



AGENDA
PERSONNEL BOARD REGULAR MEETING

NOTICE TO THE PUBLIC - All written documentation relating to each item of business referred to on the agenda, which is not confidential, is available in the Human Resources Office for public inspection. Any person who has a question concerning any agenda item may call the Interim Director of Human Resources /Personnel Officer Kermit Francis, Extension 5183, to make inquiry concerning the nature of the item described on the agenda.

DATE: January 11, 2011
TIME: 7:00 p.m.
LOCATION: WEST WING CONFERENCE ROOM - NORTH
213 EAST FOOTHILL BOULEVARD, AZUSA, CALIFORNIA

1. CALL TO ORDER: Frank Allen, Chair

2. **ROLL CALL:** Personnel Board Members

- Frank Allen, Chair Joseph Guarrera Ralph Ruiz
 Fernando Rubio, Jr. Fred A. Madjar

Others Present

- Shelley Ovrom, Senior Management Analyst
 Others _____

3. **APPROVAL OF MINUTES:** December 14, 2010

4. **CLOSED SESSION:**

- A. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: Planning Technician
- B. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: Police Dispatcher
- C. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: Police Corporal
- D. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: Police Officer

- E. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: Police Sergeant
- F. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: Water Distribution Worker I
- G. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: Customer Service Representative III
- H. Public Employee Performance Evaluation – *Flexible Staffing Promotion* (Pursuant to Cal.Gov.Code, '54957):
Title: Customer Service Representative I

5. OPEN SESSION:

- A. Class Specification Revision: (pursuant to the Rules of the Civil Services System, sections 3.5 Adoption of Plan) – Adult Education and Literacy Services Coordinator
- B. Election of Chair and Vice-Chair
- C. Personnel Action Report - Informational
- D. Recruitment Progress Report – Informational
- E. PUBLIC COMMENT: Person/group will be limited to five (5) minute maximum time to orally present their purpose.
- F. COMMENTS, UPDATES AND/OR REPORTS: PERSONNEL BOARD MEMBERS AND/OR STAFF.
- G. ADJOURNMENT