

CITY OF AZUSA PLANNING FEES - EFFECTIVE DATE: MARCH 20, 2017

ECONOMIC AND COMMUNITY DEVELOPMENT DEPARTMENT

213 E. Foothill Boulevard, Azusa, California 91702

Call 626-812-5289 (Edson) or 626-812-5226 (Manny) for appointments or information



PERMIT TYPE	BASE FEE	TECH FEE ₅	TOTAL DUE	
General Plan Amendment	15,000.00	750.00	15,750.00	D
Zone Change	5,000.00	250.00	5,250.00	D
Annexations	Determined by Staff			D
Development Agreement	10,000.00	500.00	10,500.00	D
Development Agreement Annual Monitoring	5,000.00	250.00	5,250.00	D
Specific Plan	10,000.00	500.00	10,500.00	D
Specific Plan Amendment	5,000.00	250.00	5,250.00	D
Development Code Amendment	5,000.00	250.00	5,250.00	D
Special Event Permit	5,000.00	250.00	5,250.00	D
Use Permit	5,552.00	277.60	5,829.60	
Modification to Use Permit	2,774.00	138.70	2,912.70	
Minor Use Permit (MUP)	1,052.00	52.60	1,104.60	
Modification to MUP	581.00	29.05	610.05	
Variance	5,302.00	265.10	5,567.10	
Variance for single family residential property	1,000.00	50.00	1,050.00	
Minor Variance	1,423.00	71.15	1,494.15	
Zoning Clearance (Over-the counter review)	79.00	3.95	82.95	
Zoning Letter SFR	158.00	7.90	165.90	
Zoning Letter Other	474.00	23.70	497.70	
Preliminary Plan Review	1,709.00	85.45	1,794.45	
Design Review:				
Minor construction ¹	1,886.00	94.30	1,980.30	
Director's review ²	4,231.00	211.55	4,442.55	
Major Project review ³	10,000.00	500.00	10,500.00	D
Temporary Use Permit	510.00	25.50	535.50	

Temporary Use Permit (25% discount for Azusa-based non-profit)	383.00	19.15	402.15	
Sign Permit and Temporary Sign Permit	80.00	4.00	84.00	D
Master Sign Plan	870.00	43.50	913.50	
Temporary Occupancy Review	550.00	27.50	577.50	
Continuance Processing	632.00	31.60	663.60	
Time Extension – Director	474.00	23.70	497.70	
Time Extension – Planning Commission	1,067.00	53.35	1,120.35	
Time Extension - Non-Conforming Use	791.00	39.55	830.55	
Tentative Parcel Maps:	7,760.00	388.00	8,148.00	
Tentative Tract Maps:				
5 – 20 lots	8,095.00	404.75	8,499.75	
21 – 50 lots	9,435.00	471.75	9,906.75	
51 – 100 lots	12,711.00	635.55	13,346.55	
101 or more lots	14,200.00	710.00	14,910.00	
Minor Land Division:				
Lot Split	607.00	30.35	637.35	
Lot Line Adjustment	1,710.00	85.50	1,795.50	
Lot Merger	1,640.00	82.00	1,722.00	
Reversion to Acreage	2,629.00	131.45	2,760.45	
Certificate of Compliance	1,395.00	69.75	1,464.75	
Condominium Conversion (Plus Consultant Fee)	6,174.00	308.70	6,482.70	
Street Naming	1,356.00	67.80	1,423.80	
Street Name Change	1,830.00	91.50	1,921.50	
Building Address	881.00	44.05	925.05	
Building Address Change	632.00	31.60	663.60	
Environmental Review:				
Categorical Exemption Review	316.00	15.80	331.80	
Initial Study	4,694.00	234.70	4,928.70	
EIR Preparation	10,000.00	500.00	10,500.00	D
EIR Review	10,000.00	500.00	10,500.00	D
Mitigation Negative Declaration Monitoring	10,000.00	500.00	10,500.00	D
Mitigated Monitoring – CEQA Monitoring	5,000.00	250.00	5,250.00	D

Appeals⁴:

To Planning Commission	500.00	25.00	525.00
To City Council	1,000.00	50.00	1,050.00
Zoning or General Plan Map	33.00		33.00
Public Notice Radius Maps and Labels	240.00		240.00
Audio copy service (Planning Commission meetings)	15.00 + 5.00 per CD		varies
Photo copies	.65 +. 20/page		varies
Returned check (must be cash or money order plus returned check amount)	48.00		48.00
Records research:			
15 minutes or less	20.00		20.00
Over 15 minutes	26.00 per ¼ hour		varies
Optical Records fee	15.00		15.00
Community Development Newspaper publication	Varies on Publication		varies

D = Deposit: Where a permit with a set fee amount is combined with one requiring a deposit, the total combined fees are collected and are considered a deposit.

1 = 2nd story or large room additions (more than 30%) to single-family homes; Nonresidential façades; outdoor sales, displays, dining, or storage; mobile recycling facilities; small additions (less than 500 square feet) to nonresidential buildings; tenant improvements – resulting in an intensification of property.

2 = Single-family home(s) up to 4 units, and parcel maps; Multi-family residential projects; New nonresidential buildings, and large additions (greater than 500 s.f.); 2nd Unit or carriage house.

3 = Any project that is combined with a Tentative Tract Map, Specific Plan, Development Agreement or requires an EIR.

4 = Application fee shall be refunded for appeals approved by Commission and/or Council and 50% refunded for appeals of individual conditions of approval which are approved by the Commission or Council.

5 = Tech Fee: Technical Enhancement Fee approved by Council on January 3, 2017, effective March 20, 2017.