approving the budget and approving appropriations for the City of Azusa Successor Agency of the Former Redevelopment Agency for the Fiscal Year commencing July 1, 2012 and ending June 30, 2013.

c. Waive further reading and adopt **Resolution No.12-P1, (Azusa Public Financing Authority)** approving the budget and approving appropriations for the Azusa Public Financing Authority for the Fiscal Year commencing July 1, 2012 and ending June 30, 2013.

2. **PUBLIC HEARING – 2012 REFUSE RATE ADJUSTMENT.**

RECOMMENDED ACTION:

Open the public hearing; receive testimony, close the hearing. Approve a refuse collection rate adjustment for Athens Services effective July 1, 2012, by adopting Resolution No. 12-C35, approving the 16th amendment to the Exclusive Franchise Agreement and setting forth monthly proposed rates.

3. **PUBLIC HEARING - RESOLUTIONS ADOPTING 2012/13 FISCAL YEAR SCHEDULE OF FEES AND CHARGES.**

RECOMMENDED ACTION:

Open the Public Hearing; receive testimony, close the Hearing. Adopt City's Schedule of Fees and Charges by adopting Resolution No. 12-C36, establishing certain Development Project Fees and Service Charges and Resolution No. 12-C37, establishing a User Fee Schedule for Various Municipal Activities.

4. **ORDINANCE REPEALING AND RESERVING SECTION 62-302 PROHIBITING SOLICITATION IN PUBLIC RIGHT-OF-WAY AND AMENDING SECTION 62-304 REGARDING THE PENALTIES FOR VIOLATIONS OF SECTIONS 62-302 AND 62-303 OF THE AZUSA MUNICIPAL CODE.**

RECOMMENDED ACTION:

Waive further reading, read by title only and introduce the ordinance:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA REPEALING AND RESERVING SECTION 62-302 PROHIBITING SOLICITATION IN PUBLIC RIGHT-OF-WAY AND AMENDING SECTION 62-304 REGARDING THE PENALTIES FOR VIOLATIONS OF SECTIONS 62-302 AND 62-303 OF THE AZUSA MUNICIPAL CODE

D. CONSENT CALENDAR

*The **Consent Calendar** adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JUNE 4, 2012.**

RECOMMENDED ACTION:

Approve Minutes as written.

2. **HUMAN RESOURCES ACTION ITEMS.**

RECOMMENDED ACTION:

Approve Personnel Action Requests in accordance with the City of Azusa Civil Service Rules and applicable Memorandum of Understanding(s).

3. **2012 MANDATORY REVIEW OF CONFLICT OF INTEREST CODES.**

RECOMMENDED ACTION:

Direct City Clerk to conduct the review and submit required Biennial Report.

4. **AWARD OF CONTRACT FOR ON SITE COOKING AT THE AZUSA SENIOR CENTER FOR THE SENIOR MEAL PROGRAM**

RECOMMENDED ACTION:

Award four year Elderly Nutrition Catering Contract for Senior Meals at the Azusa Senior Center in the amount of \$110,150 annually, to Morrison Management Specialist, Inc., dba, Morrison Health Care Inc.

5. **ADOPTION OF A RESOLUTION FOR THE POLICE DEPARTMENT TO ENTER INTO A STANDARD AGREEMENT CONTRACT ACCEPTING A GRANT AWARD FROM THE DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL**

RECOMMENDED ACTION:

Adopt Resolution No. 12-C38, authorizing Chief of Police to enter into the Standard Agreement contract with the Department of Alcoholic Beverage Control (ABC) accepting \$26,254 from the Grant Assistance to Local Law Enforcement Agencies Project.

6. **BLANKET PURCHASE ORDERS OVER \$10,000 FY 2012-13 (CITY & SUCCESSOR AGENCY).**

RECOMMENDED ACTION:

In accordance with Sections 2-523 and 2-524, under Article VII, Bidding and Contracting, of the Azusa Municipal Code, Council approve the issuance of Blanket Purchase Orders in an amount of \$10,000 or more, detailed on the attached schedule.

7. **CAPITAL IMPROVEMENT PROGRAM, SEWER IMPROVEMENTS; FY 12/13 CIP PROJECT - REQUEST FOR QUALIFICATIONS.**

RECOMMENDED ACTION:

Authorize staff to solicit qualifications to obtain qualified contractors to perform sewer improvements related to the Capital Improvement Program for the City's sewer system.

8. **AGREEMENT RENEWAL WITH LA WORKS FOR FY 2012/13.**

RECOMMENDED ACTION:

Approve and execute the agreement with LA Works for Fiscal Year 2012/13 in an amount not to exceed \$66,116.

