



AGENDA

**REGULAR MEETING OF
AZUSA UTILITY BOARD**

**AZUSA LIGHT & WATER
729 N. AZUSA AVENUE
AZUSA, CA 91702**

**MAY 29, 2012
6:30 P.M.**

AZUSA UTILITY BOARD

**ANGEL CARRILLO
CHAIRPERSON**

**URIEL E. MACIAS
VICE CHAIRPERSON**

**JOSEPH R. ROCHA
BOARD MEMBER**

**KEITH HANKS
BOARD MEMBER**

**ROBERT GONZALES
BOARD MEMBER**

6:30 P.M. Convene to Regular Meeting of the Azusa Utility Board

- Call to Order
- Pledge to the Flag
- Roll Call

A. PUBLIC PARTICIPATION

1. *(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

B. UTILITIES DIRECTOR COMMENTS

C. UTILITY BOARD MEMBER COMMENTS

D. CONSENT CALENDAR

*The **Consent Calendar** adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **Minutes. Recommendation:** Approve minutes of regular meeting on April 23, 2012 as written.
2. **Notice of Completion: Refurbishing the Existing Roof at Electric Division Yard. Recommendation:** Accept the completion of refurbishing the existing building roof at the Electric Division Yard at 1020 W. Tenth Street by Best Contracting Services, direct the City Clerk's Office to execute the Notice of Completion and have same recorded at Office of the Los Angeles County Recorder.
3. **Approval of License and Consulting Services Agreement with Power Settlements Consulting and Software, LLC. Recommendation:** Approve the License Services Agreement with Power Settlements Consulting and Software, LLC and authorize the Director of Utilities to execute the agreement.
4. **Approval of Professional Services Agreement with Burns & McDonnell to Perform an Update of the Electric System Master Plan. Recommendation:** Award a Professional Services Agreement to Burns & McDonnell to perform an update of the electric system master plan in amount not-to-exceed \$28,000 pursuant to Azusa Municipal Code 2-517(g).

E. SCHEDULED ITEMS

1. **Approval of Installation of Underground Electric Conduits Crossing the Metro Railway Right-of-Way and Authorize Staff to Arrange the Installation with Metro Gold Line Foothill Construction Authority. Recommendation:** (1) Approve the installation of electric underground conduits at selected locations crossing the railway right-of-way within the City of Azusa; and (2) authorize staff to request and arrange the installation of the electric underground conduits with the Metro Gold Line Foothill Extension Construction Authority in amount not-to-exceed \$106,881.
2. **Approval by the City of Azusa to Purchase Outstanding Stock of the Azusa Agricultural Water Company and to Dissolve the Company. Recommendation:** (1) Authorize the purchase of 45 shares of Azusa Agricultural Water Company stock from George Pieper at a price of \$2,150/share to be paid by the Water Fund and execution by the Mayor of the related Stock Purchase Agreement; and (2) approve the acceptance of the assignment of all remaining rights and liabilities of the Azusa Agricultural Water Company to the City of Azusa in connection with the dissolution of the Company and authorize execution of the related Assumption of Liabilities Certificate by the Mayor.

F. STAFF REPORTS/COMMUNICATIONS

1. Smart Gardening Workshop Results
2. Third Quarter Budget Report for Water and Electric Funds for FY 2011-2012
3. Update on Long Term Debt Refunding
4. Power Cost Adjustment Effective July 1, 2012

G. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Pursuant to Government Code Section 54956.9(c)
One potential case
2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to Government Code Section 54956.8
Property: Water rights regarding Main San Gabriel Basin
Agency Negotiator: George Morrow, Utilities Director
Negotiating Parties: Reiner Kruger, Monrovia Nursery
Under negotiation: Price and terms of payment.

H. ADJOURNMENT

1. Adjournment.

“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”

“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water-729 N. Azusa Avenue, Azusa CA.”