



AZUSA CITY LIBRARY COMMISSION

APPROVED MINUTES of the Meeting on May 5, 2011

1. Call to Order

Library Commissioner Dena Simpson called the meeting to order at 6:05 p.m.

2. Pledge of Allegiance

Commissioner Maria Pacino led the Pledge of Allegiance.

3. Roll Call & Introductions

Commissioners Present: Jennie Avila, Dena Simpson, Maria Pacino, James Sinnema, Ginger De Vine

Commissioners Excused: None

Commissioner Vacancy: There are no vacancies.

Library Staff: Nancy Johnson, Library Director; Angelica Avila, Senior Office Specialist, Cathay Reta, Literacy Coordinator

4. Approval of Minutes

It was moved, second (Avila/Sinnema) and carried unanimously that the minutes of the April 7, 2011 meeting be approved.

5. Public Participation

There was no public participation

6. Unfinished Business

A. Philleo Trust

- Marcene Hamilton – The donation amount of \$400,000 that is in question was actually not in a check form but \$400,000 in bank stock (per the recollection of former City Manager, Rick Cole and Wells Fargo Bank Manager, James Smith).

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7. New Business

- A. July Meeting- It was moved, second (De Vine/Pacino) and carried unanimously that the July meeting be cancelled due to the absence of Library Director, Nancy Johnson.
- B. Cathay Reta- Brief presentation of responsibilities, duties and new literacy program services.
- C. Library Director Nancy Johnson submitted a report dated May 5, 2011 entailing library happenings, staff updates and facility improvements. Of particular note the following items were mentioned:
 - Tutor Training for the new Azusa Adult Literacy Program is Monday, May 9 and Wednesday May 11 from 5:00 – 9:00 PM.
 - Lunch at the Library, Monday, May 23 12:00 PM Master Gardener Xilonin Cruz-Gonzalez for Vegetable Gardening 101
 - Kathleen Deerr, representing the Family Place Training Institute, was on-hand to present Azusa City Library with its Family Place banner on May 4.
 - Ginger Antunez has joined the staff as a part-time Literacy Assistant. She will be assisting Cathay Reta in reviving the adult literacy program.
 - Computer Classes for Adults continue on Tuesday mornings at 8:30.
 - The construction of the Teen Lounge is complete. The area has been painted and Teen materials have been relocated.
 - The circulation desk has been replaced with a new ADA accessible counter.

Friends of the Library announce they will hold a Friendshoppe Grand Re-Opening Celebration, Wednesday, May 11 from 3:00 – 7:00 PM. They also reported a collection of \$231 from their last book sale.

8. Discussion Items from the Library Commissioners

There were no discussion items

9. Calendar Items of Special Interest

- A. Library Commission briefly reviewed upcoming dates and events.

10. Adjournment

- A. Chair Dena Simpson adjourned the meeting at 7:05 p.m.