9. **AWARD OF CONTRACT – REPLACEMENT OF ROOFS AT WEST WING, CITY HALL, CIVIC AUDITORIUM AND MEMORIAL PARK GYMNASIUM AND APPROVAL OF A BUDGET AMENDMENT IN THE AMOUNT OF \$148,785 FROM THE PUBLIC BENEFIT FUND.**

RECOMMENDED ACTION:

Award a contract in the amount of \$371,623 to Midwest Roofing Company of Gardena, California for the following Capital Improvement Projects: West Wing Roof Replacement (CIP #66112A) and Memorial Park Gymnasium Roof Replacement (CIP #66112B) and approve a budget amendment in the amount of \$148,785 from the Public Benefit Fund.

10. **SIRSI LIBRARY SOFTWARE ANNUAL MAINTENANCE AND SUPPORT AGREEMENT.**

RECOMMENDED ACTION:

Waive formal sealed bids in accordance with Azusa Municipal Code Section 2-523 section B, computer software maintenance services and 2-523 section C, no competitive market, and approve the annual software maintenance and support agreement from SIRSI Corporation, in the amount of \$30,011.45.

11. **NOVELL SOFTWARE ANNUAL MAINTENANCE SUPPORT AND LICENSING AGREEMENT.**

RECOMMENDED ACTION:

Waive formal sealed bids in accordance with Azusa Municipal Code Section 2-523 section B, computer software maintenance services, and approve the software maintenance support and licensing from CDW-G, in the amount of \$19,350.00.

12. **MATRIX SOFTWARE ANNUAL MAINTENANCE AND SUPPORT AGREEMENT.**

RECOMMENDED ACTION:

Waive formal sealed bids in accordance with Azusa Municipal Code Section 2-523 section B, computer software maintenance services and 2-523 section C, no competitive market, and approve the software maintenance and support contract from Matrix Imaging, in the amount of \$12,929.00.

13. **MOTOROLA (MDC) MOBILE COMPUTER DISPLAY ANNUAL MAINTENANCE AND SUPPORT AGREEMENT.**

RECOMMENDED ACTION:

Waive formal sealed bids in accordance with Azusa Municipal Code Section 2-523 section B, computer software maintenance services and 2-523 section C, no competitive market, and approve the software maintenance and support agreement from Motorola Inc, in the amount of \$26,440.00.

14. **ADOPTION OF A RESOLUTION AUTHORIZING PUBLIC AGENCY RETIREMENT SERVICES (PARS) SUPPLEMENTAL RETIREMENT PLAN (SRP) TO IMPLEMENT AN EARLY RETIREMENT INCENTIVE PROGRAM FOR QUALIFYING AZUSA CITY EMPLOYEE ASSOCIATION COVERED EMPLOYEES.**

RECOMMENDED ACTION:

Adopt Resolution No. 12-C39, authorizing Public Agency Retirement Services (PARS) Supplemental Retirement Plan (SRP) to implement an early retirement incentive program for qualifying Azusa City Employees Association (ACEA) covered employees.

15. **BOND REDUCTION REQUEST BY CITYVIEW ROSEDALE 98, LP, FOR TRACT 64417-1, ARBORVIEW.**

RECOMMENDED ACTION:

Approve the bond reduction request by Cityview 98, LP, for Tract 64417-1.

16. **APPROPRIATIONS LIMIT.**

RECOMMENDED ACTION:

Adopt Resolution No. 12-C40, approving Appropriations Limit of \$159,746,334 for the 2012/13 fiscal year.

17. **APPROVE SIDE LETTER WITH AZUSA POLICE MANAGEMENT ASSOCIATION DEFERRING THEIR AUGUST 1, 2012, SALARY INCREASE AND ADDING AN ADDITIONAL YEAR ONTO THEIR MEMORANDUM OF UNDERSTANDING.**

RECOMMENDED ACTION:

Approve a side letter to the current Azusa Police Management Association (APMA) Memorandum of Understanding (MOU) deferring their scheduled August 1, 2012, salary increase and adding an additional year onto the MOU.

18. **WARRANTS. RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE CITY.**

RECOMMENDED ACTION:

Adopt Resolution No. 12-C41.

E. SUCCESSOR AGENCY RELATED BUSINESS

1. **WARRANTS. RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE FORMER REDEVELOPMENT AGENCY.**

RECOMMENDED ACTION:

Adopt Resolution No. 12-R24.

F. ADJOURNMENT

1. Adjourn in memory of John Dangleis and Alicia Pulido Santellan.

UPCOMING MEETINGS:

June 25, 2012, Utility Board Meeting – 6:30 p.m. Light and Water Conference Room
July 2, 2012, City Council Meeting – 6:30 p.m. Azusa Auditorium
July 16, 2012, City Council Meeting – 6:30 p.m. Azusa Auditorium
July 23, 2012, Utility Board Meeting – 6:30 p.m. Light and Water Conference Room

In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Police Department Lobby - 725 N. Alameda, Azusa, California.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.