



AZUSA CITY LIBRARY COMMISSION

APPROVED MINUTES of the Meeting on March 1, 2012

1. Call to Order

Library Commissioner Jim Sinnema called the meeting to order at 6:02 p.m.

2. Pledge of Allegiance

Commissioner Ginger De Vine led the Pledge of Allegiance.

3. Roll Call & Introductions

Commissioners Present: Maria Pacino, James Sinnema, Jennie Avila, Ginger DeVine

Commissioners Excused: Dena Simpson

Commissioner Vacancy: There are no vacancies.

Library Staff: Nancy Johnson, Library Director; Angelica Avila, Senior Office Specialist, Aryanna Cabrera, Library Aide, Part time

4. Approval of Minutes

It was moved, second (Pacino/DeVine) and carried unanimously that the minutes of the February 2, 2012 meeting be approved.

5. Public Participation

There was no public participation

6. Unfinished Business

- A. Case Statement – Nancy will condense and review ideas and use suggestions from commission to develop a draft case statement.
- B. May Meeting – Assistant Director, Reed Strege will lead the May meeting in Nancy's absence.

7. New Business

- A. Aryanna Cabrera- Brief presentation of responsibilities and duties as a Library Aide. (Circulation duties)

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B. Library Director, Nancy Johnson submitted a report dated, March 1, 2012 entailing library happenings, staff updates and facility improvements. Of particular note the following items were mentioned:

- March 24, will be the big blow-out program, **Career Search Success**, with speakers on a variety of topics.
- To fill the \$2.2 million hole left by the state-mandated dismantlement of redevelopment, budget give-backs by City Departments been put into effect, with the Library contributing approximately \$32,100.
- The Friends of the Library have an expanded work area, which includes the first row of shelving adjacent to the Friends storage closet.
- Library WiFi traffic has been overburdening the existing system for sometime. IT will install a cable modem to increase bandwidth to 30 MB.
- Nancy Johnson and Assistant Library Director Reed Strege will attend the Public Library Association convention in Philadelphia the week of March 12.

8. Discussion Items from the Library Commissioners

A. There were no special discussion items.

9. Calendar Items of Special Interest

A. Library Commission briefly reviewed upcoming dates and events.

10. Adjournment

A. Library Commissioner Jim Sinnema adjourned the meeting at 7:18 p.m.